

**BOARD OF LATAH COUNTY COMMISSIONERS'  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, AUGUST 30, 2004**

- 9:00 AM Approve/Deny, Sign, and File
1. Request to approve the Commissioners' Proceedings for the Week of August 23, 2004
  2. Request to approve a Retail Alcohol Beverage License by Big Surf Inc., dba The Beach 302 South Main St., Moscow, ID
  3. Request for a 3 yr. increment increase for Alan Martinson, Weed Control Supervisor; BOCC, Weed Control; Department 05K, Line 01, effective July 1, 2004
  4. Request to approve amended Personnel Change Request Form for Nicole Agidius, Project/GIS Specialist, Planning and Building, Department 11, Line 13 to Associate Planner, Department 11, Line 12, addressing years of service in the transfer of her position, effective August 9, 2004
  5. File letter of resignation from Karl Otterstrom, Associate Planner, Planning and Building, Department 11, Line 02 effective September 10, 2004
  6. File Personnel Change Request Form for Doris L. Gabelman, Auditor Assistant, Auditor/Recorder, Department 01B, Line 03, remove from the Table of Organization effective August 23, 2004
  7. File Personnel Change Request Form for Jerry Nichols, Volunteer Chaplain; Sheriff, Chaplains Corps; Department 04H, Line 04, remove from the Table of Organization effective August 26, 2004
  8. Request to change name of Jennifer George to Jennifer Strampher on the Table of Organization and records, effective August 26, 2004
  9. Request to surplus equipment, Mike Kinner, IS
  10. Request to Approve to Benchmark Research & Safety, Inc. Subcontractor Agreement Contract between Latah County and Benchmark Research to provide Substance Abuse Prevention Provider Administration, administered through Youth Service Department
  11. Request to approve and sign Memorandum of Agreement GIS-012004 between Latah County and State of Idaho, Department of Administration for collection and production of digital orthophoto quadrangles, State of Idaho and National Agriculture Imagery Program
  12. Request to contract with County Clerk for Elections Coordination Latah Soil and Water Conservation District
  13. Request to approve and sign and Abstract of Agreement Regarding Conveyance of Property and Building Site Eligibility Reassignment, between Latah County, North Idaho Crushing,

Huskey and Jordan

14. Request to Approve Dedicated Disaster Services Phone Line at Home
  15. File Notice from Idaho Public Utilities Commission, Filing and Comment Deadline AVISTA
- 10:00 AM Consideration of Mileage Reimbursement Rate Change  
10:15 AM Special Hire Supervision Discussion  
10:30 AM Public Hearing to adjust budget  
11:30 AM Public Hearing for adoption of building code and related fee increase  
2:00 PM Executive Session - Personnel  
3:00 PM Discuss and appoint firm for County Audited Financial Statements Fiscal Year October 1, 2004 through September 30, 2005  
3:30 PM Appointment Robert & Frances Bowles – Private Citizen Concern

**WEDNESDAY, SEPTEMBER 1, 2004**

- 9:00 AM Elected Officials and Department Heads Regular Meeting
1. Web e-mail Demonstration
  2. E-mail List Service Demonstration
  3. Long Distance Rates Increase
  4. Special Hire Supervision
  5. New, Ongoing, and Other Business
- 10:00 AM Request for Indigent Funds  
10:45 AM Civil Counsel
1. Maintenance Agreement Latah Trail, Moscow to Troy
  2. New, Ongoing, and Other Business
- 11:30 AM 45-Day Comment Public Hearing - Outdoor Classroom Project  
1:30 PM BOCC Weekly Review
1. Request to sign findings for North Latah Highway District – CUP #663
  2. Request for second dwelling permit on behalf of Keith Wilson
  3. Request to surplus and discard equipment, Susan Petersen, Auditor/Recorder's Office
  4. File the resignation of Lance Abendroth, Certified Appraiser; Assessor, Revaluation; Department 02A, Line 07; effective September 1, 2004
  5. ***Review and request from Dan Mack to approve Final Development Plan for Renaissance Trailer Park, City of Moscow Area of Impact – Planning Department***
  6. Request for a solid waste exemption – Parcel #MH41N01E315831
  7. New, Ongoing, and Other Business
- 2:00 PM Parks & Recreation Regular Meeting
1. Letter from Mike Capparelli regarding culvert issue
  2. New, Ongoing, and Other Business
- 2:30 PM Firewise Update – Sandy Rollin, Disaster Services; Jeff Hallbrook  
3:00 PM Historic Preservation Commission Grant Closeout – Karen Owsley, Chairperson

**OTHER MEETINGS**

**TUESDAY, AUGUST 31, 2004**

3:00 PM Firewise Committee Meeting, Room 2B, Courthouse  
5:00 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, SEPTEMBER 1, 2004**

8:00 AM Gem Plan Board of Trustees, Pocatello, Commissioner Kimmell  
7:00 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, SEPTEMBER 2, 2004**

8:00 AM Gem Plan Board of Trustees, Pocatello, Commissioner Kimmell  
8:45 AM Mediation, Room 2B, Courthouse

***8/31/2004 4:46 PM***

***Amended Agenda***