

COMMISSIONERS' PROCEEDINGS
Week of May 8, 2006

Commissioners John A. "Jack" Nelson, Tom S. Stroschein and Paul J. Kimmell met in regular session on Monday, May 8, 2006 and again on Wednesday, May 10, 2006 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of May 1, 2006.

By Motion and Order, in accordance with § 11.06 of the Latah County Zoning Ordinance, approved the request for a second dwelling for Nancy Largent on Assessor's parcel number RP42N05W038393A. The approval is for one year, beginning May 8, 2006 and ending May 7, 2007.

By Motion and Order, approved Declaration of Waiver and Release Serving of Food Prepared by an Outside Source for the Upcoming Primary 2006 Election; waiver would release Sodexho Catering and the University of Idaho from any claims which might occur for the consumption of any food prepared and served for said Primary Election to be held on May 23, 2006.

By Motion and Order, approved the Wave Runner 2006 Law Loan Program Agreement between Latah County and Kootenai Cycle, Inc., AKA Kootenai Saw & Cycle, Coeur d'Alene, Idaho for the lease of 2 Jet Ski Watercraft not to exceed a nine month period; Latah County shall perform routine maintenance and maintain current injury and property damage liability insurance for watercraft for a minimum of \$500,000.00 and shall be liable for any property damage or personal injuries while in possession of said watercraft; watercraft shall be used exclusively for lifesaving, law enforcement or water safety operations; effective April 29, 2006.

By Motion and Order, approved agreement between Latah County and Latah County Historical Society, Inc., for:

1. Lease Agreement: real property identified as McConnell Mansion, a museum located at 327 East 2nd Street shall be leased to the LCHS with not fee for a five (5) year term to provide operation and maintenance of the McConnell Mansion as a museum site; and
2. Shared Employee Agreement in order to coordinate activities of the two parties and to improve the range and quality of historical services available to residents of Latah County, 1) Executive Director and 2) Museum Curator. The continuation of this agreement is contingent upon continued availability of County funding sufficient to meet County's obligations under the Agreement.

Effective upon signing by both parties.

Approved, signed and filed Compensation Committee Review and Recommendations; pay scale for Prosecuting Attorney positions will be decided at budget time.

Signed and filed Compensation Committee Meeting Minutes dated April 27, 2006.

Signed and filed Notice of Employer Notification Unemployment Insurance Claim Filed from Idaho Commerce & Labor.

Approved, signed and filed request to surplus equipment – Auditor’s Office. Equipment to be removed and discarded as it has no value.

Approved, signed and filed request to surplus equipment – Assessor’s Office. Equipment to be removed and discarded as it has no value.

Signed and filed Latah County Vehicles Claims Payment Report as submitted to ICRMP by Auditor’s Office.

Signed and filed letter to from the State of Idaho Board of Tax Appeals regarding Appeal Number 05-A-2250, parcel number RPM06800040080A.

Signed and filed letter from the State of Idaho Board of Tax Appeals regarding Appeal Number 05-A-2251, parcel number RPM0001006001AA.

Signed and filed letter from the State of Idaho Board of Tax Appeals regarding Appeal Number 05-A-2252, parcel number RPM0680004007AA.

Signed and filed letter from the State of Idaho Board of Tax Appeals regarding Appeal Number 05-A-2253, parcel number RPM0001005004BA.

Signed and filed letter from the State of Idaho Board of Tax Appeals regarding Appeal Numbers 05-A-2254, 05-A-2255 and 05-A-2256, parcel numbers RPM00400010020A, RPM0040001004CA and RPM0040001004BA.

Signed and filed Court Assistance Office Report for April 2006.

Signed and filed Conflict Public Defender Hours for March, 2006 as submitted by D. Ray Barker.

Signed and filed Public Defender Hours for April 2006 as submitted by Charles E. Kovis.

By Motion and Order, approved Standard Form of Agreement Between Owner and Contractor for a Small Project between Latah County and RMR Construction, LLC to act as General Contractor for the remodel of the Latah county Jury Room, pursuant to the proposal as accepted by the Board of County Commissioners on May 1, 2006; in the location of the existing Jury Room in the amount of \$65,154.86; the work to be completed by August 30, 2006.

Signed and filed Information Technology Services Department Policy; set for adoption on Monday, May 15, 2006.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), (d) & (f), convened in executive session at 10:47 a.m. on May 8, 2006, to discuss acquisition of an interest in real property, records exempt from public inspection, and litigation. Adjourned at 11:30 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:32 a.m. on May 8, 2006, to discuss personnel. Adjourned at 11:54 a.m.

Approved, signed and filed Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:30 p.m. on May 8, 2006, to discuss personnel. Adjourned at 4:15 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:03 a.m. on May 8, 2006, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:29 a.m.; one case was approved, no cases were denied and three cases were continued.

By Motion and Order, approved the concept plan for the Latah Trail Stage III, STP-A009(755), Key No. 09755 as submitted to Board of County Commissioners by Taylor Engineering, Inc.

By Motion and Order, approved Community Forestry Awards to the following organizations: Palouse-Clearwater Environmental Institute for watershed restoration in the amount of \$1871.40; City of Moscow for forestry educational brochure in the amount of \$950 and Kendrick Urban Forestry Board for tree maintenance project in the amount of \$2,940.95. Said funds are Title III Craig Wyden Funds.

By Motion and Order, approved request from Northwest Youth Corps for funding in the amount of \$4,500 of Title III provision of the Craig-Wyden Bill for tuition assistance to twenty (20) Latah County youths to participate in a Title III Project, Idaho Conservation Corps Projects 2006 to be administered by Ryan Ojerio, Program manager; we direct the County Auditor to take the necessary steps for required 45 Day Public Comment Notice.

Approved, signed and filed request to hire Craig M. Riehle, Mobile Roll Clerk; Assessor, Revaluation; Department 02A, Line 10, effective May 15, 2006.

Approved, signed and filed request to hire Lacey J. Weidner, Deputy Assessor; Assessor, Revaluation; Department 02A, Line 02, effective May 22, 2006.

By Motion and Order, approved CareMarkPCS Health, L.P. Managed Pharmacy Benefit Services Agreement – Consumer Card Program between Latah County, a member of the National Association of Counties (NACo), and CareMarkPCS Health, L.P., formerly known as AdvancePCS Health, L.P. to provide certain managed pharmacy benefit services through NACo Prescription Drug Discount Card Program; there is no cost to NACo and there is no cost to the County; the discount card can be used by Senior citizens, the uninsured, there are no residency requirements; effective July 1, 2006.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners