

COMMISSIONERS' PROCEEDINGS
Week of May 7, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, May 7, 2007 and again on Wednesday, May 9, 2007 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:04 a.m. on Monday, May 7, 2007.

Approved, signed and filed the Commissioners' Proceedings for the Week of April 30, 2007.

Approved, signed and filed letter of support for the Troy Volunteer Ambulance for inclusion in a grant application for funding to replace out-of-date equipment.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved a second dwelling renewal request for Brian and Wilma Worden for the residence located at 1153 Queener Lane, Potlatch, Parcel Number RP41N03W324202A. This renewal shall begin on May 23, 2007 and expire on May 22, 2008.

By Motion and Order, authorized the Chair's signature on the Idaho JABG Intent to Use Allocation – FY2006 Juvenile Accountability Block Grant Program in the amount of \$4,000 with a cash match in the amount of \$444.45. The grant monies will be used to develop a coordinated enforcement plan for reducing Juvenile Crimes. Latah County Youth Services Director shall be the Project Director.

Approved, signed and filed a request to surplus equipment – Commissioner's Office.

Adopted Resolution 2007-11, Record Destruction Order for certain Elections records of Latah County that are no longer necessary for the conduct of the public business, pursuant to Idaho Code 31-871.

Adopted Resolution 2007-12, transferred Commissioners Proceedings records to State Archives for storage as physical retention of said records at Latah County Courthouse are no longer necessary for the conduct of the public business.

Adopted Resolution 2007-13, transferred Treasurer's Records to State Archives for storage as physical retention of said records is no longer necessary for the conduct of the public business.

Signed and filed Compensation Committee Meeting Minutes for May 1, 2007.

Signed and filed Compensation Committee recommendations dated May 1, 2007.

By Motion and Order, the Board having authorized the Request for Proposals to have an agency complete an External Salary Comparison Study, and having received three Proposals from competent Groups, those being BDPA Inc., Boise, Idaho; Hay Group,

Inc., Irvine, California; and Jan M. Rauk & Lisa McCoskey, Moscow, Idaho; and upon the recommendation from the Latah County Compensation Committee the Commissioners accept the Proposal of Jan M. Rauk & Lisa McCoskey to complete the External Salary Comparison study; we direct the County Clerk to take the necessary steps to contact Ms. Rauk and for the Prosecuting Attorney to draft a Contract for Services for signature by the Board and Ms. Rauk and Ms. McCoskey. Dated this 7th day of May, 2007.

By Motion and Order, approved the following Election Board to provide election duties for the County for the Genesee Recreation District Election to be held on May 22, 2007 at the approved polling place of Genesee City Hall, Genesee: Margaret Grieser, Chief Election Judge; Sharon Steiger, Election Judge Clerk; and Judy Reisenauer, Election Judge Clerk.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of HWS Ministries Ltd. From the decision of the Board of Equalization (BOE) of Latah County for tax year 2006; affirming the decision of the BOE.

Signed and filed Employer Notification of Unemployment Insurance Claim Filed with Idaho Commerce and Labor.

Signed and filed Conflict Public Defender Hours for April, 2007 as submitted by D. Ray Barker.

Signed and filed Revised Environmental Report regarding Palouse River & Coulee City Railroad, Inc. – Abandonment Exemption in Latah County.

Reviewed and Approved Claims Report.

Signed and filed Notice of Petition, Modified Procedure before the Idaho Public Utilities Commission in the matter of the petition of Bonneville Power Administration for a Declaratory Order Disclaiming Jurisdiction.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:40 a.m. on May 7, 2007, to discuss records exempt from public inspection. Adjourned at 10:50 a.m.

By Motion and Order, upheld the Assessor action for Edward and Twila Harrington in the matter of the appeal under Idaho Code 63-706-2 regarding Parcel Number RPP15200180010A for Circuit Breaker.

Approved, signed and filed 2007 Property Tax Reduction Claims as submitted by County Assessor, Patrick Vaughan.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 11:10 a.m. on May 7, 2007, to discuss personnel and records exempt from public inspection. Adjourned at 11:30 a.m.

By Motion and Order, sitting as a Board of Equalization, in the matter of a Request for Property Tax Exemption by Palouse River Community Center, Parcel Number RP01810007003BA; pursuant to Idaho Code 63-602C approved exemption for tax year 2007.

By Motion and Order, sitting as a Board of Equalization and having held an Exemption Hearing regarding a Request for Property Tax Exemption by HWS Ministries Ltd., Parcel Number RPM0270005002AA; denied exemption for tax year 2007. Denial based on State Board of Tax Appeals decision of supporting the BOE denial decision for 2006.

By Motion and Order, sitting as a Board of Equalization, approved the renewal of property tax exemption for Tax Year 2007 pursuant to Idaho Code 63-602B for the following: Church of the Nazarene, Parcel Number MHT1570010006AA; Fundamental Baptist Church, Parcel Number RPM06000040060A; Princeton Church of the Nazarene, Parcel Numbers MH41N04W103300A, RP41N04W103320A; Church of Jesus Christ of Latter-Day Saints, Parcel Numbers RPM04950000030A, RPM0385003001AA, RPM00000180320A, RPM00000180330A, RPM07800010260A, RPP1520037001AA, RPT1565002001AA; Church of Christ, Parcel Number RPM10300130100A; First Presbyterian Church, Parcel Numbers RPM0890004001AA, which is also exempted under Idaho Code 63-602E, RPM0890003001CA, RP40N05W158865A; Lael, Inc., Parcel Number RP40N03W228512A; United Church of Moscow, Parcel Number RPM0680002001AA.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Church of the Nazarene, Parcel Number MHT1570010006AA; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Fundamental Baptist Church, Parcel Number RPM06000040060A; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Princeton Church of the Nazarene, Parcel Numbers MH41N04W103300A, RP41N04W103320A; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Church of Jesus Christ of Latter-Day Saints, Parcel Numbers RPM04950000030A, RPM0385003001AA, RPM00000180320A, RPM00000180330A, RPM07800010260A, RPP1520037001AA, RPT1565002001AA; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Moscow Church of Christ, Parcel Number RPM10300130100A; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by First Presbyterian Church, Parcel Numbers RPM0890004001AA (also 63-602E), RPM0890003001CA, RP40N05W158865A; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Lael, Inc., Parcel Number RP40N03W228512A; Idaho Code 63-602B for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by United Church of Moscow, Parcel Number RPM0680002001AA; Idaho Code 63-602B for tax year 2007.

By Motion and Order, sitting as a Board of Equalization, approved the renewal of property tax exemption for Tax Year 2007 pursuant to Idaho Code 63-602C for the

following: American Legion Post 81, Parcel Number RPP00000065150A; Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA; Sojourners' Alliance Inc., Parcel Numbers RPT1540002013AA, RPM0660014010AA, RPM0660015013BA, RPM0660015014BA, RPM0660015015BA; Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA, RPM0130002003AA; Inland Northwest Boy Scouts of America, Parcel Numbers RP41N03W010001A, RP42N03W364846A, RP42N03W367886A; and Avon Busy Bees, Parcel Number RP01830001013AA.

Approved, signed and filed Application for Renewal of Property Tax Exemption by American Legion Post 81, Parcel Number RPP00000065150A; Idaho Code 63-602C for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA; Idaho Code 63-602C for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Sojourners' Alliance Inc., Parcel Numbers RPT1540002013AA, RPM0660014010AA, RPM0660015013BA, RPM0660015014BA, RPM0660015015BA; Idaho Code 63-602C for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA, RPM0130002003AA; Idaho Code 63-602C for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Inland Northwest Boy Scouts of America, Parcel Numbers RP41N03W010001A, RP42N03W364846A, RP42N03W367886A; Idaho Code 63-602C for tax year 2007.

Approved, signed and filed Application for Renewal of Property Tax Exemption by Avon Busy Bees, Parcel Number RP01830001013AA; Idaho Code 63-602C for tax year 2007.

By Motion and Order, sitting as a Board of Equalization, in the matter of a Request for Casualty Loss by Janice & David Daniels, Parcel Number MH01780000022AA; approved for taxable amount of \$4,660 for 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 4:34 p.m. on May 7, 2007, to discuss acquisition of an interest in real property. Adjourned at 4:49 p.m.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 5:01 p.m. on Monday, May 7, 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on May 9, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:04 a.m.; four cases were approved and one case was denied.

By Motion and Order, implement a checking account for the Latah County Fair exhibit winners for dispersment of premium awards Amount will be subject to County audit.

Administered by Fair Manager.

Approved, signed and filed a request to transfer Joshua Larson from Patrol Deputy, DUI Grant; Sheriff, Operations; Department 04B, Line 13 to Deputy; Sheriff, Investigations; Department 04C, Line 04, effective April 23, 2007.

By Motion and Order, having received three proposals, awarded Genesee Water Tower Site tower construction proposal to Rathbun Communications in the amount of \$29,055.32, will execute contract and other documents as needed.

By Motion and Order, approved a request from Youth Services Director, Brian Dulin, to authorize Youth Services non-exempt staff to work a four-day/ten-hour schedule from June 4 through August 24, 2007.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved a second dwelling renewal request for Nancy Largent for the residence located at 1300 Cora Road, Potlatch, Parcel Number RP42N05W038393A. This renewal shall begin May 7, 2007 and expire on May 7, 2008.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2006-2007 Budget as follows:

1. **increase Current Expense – Disaster Service Budget 01-11** **\$ 425**
Increase Current Expense – Disaster Service Budget line 01-11-0439-0000, Travel, in the amount of \$425 from \$1,700 to \$2,125 – revenue Idaho Bureau of Homeland Security; and
2. **increase Justice – Prosecuting Attorney Budget 08-07** **\$ 808**
Increase Justice – Prosecuting Attorney Budget lines in the following amounts:
 - a. increase 08-07-0439-0000, Travel in the amount of \$271 from \$8,500 to \$8,771 – revenue Idaho Prosecuting Attorney, Inc.; and
 - b. increase 08-07-0546-0000 Books & Publications in the amount of \$288 from \$9,000 to \$9,288 – revenue Thomson-West; and
 - c. increase 08-07-0629-0000, Trial Expense in the amount of \$249 from \$15,133 to \$15,382 – revenue Criminalfor a total of \$808; and
3. **increase Justice – Sheriff Budget 08-45** **\$1,200**
Increase Justice – Sheriff Budget 08-45 in the amount of \$1,200;
 - a. increase 08-45-0554-0002, Safety Vests in the amount of \$200 from \$4,500 to \$4,700 – Reimbursement
 - b. establish 08-45-0569-0045, Training – Automated External Defibrillator in the amount of \$1,000 – revenue Justice Fundfor a total of \$1,200; and
4. **increase Parks and Recreation Budget 18-47** **\$ 354**
Increase Parks and Recreation Budget line 18-47-0818-0001, Capital – Park Improvement in the amount of \$354 from \$25,743 to \$26,097 – revenue Idaho Transportation Department; and
5. **increase Historic Preservation Grant Budget 60-00** **\$2,550**
Increase Historic Preservation Grant Budget line 60-00-0521-0000, Operating Expense, in the amount of \$2,550 from \$1,775 to \$4,325 – revenue Federal Historic Preservation Funds; and

6. **increase 2004 Citizen Corps Council Grant Budget 231-00** **\$ 853**

Increase 2004 Citizen Corps Council Grant Budget lines in the following amounts:

231-00-0523-0080	Project Expense Lewis County	\$135.00
231-00-0523-0082	Project Expense Clearwater County	\$529.00
231-00-0523-0083	Project Expense Idaho County	\$189.00

For a total of \$853 – revenue Idaho Bureau of Disaster Services; and

7. **establish Idaho State Historical Society Funds Fund 251-00** **\$2,000**

a. establish Idaho State Historical Society Funds Budget line 251-00-0521-0000, Operating Expense in the amount of \$2,000 – revenue Idaho State Historical Society Funds; and

b. establish Idaho State Historical Society Funds Cash Fund 251-00 in the amount of \$2,000 – revenue Idaho State Historical Society Funds.

These funds are unscheduled revenues or carry forwards and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Commissioners Tom Stroschein, Jack Nelson and Jennifer Barrett as well as Deputy Clerk, Kara Rickert attended the Community Wildfire Protection Plan Update Meeting held on Wednesday, May 9, 2007 at 1:00 p.m. at the Latah County Fairgrounds. Minutes are on file.

Approved, signed and file a Letter of Support for grant application for 5309 funds by City of Moscow.

Signed and filed information submitted by Ben Maestas regarding and cancelling the God Send Revival Project which had been scheduled for May 17 – 20, 2007. Also filed other documents pertaining to said potential Large Gathering.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 1:30 p.m. on May 10, 2007, to discuss acquisition of an interest in real property. Adjourned at 2:14 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners