

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, MARCH 26, 2007**

- 9:00 AM Juvenile Corrections Update – Jim Crowley  
9:30 AM Approve/Deny, Sign, and File
1. Request to approve temporary transfer of Robert Johnson from Part-time Irregular, Tracker, Youth Services/Juvenile Corrections Block Grant, Department 08B, Line 06 to Full-time, Resource Officer, Youth Services, Department 08A, Line 07, effective March 19, 2007
  2. Request to approve the Commissioners’ Proceedings for the Week of March 12, 2007
  3. Request to approve a two year incremental increase for Linda James, Clerk; Assessor, Revaluation; Department 02A, Line 11, effective March 1, 2007
  4. Request to hire Danelle Forseth, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective March 21, 2007
  5. *Request to hire Donna Michelle Gustavson-Crecelius, Part-time Irregular, Law Clerk, Clerk of the Court, Department 01AA, Line 02, effective March 23, 2007*
  6. Request to approve a second dwelling renewal for Dorothy Smith, Parcel Number RP40N04W264886A
  7. Request to approve a second dwelling renewal for Peter Tschetter, Parcel Number RP01710000014AAA
  8. Request to approve the Chair’s signature on a Maintenance Agreement with H&H Business Systems for equipment in the Latah County Extension Office
  9. Request to adopt Resolution 2007-06 to Recognize April as Fair Housing Month
  10. Request to approve and authorize Co-Risk Manager Susan R. Petersen to schedule a Sexual Harassment Training to be held on April 26, 2007
  11. File NACo Prescription Drug Discount Card Program Report for Latah County from October, 2006 to February, 2007
  12. Request to sign the Treasurer/Auditor Joint Reports for January and February, 2007
  13. Request for tuition aid to North Idaho College on behalf of Ian Smart
  14. Request to surplus equipment – Youth Services
  15. Request to surplus equipment – Commissioners Office
  16. Request to surplus vehicles – Sheriff’s Office
  17. Review and Approve Claims Report
  18. *Request to appoint Skeeter Lynch to the Latah County Board of Community Guardians, Position #7, for a term to expire December 31, 2009*

19. *Request to authorize Access Codes for Keith Rathbun, Rathbun Communications*

20. *Request to approve proposal from Mr. Cabinet in the amount of \$9,527.32 for Courtroom 2 Remodel as approve by remodel committee*

10:30 AM

Civil Counsel

1. Automatic External Defibrillator Discussion
2. Certified Local Government Letter of Agreement Update
3. Richmond Property Group Application for Hardship Update and Discussion
4. Pullman-Moscow Regional Airport Agreements Discussion
5. Snowmobile Trail Grooming Agreement Update and Discussion
6. Zetron Phone Upgrade Discussion
7. New, Ongoing and Other Business
8. Executive Session – Personnel, Acquisition of an Interest in Real Property and Records Exempt from Public Inspection

1:30 PM

Planning and Building Regular Meeting

1. Planning Commission Appointments Discussion and Decision
2. New, Ongoing and Other Business

### **WEDNESDAY, MARCH 28, 2007**

9:00 AM

Request for Indigent Funds

10:00 AM

Solid Waste Regular Meeting

1. Request for Solid Waste Refund, MH41N05W320462A
2. Request to sign One-time Fuel Surcharge Agreement between Latah County and Latah Sanitation Inc.
3. File Rate Adjustment from City of Moscow
4. New, Ongoing and Other Business

10:30 AM

*Determination to Accept, Reject or Modify the City of Moscow Recommendation regarding the Alvarez Short Plat SP7361, in the Area of City Impact*

11:15 AM

Parks and Recreation Regular Meeting

1. Request to surplus equipment – Parks and Recreation
2. New, Ongoing and Other Business

11:30 AM

Public Hearing – Parks Fee Increases

1:15 PM

*Executive Session – Pending Litigation*

1:30 PM

Building and Grounds Regular Meeting

1. New, Ongoing and Other Business

2:00 PM

BOCC Weekly Review

1. *Request to approve a Retail Alcohol Beverage License by Flying Seal, LLC dba Nectar, 105 West Sixth Street, Moscow*
2. United States Postal Service Rate Change Discussion
3. Request to approve Pitney Bowes Contract for Shaped-Based Rating Upgrade Module
4. *Courtroom 2 Remodel Update*
5. *Election Update*
6. *Approve LHS Equipment Request*
7. *Request for Property Tax Hardship by RPM1050002005AA*

8. *Request to approve Taxpayer's Adjustment on behalf of Richmond Property Group, Parcel Number RPM1050002005AA*
9. *Request to Approve offer of bankruptcy closing by Adelphia Communications*
10. *Request to approve the Chair's signature on an amended Equipment Lease Agreement between Latah County and Citicapital for a Ricoh Digital Copier*
11. *File fully executed Communications Tower Lease Agreement between Latah County and Bennett Lumber Products, Inc. for the McGary Butte Repeater*
12. *File termination of Michael Scoville, Certified Appraiser; Assessor, Revaluation; Department 02A, Line 07, effective April 6, 2007*
13. *Request to hire Amy Rozelle, Part-time Irregular, Data Entry Clerk; Assessor, Revaluation; Department 02A, effective March 26, 2007*
14. *Request to surplus vehicles – Assessor's Office*
15. *Request to approve the 2007 Eastside Mall rent for DMV and Driver Licensing offices*
16. *Request to sign Letter of Authorization for Helbling Benefits Consulting / Chad Murray*
17. *Request to approve a two year incremental increase for Joshua Larson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 13, effective March 1, 2007*
18. *File Personnel Change Request Form for Crista Dorsey, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, no action at this time*
19. *New, Ongoing and Other Business*

3:00 PM *Parking Lot Update and Discussion*

#### **OTHER MEETINGS**

#### **MONDAY, MARCH 26, 2007**

7:00 PM 4-H Leaders Meeting, Room 2B, Courthouse

#### **TUESDAY, MARCH 27, 2007**

9:00 AM Master Gardeners, Room 2B, Courthouse  
 1:00 PM Internet Filtering Committee, Room 2B, Courthouse  
 3:00 PM Latah County Youth Advocacy Council Coalition Development, Room 2B, Courthouse

#### **WEDNESDAY, MARCH 28, 2007**

6:00 PM Ice Rink Task Force, 1912 Center, Moscow

#### **THURSDAY, MARCH 29, 2007**

8:00 AM Pesticide Applicators Test, Room 2B, Courthouse  
 3:00 PM Medical Benefits Committee, Room 2B, Courthouse  
 State Board of Health and Welfare Meeting, Boise – Commissioner Stroschein

*FRIDAY, MARCH 30, 2007*

*3:00 PM Medical Benefits Committee, Room 2B, Courthouse*

*3/27/2007 4:52 PM Amended Agenda*