

**BOARD OF LATAH COUNTY COMMISSIONERS'**  
**FORMAL AGENDA AND SCHEDULE OF MEETINGS**  
**MEETING IN ROOM 2B**  
**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**



**MONDAY, SEPTEMBER 23, 2002**

9:00 AM Approve/Deny – For Review, Signature and Filing

1. Request to approve the Commissioners' Proceedings for the weeks of September 9 and 16, 2002
2. File the ICRMP Claims Loss History for the month of August, 2002
3. Request to approve a 15-year increment increase for Katherine I. Mecham, Senior Legal Assistant/Victim-Witness Coordinator, Prosecuting Attorney, Department 08, Line 07, effective September 1, 2002
4. Request to approve a 6-month increment increase for Trent Oki, Resource Officer, Youth Services, Department 08A, Line 07, effective September 1, 2002
5. Request to approve a 3-year increment increase for Skye A. Taylor, Juvenile Probation Officer, Youth Services, Department 08A, Line 06, effective September 1, 2002
6. Request to hire Jordana M. Ross, Tracker, Youth Services/Juvenile Corrections Block Grant, Department 08B, Line 05, effective September 9, 2002
7. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Treasurer's Office, effective October 1, 2002
8. Request to approve staff salary adjustments for Fiscal Year 2002-2003 Elected Officials, effective October 1, 2002
9. Request to approve staff salary adjustments for Fiscal Year 2002-2003, District Court staff, effective October 1, 2002
10. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Auditor/Recorder Office, effective October 1, 2002
11. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Social Services staff, effective October 1, 2002
12. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Board of County Commissioners Office, effective October 1, 2002
13. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Historical Society, effective October 1, 2002
14. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Solid Waste Department, effective October 1, 2002
15. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Fairgrounds staff, effective October 1, 2002
16. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Motor Pool, effective October 1, 2002
17. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Rural Development, effective October 1, 2002
18. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Disaster Services/Weed Control, effective October 1, 2002
19. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Youth Services, effective October 1, 2002
20. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Assessor/Revaluation/Motor Vehicle, effective October 1, 2002

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21. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Information Services, effective October 1, 2002
  22. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Prosecuting Attorney, effective October 1, 2002
  23. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Sheriff, effective October 1, 2002
  24. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Cooperative Extension Office, effective October 1, 2002
  25. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Buildings and Grounds, effective October 1, 2002
  26. Request to approve staff salary adjustments for Fiscal Year 2002-2003, Parks and Recreation, effective October 1, 2002
  27. Request to approve the renewal of contract between Latah County and the University of Idaho Center on Disabilities and Human Development, which oversees the work of Rand Walker's mental health clinic, Idaho Child and Youth Study Center
  28. Request to approve a tax cancellation in behalf of Ten Penny Enterprises, Parcel Number PPJ117
  29. Request to hire Karl Otterstrom, Associate Planner, Planning & Building, Department 11, Line 02, effective September 30, 2002
  30. Request to hire Natalie Kiel, Permit Technician, Planning & Building, Department 11, Line 10, effective September 23, 2002
  31. Request to transfer John Simler from Planning & Building Permit Technician, Line 10 to Associate Planner, Line 12, effective October 1, 2002
  32. Request for a 5-year increment increase for Jody Rismon, Communications Specialist, Sheriff, Department 04 D, Line 02, effective October 1, 2002
  33. Request for a 3-year increment increase for LaVern Chandler, Patrol Deputy, Sheriff, Department 04G, Line 01, effective October 1, 2002
  34. Request for a 3-year increment increase for Paul Bauer, Housekeeper, Buildings and Grounds, Department 05F, Line 08, effective September 1, 2002
  35. File a Certificate of Insurance: General Liability for Latah Sanitation, Inc.
  36. File the executed copy of the Idaho Department of Commerce USDA-US Forest Service National Fire Plan Grant
  37. File a copy of a warrant for the Latah Trail Paving Project in the amount of \$12,000 donated by the Latah Trail Foundation, Inc.
  38. Request to continue GIS Committee
  39. File the amended Latah County Building Code Ordinance #237A
- 10:00 AM Meeting with Dana Magnuson regarding ICRMP Renewal
- 10:30 AM Meeting with Gene Thompson regarding the Latah Trail
- 11:00 AM Planning and Building Regular Meeting, Michelle Fuson
1. Discuss International Building Code concerns regarding windows; Vikky Ross, Peggy Devereaux, Planning/Building Staff
  2. Discuss application for Comprehensive Plan and Use Designation Change and Rezone of Latah County Courthouse, First Presbyterian Church and Moscow High School
  3. New, Ongoing, and Other Business
- 11:45 AM Public Hearing to Adjust the 2001-2002 Budget
- 1:30 PM Civil Counsel
1. Executive Session, Litigation

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2. New, Ongoing, and Other Business
- 2:30 PM Executive Session: Indigent

**WEDNESDAY, SEPTEMBER 25, 2002**

- 9:20 AM Executive Session: Personnel  
9:30 AM Solid Waste Regular Meeting, Amanda Bashaw
1. New, Ongoing, and Other Business
- 10:00 AM Buildings & Grounds Regular Meeting, Jim Kremer
1. New, Ongoing, and Other Business
- 10:30 AM Rural Development Regular Meeting, Chris Storhok
1. New, Ongoing, and Other Business
- 11:00 AM Request for Indigent Funds  
11:45 AM Court Assistance Office budget update, Frances Thompson  
1:30 PM Planning and Building: Utzman Conditional Use Permit Findings of Fact/Conclusions of Law  
2:00 PM BOCC Weekly Review
1. Discuss trees on courthouse property; Judges Stegner and Hamlett
  2. County Surveyor position and 2003 Contract, Ron Monson
  3. New, Ongoing, and Other Business



**OTHER MEETINGS**

**MONDAY, SEPTEMBER 23, 2002**

- 6:30 PM Overeaters Anonymous, Room 2B, Courthouse

**TUESDAY, SEPTEMBER 24, 2002**

- 1:30 PM Homeland Security Strategy Meeting, John Cline, Director Idaho Bureau of Disaster Services – Brammer Building, 1230 Idaho St., Lewiston

**WEDNESDAY, SEPTEMBER 25, 2002**

- 8:00 PM City Rezone Hearing at Moscow City Council Chambers, Commissioners

**THURSDAY, SEPTEMBER 26, 2002**

- 2:00 PM GIS Workshop, Room 2B, Courthouse