

COMMISSIONERS' PROCEEDINGS
Week of July 16, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, July 16, 2007 and Commissioners Tom S. Stroschein and Jennifer Barrett met again on Wednesday, July 18, 2007 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of July 2, 2007.

By Motion and Order, approved the Chair's signature on an In-kind match for the Extension Nutrition Program (ENP), providing fax, copier, phone and other office resources equaling the amount of \$1,642.00, for the period of October 1, 2007 through September 30, 2008.

Approved, signed and filed a request to hire Kristie Mills, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective July 16, 2007.

Approved, signed and filed a request to hire Laura Kleffner, Part-time Irregular, Clerical Assistant, Prosecuting Attorney, Department 07, Line 15, effective July 12, 2007.

Approved, signed and filed a request to hire Amy Miller, Manufactured Home Clerk; Assessor, Revaluation; Department 02A, Line 10, effective July 16, 2007.

Approved, signed and filed a request to transfer Craig Riehle from Deputy Assessor; Assessor, Revaluation; Department 02A, Line 02 to Cartographer, Assessor, Revaluation; Department 02A, Line 15, effective August 6, 2007.

Approved, signed and filed a request to hire Debbie Jacobs, Deputy Assessor; Assessor, Revaluation; Department 02A, Line 02, effective August 6, 2007.

Signed and filed Separation From Employment for Timothy Smith, Project/GIS Specialist, Planning and Building, Department 11, Line 13, effective June 27, 2007.

Approved, signed and filed a request for Tuition Aid to North Idaho College on behalf of Stephen Sapp.

Approved, signed and filed a request for Tuition Aid to North Idaho College on behalf of Kelly Scott.

By Motion and Order, approved and signed the Service Contract #0607-pp041 between the Latah County Youth Advocacy Council and YLI-Youth Leadership Institute for training and planning services in an amount not to exceed \$7,500, effective July 16, 2007.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved this second dwelling renewal request for Roger and Lori Warner for the residence located at TBD Cedar Ridge Road, Kendrick, Parcel Number RP38N02W178422A. This renewal shall begin on August 1, 2007 and expire on July 31, 2008.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved this second dwelling renewal request for Peggy Buswell for the residence located on parcel number RP01780000014DA. This renewal shall begin on July 17, 2007 and expire on July 31, 2008.

Signed and filed Notice of Application, Modified Procedure and Order No. 30353 before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation to approve an agreement allocating service territory with Northern Lights, Inc. pursuant to the Idaho Electric Supplier Stabilization Act.

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Reviewed and Approved Claims Report.

Budget Presentation on behalf of Latah County Information Technology Services – Mike Kinner – no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:50 a.m. on July 16, 2007, to discuss personnel. Adjourned at 12:00 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 1:53 p.m. on July 16, 2007, to discuss acquisition of an interest in real property. Adjourned at 2:04 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:05 p.m. on July 16, 2007, to discuss personnel. Adjourned at 3:45 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:50 p.m. on July 16, 2007, to discuss personnel. Adjourned at 4:00 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:08 a.m. on July 18, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:25 a.m.; ten cases were approved and no cases were denied.

By Motion and Order, appointed Christine Nauman to the Medical Benefits Committee to replace Susan Egan as the Auditor's Office representative effective July 18, 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:35 a.m. on July 18, 2007, to discuss personnel. Adjourned at 12:00 p.m.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Jan Mason Rauk, Consultant to perform work associated with a Latah County Compensation Study as accepted by the Board on May 7, 2007. Payment in an amount not to exceed \$7,500. Effective from May 28, 2007 to approximately August 15, 2007.

Signed and filed memorandum regarding color printer donated to Latah County Sheriff's Office.

Signed and filed Separation From Employment for Lori Beard, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 05, effective July 31, 2007.

By Motion and Order, approved and signed the Service Level Agreement for Electronic Payments at Point of Sale to Latah County between Latah County and Idaho Information Consortium, LLC. Use will be within the Solid Waste Department and Treasurer's Office. Other offices can be added. Purpose is to allow payments to Latah County to be made via credit card. No additional fee for this service to the County Offices as fees will be assessed to users. Effective upon signature by all involved.

Signed and filed resignation of Louise Barber from the Latah County Planning Commission.

Signed and filed fully executed Professional Services Agreement, Idaho Bureau of Homeland Security 2004 Pandemic Flu Support Annex between Latah County and Bill Maison.

Signed and filed Separation From Employment for Robert Johnson, Detention Deputy; Sheriff, Detention; Department 04E, Line 13, effective July 16, 2007.

By Motion and Order, approved and signed payment request to Idaho Department of Commerce and Labor for the Deary Community Center ICDBG-05-II-03CC Grant; amount is \$5,954, received July 13, 2007, payment Request 6.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:30 p.m. on July 18, 2007, to discuss personnel. Adjourned at 2:40 p.m.

By Motion and Order, having published notice in the Moscow-Pullman Daily News on July 7, 2007 and July 14, 2007 and held a public hearing on July 18, 2007, pursuant to Idaho Code 63-1311A, shall adopt Resolution 2007-18 which will increase civil fees to be charged by the Local Sheriff's Office for service of papers and documents; effective August 1, 2007.

By Motion and Order, having published notice in the Moscow-Pullman Daily News on July 7, 2007 and July 14, 2007 and held a public hearing on July 18, 2007, pursuant to Idaho Code 63-1311A, shall adopt Resolution 2007-19 which will increase administrative fees for all motor vehicle registrations from \$3.00 to \$4.50; this resolution shall repeal Resolution 2001-35; effective October 1, 2007.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners