

**COMMISSIONERS' PROCEEDINGS**  
**Week of March 25, 2002**

Commissioners Paul J. Kimmell, Loreca J. Stauber, and John A. Nelson met in regular session on Monday, March 25, 2002 and again on Wednesday, March 27, 2002; the following actions were taken:

By Motion and Order convened in Executive Session at 9:00 AM on March 25, 2002, pursuant to Idaho Code 67-2345(1)(a)&(b) to discuss Personnel Matters. Adjourned at 9:03 AM.

Approved, signed and filed the Commissioners' Proceedings for the week of March 18, 2002.

Filed a "Concurrence on Findings of Exemption" regarding HooDoo Sewer Project from Department of Commerce.

Approved, signed and filed a request to hire Shyra E. Hallan, Part-time Irregular Tracker, Youth Services, Department 08A, Line 02, effective March 21, 2002.

By Motion and Order rescind a Motion and Order issued on January 23, 2002, directing Treasurer to prepare a Tax Deed on Parcel RP42N05W356810A. All delinquent taxes have been paid, no tax deed will be issued.

Approved, signed and filed a request for a Tax Cancellation in behalf of Fred Leas, MH40N01W211206A. Mobile has no value, and is to be dismantled.

Approved, signed and filed a Request for Tuition Aid to North Idaho College by Charles R. Hatch.

By Motion and Order approved the renewal of a second dwelling permit for Dorothy Smith for one year, ending April 11, 2003.

Filed the resignation of Richard Campbell, Court Security, Training Officer, Sheriff, Department 04A, Line 07, effective April 17, 2002.

Approved, signed and filed a request to remove broken chairs from County Inventory, Sheriff's Office.

Approved, signed and filed a request to approve a Supervisor's Training Seminar by State Insurance Fund; Susan Petersen to schedule seminar.

Filed the Request for Proposals (RFP) to Assess/Evaluate mechanical systems of a Latah County Building, from Jim Kremer, Buildings and Grounds Director.

Filed a reimbursement check from the Capital Crimes Defense Fund in the amount of \$25,468.45 in the case State vs. Shackleford.

By Motion and Order approved the submission of a pre-application to the USDA Rural Business Enterprise Grant program in the amount of \$113,400.00. The grant, if successful will complete the renovation of the Grange Building at the fairgrounds, and pay for equipment and appliances of a commercial kitchen in the facility. Project Director will be Commissioner Stauber; Project Financial Officer, Susan Petersen; Project Administrator, Chris Storhok, Rural Development Coordinator. Period covered will be May 1, 2002 through September 30, 2002. The County match for this application is \$145,200, which is the building and land value of the current facility, as well as building permit fees for the City of Moscow.

By Motion and Order, approved the submission of an application to the US Forest Service Rural Communities Assistance Program in the amount of \$20,000. The grant, if successful will pay for architectural and engineering expenses to examine the Grange Building at the county fairgrounds and design the remodel of the current kitchen into a commercial kitchen facility; also for the repair of the roof. The Project Director will be Commissioner Stauber; Project Financial Officer, Susan Petersen; Project Administrator, Chris Storhok, Rural Development Coordinator. Period covered will be May 1, 2002 through September 30, 2002. The County match for this application is \$30,600 in the form of time and in-kind benefits from Commissioner Stauber, Chris Storhok and Fran Maki, as well as the planned pavement of 19 parking stalls at the fairgrounds in the summer of 2002.

By Motion and Order, approved the submission of an application to the Edward Byrne Grant Program in the amount of \$39,205. The Project Director will be Sheriff Crouch; Project Financial Officer, Susan Petersen; and Project Administrator, Chris Storhok, Rural Development Services Coordinator. The period covered will be July 1, 2002 through June 30, 2003. This application, if successful, will be the first year of a three-year program. The County match for this application is \$16,379.

Approved, signed, filed Financial Reports as prepared and presented by the County Treasurer and County Auditor:

September 1, 2001 through September 30, 2001

1. Operation in Funds Summary
2. Statement of Treasurer's Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Joint Quarterly Report
5. Ending Balance for all Funds: \$4,504,947.67

October 1, 2001 through October 31, 2001

1. Operation in Funds Summary
2. Statement of Treasurer's Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Joint Quarterly Report
5. Ending Balance for all Funds: \$3,461,575.11

November 1, 2001 through November 30, 2001

1. Operation in Funds Summary
2. Statement of Treasurer's Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Joint Quarterly Report
5. Ending Balance for all Funds: \$3,675,319.08

December 1, 2001 through December 31, 2001

1. Operation in Funds Summary
2. Statement of Treasurer's Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Joint Quarterly Report
5. Ending Balance for all Funds: \$13,425,988.72

January 1, 2002 through January 31, 2002

1. Operation in Funds Summary
2. Statement of Treasurers Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Quarterly Report
5. Ending Balance for all Funds: \$5,155,252.64

February 1, 2002 through February 28, 2002

1. Operation in Funds Summary
2. Statement of Treasurers Cash
3. Remaining Cash Analysis
4. Treasurer/Auditor Quarterly Report
5. Ending Balance for all Funds: \$6,308,058.56

Denied a request by Dale Shackelford for payment of mileage and witness fees as a result of his subpoena to attend the grand jury in February 2000.

By Motion and Order convened in Executive Session at 10:49 AM on March 27, 2002, pursuant to Idaho Code 67-2345(1)(f) to discuss possible litigation. Adjourned at 11:27 AM.

By Motion and Order convened in Executive Session at 11:34 AM on March 27, 2002, pursuant to Idaho Code 67-2345(1)(d) to discuss Records exempt from public inspection; Indigent. Seven cases approved, zero cases denied. Adjourned at 12:21 AM.

By Motion and Order convened in Executive Session at 2:35 PM on March 27, 2002, pursuant to Idaho Code 67-2345(1)(d) to discuss records exempt from public inspection; Indigent. Adjourned at 2:41 PM.

**All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.**

**Susan Petersen  
Clerk/Auditor/Recorder**

**By: Rachel Rausch  
Deputy Clerk of the Board of Latah County Commissioners**

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