

COMMISSIONERS' PROCEEDINGS
Week of September 3, 2002

Latah County Offices were closed on Monday, September 2, 2002 in observance of Labor Day. Commissioners Paul J. Kimmell, Loreca J. Stauber, and Jack Nelson met in regular session on Tuesday, September 3, 2002 and again on Wednesday, September 4, 2002; the following actions were taken:

A Public Budget Hearing was held pursuant to Idaho Code 31-1604 at 10:00 a.m. on Tuesday, September 3, 2002 in consideration of the 2002-2003 Fiscal Year Proposed Budget; the Budget was set by Resolution 2002-16, at \$11,762,907.00 which is not greater than the amount of the tentative budget, nor includes an amount to be raised from property taxes greater than the amount advertised. Minutes and tape are on file in the Auditor's Office.

Approved, signed and filed the Commissioners' Proceedings for the week of August 26, 2002.

Signed a Patriot Day Proclamation, condemning the cowardly and deadly actions of the September 11, 2001 terrorist attacks, and supporting the President of the United States as he works with his national security team to defend against additional attacks, and find the perpetrators and bring them to justice.

Approved, signed, filed a request from Latah Soil & Water Conservation District to contract with the County Clerk to conduct their 2002 Supervisors Election in conjunction with the County General Election, for a fee of \$300.00.

Filed a copy of ITD 02101 Form, showing the federally-approved right-of-way funds for the Latah Trail Project in the amount of \$188,000.00.

Filed a copy of a letter to Idaho Department of Lands requesting a permanent easement for property for the Latah Trail project, 100' either side of center of abandoned railroad through portions of SW NE, portions on N2 NW of Section 12, Township 39N, Range 4W, Boise Meridian.

Filed the resignation of Carmen Todd, Part-time Irregular Tracker, Youth Services, Department 08B, Line 03, effective August 29, 2002.

Filed the resignation of John B. Crout, Part-time Irregular Tracker, Youth Services, Department 08B, Line 05, effective August 29, 2002.

Approved, signed and filed a request to hire Veneice S. Guillory, Part-time Irregular Tracker, Youth Services, Department 08B, Line 02, effective August 29, 2002.

Approved, signed and filed a request for a 1-year increment increase for Brad E. Codr, Part-time Irregular Tracker, Youth Services, Department 08B, Line 08, effective June 1, 2002.

By Motion and Order, authorized and signed a County Emergency Management Performance Grant (CEMPG) 2003 application in the amount of \$11,998.00 through the Bureau of Disaster Services, effective October 1, 2002 through September 30, 2003.

Filed the executed HooDoo Sewer District Improvement Project Certificate of Completion and Closeout Agreement for Grant ICDBG-01-II-30-IM.

Approved, signed, and filed a request for a Tax Cancellation in behalf of Shoe Corp. of America #20542, PPJ109. Taxes are uncollectable; no personal property in Latah County.

Filed the Fee Report for the month of June, 2002 as submitted by Clerk/Auditor/Recorder.

Filed the Fee Report for the month of July, 2002 as submitted by Clerk/Auditor/Recorder.

Approved, signed and filed a request for Tuition Aid to North Idaho College by Isaac Elliott.

Approved, signed and filed a request for a Tax Cancellation in behalf of Michael Williams, PPW115. Office error.

Approved, signed and filed a request for a Tax Cancellation in behalf of Michael Williams, RP41N05W341960. Balance of personal property account is less than amount needed to correct office error, therefore remainder of cancellation will come from real property.

Filed the Idaho Statewide Implementation Strategy for the National Fire Plan.

Amended the approved Personnel Change Request form for Jennifer Douglas to correct fund line.

By Motion and Order, approved the extension of the contract between Latah County and the Idaho Department of Health & Welfare for Foster Home Recruiting and Licensing for 2002-2003, in the amount of \$61,058.00. Original contract remains in effect. Appendix C has been updated for the 2002-2003 year.

Filed the ICRMP 2002-2003 Renewal and Rate Advisory Notice, including a 10% or greater increase.

By Motion and Order, renewed Blue Cross of Idaho medical insurance with Statewide County Program PPO for eligible Latah County employees, Contract No. 10020460; Twenty-five percent of dependent costs of participating members will be paid by the County; Includes Vision Three; Current rates will be increased by 11.9%. Effective October 1, 2002 through September 30, 2003.

By Motion and Order, renewed Standard Dental as insurance for Latah County employees, Contract No. 517426; rates remain the same. Effective October 1, 2002 through September 30, 2003.

By Motion and Order, renewed Standard Life/Accidental Death & Dismemberment, and Short Term Disability, Policy Nos. 622817A and 622817B for Latah County employees; rates remain the same. Effective October 1, 2002 through September 30, 2003.

By Motion and Order, approved Cobra Contract Administration through Blue Cross of Idaho, Statewide County Program, at the rate of one dollar per eligible employee per month.

By Motion and Order, approved a flat fringe benefit for the fiscal year October 1, 2002 through September 30, 2003 as follows: Part-time Regular Employees (1/2 time): \$50.00 per month; Part-time Regular Employees (3/4 time): \$75.00 per month; and Full-time Regular Employees: \$100.00 per month.

By Motion and Order, approved and adopted the Latah County Salary Scales for employees: Administrative Offices – AO; Public Safety – PS; Department Head – DH. The scale reflects a 2% increase to the midpoint of the scale. Effective October 1, 2002 through September 30, 2003.

By Motion and Order, re-appointed Lynn Cameron of Cameron Insurance Agency as insurance representative in the matter of Latah County employee benefits. Effective October 1, 2002 through September 30, 2003.

Approved, signed and filed a request to transfer an Alcoholic Beverage License from Tanya McMillan, dba Country Gas Mart, to Sherry Diane Kinman, dba Sherry's Country Gas Mart, 3470 Hwy 6, Princeton, Idaho.

By Motion and Order, approved the final architectural drawings presented by JSL Engineering/Architects for the retrofit of the Fairgrounds Grange Building to a community kitchen and public meeting space. The drawings will serve as the blueprint for the implementation of the Grange retrofit project.

Filed a Latah County employee letter addressing exhaust/ventilation concerns from courthouse parking; and directed Buildings and Grounds Director to resolve matter.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(f) convened in Executive Session at 9:37 AM, Wednesday, September 4, 2002, to discuss litigation. Adjourned at 10:37 AM.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 11:09 AM, Wednesday, September 4, 2002, to discuss records exempt from public inspection; Indigent. Adjourned at 11:45 AM. Six cases approved; three cases denied.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(f) convened in Executive Session at 1:23 PM, Wednesday, September 4, 2002, to discuss litigation. Adjourned at 2:02 PM.

The Board convened on September 4, 2002 for the Ward Rezone Application #626 Determination. Commissioner Stauber made a motion to adopt the Latah County Zoning Commission's Findings of Fact and Conclusions of Law. Commissioner Stauber voted for, Commissioners Kimmell and Nelson against; Motion failed. By Motion and Order the Board shall conduct its own public hearing on Ward Rezone #626. Commissioners Kimmell and Nelson voting for, Commissioner Stauber against; Motion passed.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Lynn D. Cameron, dba Lynn Cameron and Associates for services under the PAYOFF Project. Mr. Cameron shall serve as Coordinator of said project. Effective July 1, 2002 through June 30, 2003. Not to exceed \$13,000.00.

Approved a request to purchase Idaho Transportation Department's Surplus Snow Removal Equipment by Jim Kremer, Buildings and Grounds Director. (The bid was lost to another agency.)

Filed the Payoff Grant Report for the period of July 1, 2001 through June 30, 2002.
All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

**Susan Petersen
Clerk/Auditor/Recorder**

**By: Rachel Rausch
Deputy Clerk of the Board of Latah County Commissioners**