

COMMISSIONERS' PROCEEDINGS
Week of June 3, 2002

Commissioners Paul J. Kimmell, Loreca J. Stauber, and John A. Nelson met in regular session on Monday June 3, 2002, on Wednesday, June 5, 2002; Commissioners Kimmell and Nelson convened on Friday, June 7, 2002; the following actions were taken:

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the return from all precincts in the County, certify the results of the Primary Election of May 28, 2002, as presented by the County Clerk.

Approved, signed and filed the Commissioners' Proceedings for the week of May 20, 2002.

Approved, signed and filed the Commissioners' Proceedings for the week of May 27, 2002.

Filed the Insurance Appraisal Reports prepared by Valuations Northwest, Inc. Document pending review by the Latah County Auditor.

Approved, signed and filed a request for an Alcohol Beverage License by Tina Stamper, dba Antelope Inn, 707 E. Main, Kendrick, ID.

Filed a letter of support regarding a grant application by Deary Ambulance for a 100 watt repeater on McGary Butte.

Filed the resignation of Donald King, Detective Corporal, Sheriff, Department 04C, Line 03, effective June 7, 2002.

Approved, signed and filed a request for a 3-year increment increase for Jennifer Sullivan, Detective, Sheriff, Department 04C, Line 04, effective June 1, 2002.

Approved, signed and filed a request for a 10-year increment increase for Lisa Vines, Communications Corporal, Sheriff, Department 04D, Line 01, effective June 1, 2002.

Approved, signed and filed a request for a 3-year increment increase for Thomas Edgley, Communications Specialist, Sheriff, Department 04D, Line 03, effective June 1, 2002.

Filed the termination of Ian Kern, Reserve Deputy, Sheriff, Department 04F, Line 02, effective May 23, 2002.

Approved, signed and filed a request to place on the Table of Organization, W. Clarence Schilt, Volunteer Chaplain, Sheriff, Department 04H, Line 03, effective May 28, 2002.

Approved, signed and filed a Federal Annual Certification Report for FY 98, 99, and 00 to the Department of Justice.

Filed Appendix C of the Latah County Automatic External Defibrillator Protocol.

Approved, signed and filed a request for Tuition Aid to North Idaho College by Jeremy Higley.

Approved a request for an amendment to a tax cancellation in behalf of Platz Rev. Living Trust, RPD1290007001B. Property should have been classified as ag-forest for 1999, 2000, 2001. The cancellation should be applied to the following parcels: RPD129007001B - \$154.60; RPD1290012002C - \$202.60; RP40N02W15205 - \$386.60; RP40N02W220602M \$20.85; A \$87.91 credit against parcel RP40N02W151205 for 2002 was also given.

Approved, signed and filed a request to approve surplus of IS equipment.

Approved a request to authorize a letter to NACo stating how the loss of PILT monies would affect the County.

Filed the Rotary Pavilion Profit and Loss statement from June 1, 2001 through May 29, 2002.

Approved, signed and filed a request to certify the 2002 roll of the property tax reduction applications.

Budget Presentation by Chris Storhok, Rural Development, on June 3, 2002. No action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(f) convened in Executive Session at 11:56 AM, Monday June 3, 2002, to discuss litigation. Adjourned at 12:05 PM.

Budget Presentation by Meg Kelley, Humane Society. No action taken at this time.

Budget Presentation by Nancy Sargent-Johnson, Senior Nutrition Program. No action taken at this time.

Budget Presentation by Janice O'Toole, Board of Community Guardians. No action taken at this time.

Filed the preliminary right-of-way acquisition plan for the Latah Trail project to ITD.

Budget Presentation by Ralph Marshall, Clearwater Economic Development Association. No action taken at this time.

Budget Presentation by David Barton and Shelley Thorpe, Cooperative Extension Office. No action taken at this time.

Denied an appeal for a Solid Waste Cabin-Rate Exemption by Jeffrey Carpenter, RP40N05W155405A.

Approved the acceptance of an Edward Byrne Memorial Grant Project Award from the Idaho State Police, Grant No. 02-BYRN-20-DI-1, in the amount of \$39,205.00 for the purpose to enhance DUI law enforcement through Latah County Sheriff's Office. Project director will be Jeff Crouch; Project Financial Officer, Susan Petersen; Grant Administrator Chris Storhok, Rural Development Services. Period covered: July 1, 2002 through June 30, 2003.

By Motion and Order, committed funds from the following budget line for the Grange Building Commercial Kitchen Project: Commissioner's 01-05-0406-0015 Rural Development Part time position at \$10,000; \$9,000 from 01-05-0523-00 Commissioner's rural project expense; from the Rural Development Budget \$2,000 from 01-22-0523-00 in project expense and \$2,500 from 01-22-0524-00 to serve as \$23,500 of county match for the application to the Idaho Rural Community Block Grant Application.

By Motion and Order, approved submission of a grant application to the Idaho Rural Community Block Grant Program in the amount of \$90,353 to fund the construction of a commercial kitchen in the Grange

building at the Latah County Fairgrounds. Latah County will provide a cash match of \$23,500; Latah County Fair Board will commit \$11,000; both entities will jointly contribute \$33,540 for landscaping and parking. Total project will cost \$158,393.

By Motion and Order signed an agreement and easement for electrical service between Latah County and Clearwater Power Company for extending additional electrical services at Robinson Park RV site development. Latah County shall pay \$50 for engineering of site development to Clearwater Power.

By Motion and order, adopted the approximately 2.25 mile portion of the Potlatch River Trail (Kendrick-Juliaetta Trail) outside the incorporated limits of Kendrick and Juliaetta, into the County Parks system, subject to satisfactory arrangements with Idaho Department of Transportation, J-K Recreation District, and the cities of Kendrick and Juliaetta.

By Motion and Order approved the renewal of the Court Assistance Office contract between Latah County and Frances Thompson for the 2002-2003 fiscal year. The total amount of reimbursement by Latah County to the Idaho Supreme Court shall not exceed \$19,999.98.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 11:50 AM, Wednesday June 5, 2002, to discuss records that are exempt from public inspection; Indigent. Adjourned at 12:16 PM. One case approved, Two cases denied.

Resolution 2002-09 authorizing the execution and delivery of a Master Lease/Purchase Agreement and related documents with respect to the lease for equipment; authorizing the executing and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by the resolution. Passed June 5, 2002. Documents pertain to two new vehicles for the Sheriff's Office, annual payments of \$16,454.10 January 25, 2003, 2004 and 2005.

Budget Presentation by Dan Pierce, Resource Conservation & Development Council. No action taken at this time.

Budget Presentation by Robb Parrish and Bob Jahns, Airport. No action taken at this time.

Budget Presentation by Barbara Richardson, Latah Economic Development Council. No action taken at this time.

Budget Presentation by Les Proctor, Treasurer. No action taken at this time.

Budget Presentation by Steve Fiscus, Assessor. No action taken at this time.

Budget Presentation by Amanda Bashaw, Solid Waster. No action taken at this time.

Denied, signed and filed a request for a Tax Cancellation of assessment of personal property in behalf of Timothy Park, PPT-116, requested documentation was not presented by applicant

Budget Presentation by Dan Schmidt, Coroner. No action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(a)(b) convened in Executive Session at 5:00 PM, Wednesday June 5, 2002, to discuss personnel matters. Adjourned at 5:14 PM.

Filed the annual budget agreement between Latah County and the University of Idaho for the Cooperative Extension Office.

By Motion and Order, approve a County in-kind match in the amount of \$5854.34 on a grant application to the National Park Service by the Latah Foundation for trail signage. Match is from existing Parks budget.

Filed a Health Insurance Proposals reply from Moscow Insurance Agency.

By Motion and Order, authorized the County Clerk/Auditor to process separation to Donald King by amending effective resignation date by adding 56 additional hours; supplemental time sheet reflecting vacation status for 56 hours. Separation payment authorized for June 7, 2002.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(f) convened in Executive Session at 11:22 AM, Friday June 7, 2002, to discuss property acquisition. Adjourned at 11:32 AM.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(f) convened in Executive Session at 12:07 PM, Friday June 7, 2002, to discuss litigation. Adjourned at 12:28 PM.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

**Susan Petersen
Clerk/Auditor/Recorder**

**By: Rachel Rausch
Deputy Clerk of the Board of Latah County Commissioners**