

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 28, 2003**

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, July 28, 2003, and again on Wednesday, July 30, 2003; the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of July 21, 2003.

Approved, signed and filed a request to transfer an alcoholic beverage license by Brian Wade of Wade LLC, dba Branegan's Restaurant, 1330 W. Pullman Road, Moscow.

Approved, signed and filed a request to purchase carpet and authorize painting for the District Court offices. Approved contracts with Quality West Construction for painting at \$1,690.00; and Brown's Furniture for carpet at \$3,731.50

Filed the executed copy of the Court Assistance Contract between Latah County, the Idaho Supreme Court, and Frances Thompson, Consultant, effective July 1, 2003 through June 30, 2004. Consultant agrees to perform duties and responsibilities of Court Assistance Officer; County share of compensation to consultant shall be \$19,999.98.

Approved, signed and filed a request to increase amount of credit limit for Information Services from \$1000.00 to \$3,000.00.

Filed the resignation/retirement of Gary O'Keefe, Weed Control Supervisor/Disaster Services/LEPC Coordinator, Department 05K/05J, Line 01, effective July 31, 2003.

Approved, signed and filed a request to hire Alan D. Martinson, Weed Control Supervisor, Department 05K, Line 01, effective August 4, 2003.

Filed ICRMP Vehicle Damage Reports.

Filed a request for a letter of commitment, in support of Young Children and Families Program; terms of request will be clarified prior to action being taken.

Approved, signed and filed a request for a tax cancellation in behalf of Sparrowhawk Archery, PPS306; business closed in 2002, no property in Latah County.

Approved, signed and filed a request for Tuition Aid to North Idaho College by James Scott.

Approved, signed and filed a request for Tuition Aid to North Idaho College by Jessica D. Knox.

Approved and passed Resolution 2003-13, decreasing Youth Services State Cigarette Tax Fund 50-00 "A" Budget Line 50-00-0405-0004, Salary – Probation Officers in the amount of \$22,000, and creating the Youth Services State Cigarette Tax Budget Line 50-00-0801-0000, Capital Vehicles in the amount of \$22,000.

Approved and passed Resolution 2003-14, decreasing Juvenile Correction Block Grant

2003 "B" Budget lines 80-00-0446-0004, Skills Group Curriculum; 80-00-0569-0000, Education; 80-00-0688-0003, Observation Assessment Non Com; and Budget Line 80-00-0688-0011, Contracts – Grants; and increased Juvenile Correction Block Grant 2003 "A" Budget Line 80-00-0406-0000, Salary – Part Time; and "D" Budget Line 80-00-0411-0000, Social Security.

By Motion and Order, accepted a grant from the USDA Forest Service for Phillips Farm picnic shelter project in the amount of \$19,950, and submitted the same to USDA with slight revision as requested by Latah County Parks Director, Andy Grant, in memo dated July 22, 2003, as attached. Parks Director to be grant administrator and said grant to be completed no later than June 30, 2004.

By Motion and Order, having held a public hearing as provided by law on June 21, 2003, adjusted the budget as follows:

1. a. Established U.S. Forest Service – Phillips Farm – Shelters – Grant Fund 223-00 Budget in the amount of \$19,950 – revenue USDA Forest Service; and
- b. established U.S. Forest Service – Phillips Farm – Shelters – Grant Cash Fund in the amount of \$19,950 – revenue USDA Forest Service.

Approved, signed and filed an exemption request for Latah County Solid Waste fees for Dwaine Linger, RP38N04W360050A; also has a commercial account.

Lynn Cameron, Insurance Broker for Latah County, met with the Commissioners to review employee insurance benefits. No action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(d), convened in executive session at 11:35 a.m. on July 30, 2003, to discuss records exempt from public inspection; Indigent. Adjourned at 12:04 p.m. Four cases approved, two cases denied.

By Motion and Order, approved a Professional Services Agreement between Latah County and Gary B. O'Keefe. Said contract to provide job training and other duties associated with the position of Weed Control Supervisor. Latah County agrees to pay said contractor in the amount of \$2,420.00; effective August 1, 2003 through August 15, 2003.

By Motion and Order, approved the certification of 2003, 2002, and 2001 delinquent (90 days or more) solid waste residential and commercial accounts to the 2003 tax bill. Each account will be billed \$5.00 for the certified mailing fee and \$5.00 in late fees for August through December 2003. If it becomes necessary to send a second certified mailing notice, the owner will be billed the certified mailing fee again. The amounts due are subject to change due to late fees and payments that may be received. List attached.

By Motion and Order, accepted a State Homeland Security Grant Program Part II – Equipment Award in the amount to \$174,246.00; Latah County Disaster Services Coordinator to be contact person.

Approved and passed Resolution 2003-16, declaring a State of Emergency in Latah County, July 30, 2003.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Rachel Rausch  
Deputy Clerk of the Board of Latah County Commissioners