

COMMISSIONERS' PROCEEDINGS
Week of June 18, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, June 18, 2007, Tuesday, June 29, 2007 and again on Wednesday, June 20, 2007 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of June 11, 2007.

By Motion and Order, approved and signed the Product Schedule and State and Local Government Master Agreement between Latah County and IKON for Canon IR-3045 copier to be used in the Latah County Prosecuting Attorney's Office. Lease term will be 60-months and will be in the amount of \$174.01 per month plus \$.0078 per copy to be billed monthly. Maintenance contract shall include all parts, labor, service and all supplies (excluding paper only).

Signed and filed Separation From Employment for Emily Mills, Part-time Irregular, Special Hire; BOCC, Administration; Department 05A, Line 07, effective June 1, 2007.

Approved, signed and filed a reclassification for Ellen K. Heckert, from Deputy Court Clerk I, 2 years to Deputy Court Clerk II, 2 years; District Court, Department 01A, Line 08, effective June 1, 2007.

Signed and filed Public Defender Hours for May 2007 as submitted by Jay Johnson.

Signed and filed Public Defender Hours for May 2007 as submitted by Sunil Ramalingam.

Signed and filed Court Assistance Office Report for May 2007.

By Motion and Order, having taken bids to procure collection service for overdue court accounts for District Court and overdue reimbursement accounts for Sheriff's Office under advisement on June 13, 2007, said bids received were; 1) Alliance One, 2) Collection Bureau, Inc., and 3) Credit Bureau of Lewiston-Clarkston, Inc.; proceed to award the contract to Alliance Once, 6565 Kimball Drive, Suite 200, Gig Harbor, Washington 98335, contact person: Marcia Walker; and direct the Prosecuting Attorney's Office to proceed to prepare a contract between Latah County and said awarded Collection Agency.

By Motion and Order, amended Contract Agreement between Latah County and Idaho Department of Commerce and Labor for Deary Community Center ICDBG-05-II-03-CC Grant; to decrease the Design Professional Construction Representation Budget line (238-00-0691-0002) by \$5,954 from \$5,954 to zero dollars and to increase the Construction Cost Budget line (238-00-0807-0000, Capital – Construction) by \$4,954 from \$113,061 to \$119,015 with the understanding that all other terms and conditions of the original contract will remain the same; effective June 18, 2007.

By Motion and Order, approved and signed payment request to Idaho Department of Commerce and Labor for the Deary Community Center ICDBG-05-II-03-CC Grant; amount is \$7,353.00, received June 11, 2007, payment Request 5.

By Motion and Order, approved and signed contract between Latah County and LexisNexis Matthew Bender Co. to provide annual renewal of subscription to be used in District Court for service period May 2007 through April 2008; rate will be \$1,817.00.

Reviewed and Approved Claims Report.

Signed and filed TORT claim filed in Latah County by Kunay Mubita.

Budget Presentation on behalf of Latah County Youth Services – Brian Dulin – no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:18 a.m. on June 18, 2007, to discuss personnel. Adjourned at 11:33 a.m.

Budget Presentation on behalf of Latah County Planning and Building – Michelle Fuson – no action taken at this time.

Budget Presentation on behalf of Idaho Volunteer Lawyers Program – Nancy Luebbert – no action taken at this time.

Budget Presentation on behalf of Alternatives to Violence of the Palouse – Greta Jarolimek – no action taken at this time.

Budget Presentation on behalf of 2nd Judicial District CASA – Lisa Elliott – no action taken at this time.

Budget Presentation on behalf of Latah County Parks and Recreation – Andy Grant – no action taken at this time.

Budget Presentation on behalf of Latah County Sheriff – Wayne Rausch and Brian Strampher – no action taken at this time.

Budget Presentation on behalf of Latah County Coroner – Catherine Mabbutt – no action taken at this time.

Budget Presentation on behalf of Latah County Surveyor – John Dunn – no action taken at this time.

By Motion and Order, accepted the invitation of the Moscow City Mayor to submit a Commissioners name for appointment to the Moscow Urban Renewal Agency, and that person's name from the Commission be Jack Nelson.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on June 20, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:55 a.m.; three cases were approved and one case was denied.

Budget Presentation on behalf of Latah County Solid Waste – Amanda Bashaw – no action taken at this time.

By Motion and Order, approved the purchase of Freeance Software for GIS with agreement with all parties in payment will be made upon final approval of contract.

Approved, signed and filed Memo regarding County Property Located at Latah Health Services Facility dated June 18, 2007.

Signed and filed Separation From Employment for Steve Brearley, Part-time Irregular, Special Hire/Maintenance; BOCC, Building and Grounds; Department 05F, Line 05, effective June 18, 2007.

Approved, signed and filed request for funds by Helmer Water Association; support repair and upgrade of filtration system.

Signed and filed Separation From Employment for Elizabeth Thompson, Project/GIS Specialist, Planning and Building, Department 11, Line 13, effective June 29, 2007.

Approved, signed and filed a request to hire Michael Hope, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 07, effective June 14, 2007.

Signed and filed Separation From Employment for James Coley, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 02, effective June 14, 2007.

Approved, signed and filed a three year incremental increase for Ethan Ogden, Detention Deputy; Sheriff, Detention; Department 04E, Line 08, effective June 1, 2007.

Approved, signed and filed a five year incremental increase for Ryan O'Toole, Detention Deputy; Sheriff, Detention, Department 04E, Line 09, effective June 1, 2007.

Approved, signed and filed a three year incremental increase for Marci Williams, Communications Specialist; Sheriff, Communications; Department 04D, Line 05, effective June 1, 2007.

Approved, signed and filed a six month incremental increase for Crista Dorsey, Communication Specialist; Sheriff, Communications; Department 04D, Line 03, effective June 1, 2007.

Approved, signed and filed a request to hire Bailey Wilson, Part-time Regular, Housekeeper; BOCC, Building and Grounds; Department 05F, Line 03, effective June 20, 2007.

By Motion and Order, accepted the Zoning Commission's Findings Of Fact And Conclusions Of Law for approval of a proposal submitted by Ted Sharpe Jr. (RZ #742) to rezone 15,000 square feet (150' x 100') of a 10-acre parcel from Agriculture/Forest (A/F) to Suburban Residential (SR) located at 1180 Butte Road, Joel, RP39N04W190006A.

Budget Presentation on behalf of Latah County Extension – Cinda Williams – no action taken at this time.

Budget Presentation on behalf of Wildlife Services – Wayne Tweedy – no action taken at this time.

Budget Presentation on behalf of Latah County Board of Community Guardians – Ammie Falen – no action taken at this time.

Budget Presentation on behalf of Latah County Snowmobile Advisory Committee – Ken White and Larry McMillan – no action taken at this time.

Budget Presentation on behalf of Latah County Historic Preservation Commission – Karen Owsley and Mary Reed – no action taken at this time.

Budget Presentation on behalf of Humane Society of the Palouse – Scott Smith – no action taken at this time.

Budget Presentation on behalf of Latah County Prosecutor – Bill Thompson – no action taken at this time.

Budget Presentation on behalf of Veteran’s Memorial, American Legion Post 81 – Virgil Hansen – no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners