

**COMMISSIONERS' PROCEEDINGS**  
**Week of October 22, 2001**

Commissioners Paul J. Kimmell, Loreca J. Stauber, and John A. (Jack) Nelson met in regular session on Monday, October 22, 2001; Commissioners Stauber and Nelson met on Wednesday October 24, 2001; the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of October 15, 2001.

Approved, signed and filed the Findings of Fact and Conclusions of Law denying a request for refund of property taxes paid for the years 1992 through 2000 by Gayle Dennler (Horton) on the following parcel numbers: RP38N03W262540A, RP38N03W235851A; decision was to deny the request.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, BOCC Administration, subject to Budget Officer review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Parks & Recreation Department, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Social Services Department, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Auditor/Recorder Office, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Elected Officials, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Elections Deputy, Elections, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, District Court Deputies, Clerk of the District Court, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, BOCC Administration, Veterans Services and Fairgrounds Management, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Museum, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Solid Waste Department, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, BOCC Motor Pool Services and Rural Development Services, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Buildings & Grounds, subject to Budget Office review.

Approved, signed and filed staff salary adjustments for Fiscal Year 2001-2002, Disaster Services/LEPC/Noxious Weeds, subject to Budget Office review.

Approved, signed and filed a grade change and placement on the Table of Organization: James E. Johnson, Law Clerk, Clerk of the Court, Department 01AA, Line 01 at Pay Grade A013, effective October 1, 2001.

Approved, signed and filed a 2-year increment increase for Jean A. Duke, Case Manager/Administrative Assistant, Prosecuting Attorney, Department 07, Line 14, effective October 1, 2001.

Filed the resignation of Mary Pearson, Part-time Irregular Deputy Treasurer Assistant, Department 03, Line 05, effective October 18, 2001.

Approved, signed and filed a request to hire Lucille H. Gormsen, Part-time Irregular Deputy Treasurer Assistant, Department 03, Line 05, effective October 26, 2001.

Approved, signed and filed a request for a 5-year increment increase for Donna Whitney, Special Help/Switchboard Operator, Department 05A, Line 03, effective September 1, 2001.

Approved, signed and filed the recommendations of the Compensation Committee:

- a) Accepting the final point analysis for the Solid Waste Administrator: A010(624 points)
- b) Approve Ad Valorem Appraiser position description: A06(408 points)

Approved, signed and filed a request for a grade change for Amanda Bashaw, Administrator, Solid Waste, Department 05C, Line 02, from A07 to A010, effective October 1, 2001.

Approved, signed and filed a request for a 3-year increment increase for Nicole Agidius, Secretary/Project Specialist, Planning & Building, Department 11, Line 09, effective October 1, 2001.

Approved, signed and filed a request for a promotion/transfer for Keith Wilson from Patrol Deputy to Civil Deputy, Field Service, Sheriff, Department 04A, Line 06, effective November 1, 2001.

Approved, signed and filed a request for a promotion/transfer for Philip Gray from Patrol Deputy to Corporal, Sheriff, Department 04B, Line 08, effective November 1, 2001.

Approved, signed and filed a request for a 4-year increment increase for Kurtis Hall, Detective, Sheriff, Department 04C, Line 05, effective November 1, 2001.

Approved, signed and filed a request for a 1-year increment increase for Jay Waters, Detention Deputy, Sheriff, Department 04E, Line 06, effective November 1, 2001.

Approved, signed and filed a request for a 2-year increment increase for Damon Carpenter, Detention Deputy, Sheriff, Department 04E, Line 08, effective November 1, 2001.

Approved, signed and filed a request for a 6-month increment increase for Michael Neelon, Detention Deputy, Sheriff, Department 04E, Line 09, effective October 1, 2001.

Approved, signed and filed a request for a 10-year increment increase for Harry Moran, Detention Deputy, Sheriff, Department 04E, Line 11, effective November 1, 2001.

Approved, signed and filed a request for a 2-year increment increase for LaVern Chandler, Patrol Deputy, Sheriff, Department 04G, Line 01, effective October 1, 2001.

Approved, signed and filed a request for a Retail Alcohol Beverage License, by Mark Gordon Deleve, dba Third Street Market Place, 217 E. 3<sup>rd</sup> Street, Moscow, Idaho.

Approved, signed and filed a request for a Retail Alcohol Beverage License, by Stuart Scott, dba Camas Winery, 110 S. Main St., Moscow.

Filed Warranty Deed, dated October 12, 2001, for property purchased by Latah County from Marlin P. and Karen K. Million, 510 E. 6<sup>th</sup> Street, Moscow.

Approved, signed and filed a request for a Tax Cancellation in behalf of Latah County, Parcel Number RPM08900040100.

Filed a Notice of Tort Claim by Julius E. Beyer, Sr., Dustin J. Beyer and Candy Beyer against Latah County, Latah County Sheriff's Office in the amount of \$75,650.00 plus fees and costs.

Approved, signed and filed a request by Information Services to surplus equipment. Commissioner Stauber will make a proposal to the board regarding the surplus items.

Approved, signed and filed a request to surplus equipment, Planning and Building.

Approved, signed and filed a request by Rebecca Winter for Tuition Aid to North Idaho College.

Filed the executed contract between Latah County and Avista Corporation in the amount of \$10,870.17 for a licensing fee for the development of certain geographic information systems digital orthophotography images and digital elevation model (DEM) data for the exclusive use of Latah County.

Approved, signed and filed a request to certify fees and charges to the 2001 tax rolls.

Approved the re-nomination of Lewis Ulmer, Idaho County, a representative to Region 2 Administrative Board of the Catastrophic Health Care Cost Program.

Approved, signed and filed a letter to Rosemary Huskey in response to her concerns regarding Conditional Use Permit #369/369A (McGregor).

By Motion and Order convened in executive session at 2:15 PM pursuant to Idaho Code 67-2345 (1)(d) to consider records that are exempt from public inspection; personnel matters. Adjourned at 2:33 PM.

Approved, signed and filed a request for a Solid Waste Fee refund for November and December 2001, in the amount of \$31.12 for Kenneth Moore, MH38W04W066200A; Mobile home has been removed from property and will not be replaced.

By Motion and Order, approved the Chair's signature on a grant application to the Idaho Department of Commerce for a National Fire Plan Grant. The project budget is \$18,000, with \$3,600 in-kind contributions from Latah County Rural Development (program administration) and Latah County Disaster Services (project management).

Signed RESOLUTION 2001-31 TO PROVIDE COMMUNITY PLANNING FOR FIRE PROTECTION GRANTS.

WHEREAS, the Board of County Commissioners of Latah County, State of Idaho is the duly elected governing body of Latah County, a political subdivision of the State of Idaho, having such powers and duties as are set forth in the Constitution and Statutes of the State of Idaho, and

WHEREAS, the Latah Board of County Commissioners is interested in the safety of the community and its citizens; and

WHEREAS, the Latah Board of County Commissioners wishes to support and encourage the appropriate efforts within the community that promote fire protection and alternative uses for woody fuel materials; and

WHEREAS, the Idaho Department of Commerce is offering a program specifically designed to help

Idaho communities implement community fire plans and innovative economic uses for woody fuel materials;  
and

WHEREAS, this program is entitled the National Fire Plan Grant Program;

NOW THEREFORE BE IT RESOLVED, that;

1. The County Commissioners of Latah County hereby supports and endorses the participation of Latah County in the **National Fire Plan Grant** Program of the Idaho Department of Commerce; and
2. The Latah County Disaster Services is the organization authorized to perform the tasks necessary for application for and implementation of a **National Fire Plan Grant**; and
3. Said organization will follow the guidelines established by the Idaho Department of Commerce; and
4. Said organization shall report to the Latah Board of Commissioners regarding its progress.
5. This resolution shall take effect and be in full force from and after its passage and approval.

Passed October 24, 2001.

By Motion and Order, convened in Executive Session at 11:12 A.M. on October 24, 2001, to discuss "Records That Are Exempt From Public Inspection; Indigent," pursuant to Idaho Code Section 67-2345 (1)(d). Adjourned at 11:50 A.M. Five cases approved, five cases denied.

Approved an amendment to the job summary for "Solid Waste Administrator."

Approved, signed and filed an amended request for a grade change for Amanda Bashaw, Administrator, Solid Waste, Department 05C, Line 02, from A07 to A010, effective October 1, 2001.

Approved, signed and filed a request for a 6-month increment increase for Matthew J. Rippee, Part-time Irregular Park Maintenance Worker, Parks & Recreation, Department 05G, Line 03, effective October 1, 2001.

Filed the termination of Jeana M. Flodin, Part-time Irregular Park Maintenance Worker, Parks & Recreation, Department 05G, Line 04, effective October 1, 2001. Temporary job completed.

**All documents are available for inspection in the office of the Clerk/Auditor/Recorder.**

**Susan Petersen  
Clerk/Auditor/Recorder**

**By: Rachel Rausch  
Deputy Clerk of the Board of Latah County Commissioners**