

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, MARCH 5, 2007

- 9:00 AM *Open as a Board of Equalization*
- 9:05 AM Elected Officials and Department Heads Regular Meeting
1. AED & CPR Training Equipment Discussion
 2. Proposed Employee Handbook Changes Discussion
 3. Courthouse Security Discussions
 - Basement Security – Mike Kinner
 - Security Cameras – Mike Kinner
 - Key Card and County ID cards – Mike Kinner
 - Cash Management – Susan Petersen
 - Security Check Notifications – Bill Thompson
 4. Internet Filtering Committee Overview – Mike Kinner
 5. New, Ongoing and Other Business
- 9:45 AM Approve/Deny, Sign, and File
1. Request to approve the Commissioners’ Proceedings for the Week of February 26, 2007
 2. Request for Solid waste Exemption on behalf of Tom Puckett, Parcel Number MH27CT00018A
 3. Request for Solid Waste Exemption on behalf of Cheryl Brimmer, Parcel Number MH42N05W356820A
 4. Request to hire Betty Biggam, Part-time Irregular, Deputy Treasurer, Treasurer, Department 03, Line 04, effective March 1, 2007
 5. Request for surplus vehicle by Fairgrounds Director Annette Olson
 6. File Court Assistance Office Report for February 2007
 7. Request to approve and sign a payment request to Idaho Department of Commerce and Labor for the Deary Community Center ICDBG project in the amount of \$61,045
 8. Request to appoint Sandra Thomas to position #11 on the Board of Community Guardians for a term to expire December 31, 2009
 9. File Courthouse Security Committee Meeting Minutes from February 27, 2007 meeting
 10. Request to approve recommendations of the Courthouse Security Committee
 11. Review and Approve Claims Report
 12. *Request to hire Justin Rickert, Systems Administrator; BOCC, Information Technology Services; Department*
 13. *Request to authorize Issue of keys to Justin Rickert, Systems Administrator*
- 10:30 AM Civil Counsel
1. Request to approve and sign Court Assistance Office Contract
 2. Review and Sign Communications Tower Lease Agreement between Latah County and Bennett Lumber Products, Inc. for the McGary Butte Repeater

3. Review and Sign Personal Property Lease Agreement between Latah County and Rathbun Communications
 4. Latah Trail Phase 3 Contract Update
 5. New, Ongoing and Other Business
 6. Executive Session – Personnel, Records Exempt from Public Inspection, Acquisition of an Interest in Real Property and Pending Litigation
- 11:30 AM Meeting with Pullman-Moscow Airport Manager Robb Parish
- 1:30 PM Request for Property Tax Exemption by HWS Ministries, Parcel Number RPM0270005002AA
- 1:45 PM Request for Property Tax Exemption by Rafco7 LLC, Parcel Number RPT15700040010A
- 2:00 PM Requests for Renewal of Property Tax Exemption by:
 Country Chapel and Refuge Inc., Parcel Number RP40N01W200635A
 Emmanuel Lutheran Church Inc., Parcel Numbers RP38N05W019260A, RPM01270010020A, RPM0127001003AA, RPM00000074950A
 Upper Columbia Mission Society of Seventh Day Adventists, Parcel Numbers RPD1280017007AA, RPD1280006009AA, RPM00000074820A, RP39N05W167500A, RP40N04W361656A, RPJ1390010014AA
 Sunset Perpetual Care Inc., Parcel Number RPM00000177660A
 Veterans of Foreign Wars - Potlatch Post #10300, Parcel Number SRP15200150090A
 Dudley Loomis Post #6 American Legion, Parcel Number LRM0770030012AA
 Golden Sunset Senior Citizens, Parcel Number RPK1450004009AA
 Idaho Farm House Club Corp., Parcel Number LRM0220001001BA
 Pi Sigma Rho, Parcel Number RPM1050001011AA
 Theta Tau Corp - Delta Delta Delta Sorority, Parcel Number RPM1050004001AA
 University of Idaho Foundation, Parcel Numbers RPM0680003001AA, RP40N05W231803A
 Kappa Alpha Theta - Beta Theta Facility Corporation, Parcel Number LRM1050001007AA
 Bovill Volunteer Fire Dept., Parcel Number RPB12600050050A
- 2:15 PM Request for Renewal of Property Tax Exemption by Morning Star Rebekah Lodge #68, Parcel Number RPD1280016001BA
- 2:30 PM *Request to Approve and Sign Latah Trail Phase 3 Contract*
- 3:00 PM *Request to approve and sign a Development Agreement for Bea Telford, Rezone 715*
- 3:15 PM *Request to hire Rick Heckert, Part-time Regular, Detention Deputy; Sheriff, Detention; Department 04E, Line 14, effective March 3, 2007*
- 4:59 PM Close as a Board of Equalization

TUESDAY, MARCH 6, 2007

- 2:00 PM *Executive Session – Records Exempt from Public Inspection and Acquisition of an Interest in Real Property, Room 3B, Courthouse*
- 4:00 PM *Executive Session – Records Exempt from Public Inspection, Acquisition of an Interest in Real Property and Pending Litigation*

WEDNESDAY, MARCH 7, 2007

- 9:00 AM Request for Indigent Funds
9:20 AM *Executive Session – Records Exempt from Public Inspection, Acquisition of an Interest in Real Property and Pending Litigation*
- 10:00 AM Request to sign Special Quit Claim Deed for Latah Health Services property
- 10:30 AM *Executive Session – Personnel*
- 11:00 AM Meeting with Compensation Committee
1. New, Ongoing and Other Business
- 2:00 PM Building and Grounds Regular Meeting
1. New, Ongoing and Other Business
- 2:30 PM Planning and Building Regular Meeting
1. Planning Commission Appointments Discussion and Decision
 2. New, Ongoing and Other Business
- 3:00 PM BOCC Weekly Review
1. Helmer Water Association Request Discussion
 2. Discuss and Set Date and Time for County Budget Hearing for Budget Year 2007-2008
 3. *Request to adopt Ordinance 276, Bea Telford, Rezone 715*
 4. *Request to hire Suzanne McLam, Legal Assistant, Prosecuting Attorney, Department 07, Line 10, effective March 19, 2007*
 5. *File resignation of Michael Cavanagh, Part-time Irregular, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective March 12, 2007*
 6. *Request to transfer Michael Cavanagh from Part-time Irregular, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01 to Full-time, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 06, effective March 12, 2007*
 7. *File Public Defender hours for February 2007 as submitted by Charles E. Kovis*
 8. *Request to file Application of the Telemental Health Pilot Project Grant*
 9. *Request to appoint Phyllis Solomon to the Arts and Culture Committee*
 10. *Request to sign Spain Short Plat #735*
 11. *Request to approve and sign Assignment Agreement between Latah County Board of Commissioners, Charles Kovis and James Johnson to transfer public defender contract responsibilities effective April 1, 2007*
 12. New, Ongoing and Other Business

OTHER MEETINGS

MONDAY, MARCH 5, 2007

- 6:00 PM Fair Board, Latah County Fairgrounds
7:00 PM Master Gardeners, Room 2B, Courthouse

TUESDAY, MARCH 6, 2006

- 9:00 AM Master Gardeners, Room 2B, Courthouse
1:00 PM Due Process Hearing, Room 2B, Courthouse

- 3:00 PM Latah County Youth Advocacy Council Executive Board, Room 2B,
Courthouse
- 6:00 PM Planning Commission, Room 2B, Courthouse
- 6:00 PM Moscow Ice Rink Task Force Public Meeting, *1912 Center*

WEDNESDAY, MARCH 7, 2007

- 7:00 AM City/County/University/School District Breakfast, Wallace Complex
Quiet Room, Moscow
- 12:00 PM Juvenile Justice, Room 2B, Courthouse
- 6:30 PM Moscow Ice Rink Task Force, *1912 Center* – Commissioner Stroschein
- 7:00 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, MARCH 8, 2007

- 8:00 AM First-Aid/CPR/AED Class, Room 2B, Courthouse

3/7/2007 8:24 AM Amended Agenda