

COMMISSIONERS' PROCEEDINGS
Week of December 17, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, December 17, 2007 and Commissioners John A. "Jack" Nelson, and Jennifer Barrett met again on Wednesday, December 19, 2007 the following actions were taken:

Approved, signed and filed the Correction to the Commissioners' Proceedings for the week of September 10, 2007.

By Motion and Order, approved and signed a Service Level Agreement between Idaho Transportation Department (ITD) and Latah County to establish levels of ITD support services and to establish responsibilities for the Latah County Drivers Services and Vehicle Services staff in regard to their county email via web browser while utilizing ITD personal computer for county business purposes only.

By Motion and Order, approved and signed Ordinance #279, Latah County Land Use Ordinance Amendment "Salisbury Rezone" amending the Latah County Land Use Ordinance (Ordinance #269) changing the zone classification for a 6.71-acre parcel of land from Agriculture-Forest (A/F) to Industrial (I).

By Motion and Order, approved and signed the following documents to implement the *revised* Flexible Benefits Plan, for Latah County eligible employees; said plan to be administered by A.W. Rehn & Associates, Inc.:

1. Cafeteria Plan Data/Input Sheet
2. Latah County Flexible Benefits Plan Summary Plan Description [effective January 28, 1988, *revised January 1, 2008*]
3. Latah County Flexible Benefits Plan [effective January 28, 1988, *revised January 1, 2008*]

Approved, signed and filed a seven year incremental increase for Scott Luther, Patrol Deputy; Sheriff, Operations; Department 04B, Line 19, effective December 1, 2007.

Approved, signed and filed a five year incremental increase for Ryan Sillars, Patrol Deputy; BOCC, Operations; Department 04B, Line 20, effective December 1, 2007.

Approved, signed and filed a one year incremental increase for Travis Catt, Patrol Deputy; Sheriff, Operations; Department 04B, Line 13, effective December 1, 2007.

Approved, signed and filed an extension of personal property taxes by Randy Ludiker, MH20CT02006A; will pay on or before June 20, 2008.

Approved, signed and filed an extension of personal property taxes by Dennis White, MHB12600170040A; will pay on or before April 15, 2008.

By Motion and Order, approved and signed a Law Enforcement Protection Contract (Non-Mutual Aid Agreement) between Latah County and City of Deary for the performance of law enforcement protection within the corporate limits of the City of

Deary; payment to the County to be for ten (10) hours per week at a rate of \$32.00 per hour, distributed throughout the month; effective October 1, 2007.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License by Cadillac Jack's Inc., dba CJ's/Dugout Lounge, 112 N. Main St., Moscow.

Approved, signed and filed a two year incremental increase for Judith Potter, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 05, effective December 1, 2007.

Signed and filed the resignation of Jordon Kanikkeberg from the Latah County Planning Commission, effective December 31, 2007.

By Motion and Order, reappointed Janet Hohle to position G on the Latah County Planning Commission for a term to expire December 31, 2013.

By Motion and Order, appointed members of the Latah County Planning Commission to rotate on Position D of the Latah County Zoning Commission for a term to expire December 31, 2013.

Signed and filed a request for office assistant by Latah County Parks.

By Motion and Order, approved and signed Collection Services Agreement between Latah County and Alliance One Receivables Management, Inc. to perform collection services for overdue court accounts for District Court and for overdue reimbursement accounts for the Sheriff's Office of Latah County, on a commission basis only, commencing upon execution of the Agreement by the two parties involved and will remain in effect until thirty (30) days written notice from either party; effective date November 26, 2007.

Approved, signed and filed an extension of personal property taxes by Angie Charboneau, MH07CT00003AA; to pay by April 15, 2008.

Reviewed and approved Claims Report.

Approved, signed and filed Latah County Courthouse Parking Violation Incident Form; direct staff to send form to all Courthouse employees.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), (d), (f), & (j) convened in executive session at 10:50 a.m. on December 17, 2007, to deliberate regarding an acquisition of an interest in real property, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with risk manager/insurer regarding pending/imminently likely claims. Adjourned at 11:15 a.m.

By Motion and Order, re-opened the hearing for Rezone #754 to accept additional evidence regarding the driveway access onto the State highway because it cannot render a full and fair decision without considering the additional exhibit.

By Motion and Order, approved and signed Ordinance #280 the "Latah County Building Code Ordinance".

By Motion and Order, appointed Cindy Agidius to Position F on the Latah County Planning Commission for a term to expire December 31, 2013.

By Motion and Order, appoint Kevin Gergely to Position E on the Latah County Zoning Commission for a term to expire December 31, 2013.

By Motion and Order, denied the request submitted by Leo Greenwalt to rezone 5-acres of a 37.8-acre parcel from Agriculture/Forestry (A/F) to Rural Residential (RR) to create one (1) additional residential building site, and direct Planning staff to prepare Findings of Fact and Conclusions of Law.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:35 a.m. on December 19, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:59 a.m.; ten cases were approved and no cases were denied.

By Motion and Order, reappointed Gerald Wright to the Latah County Parks and Recreation Board for a one (1) year term to expire December 31, 2008.

Approved, signed and filed Taxpayer's Adjustment on behalf of JC Nelson, MH41N04W196609A & RP41N04W196609A; cancellation in the amount of \$537.12 due to clerical error.

Approved, signed and filed an extension of personal property taxes by Kelly Cooley, MH20CT04003A; will pay by April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Candice McGreal, MH42N04W302510A; will pay first half by April 1, 2008.

Approved, signed and filed an extension of personal property taxes by Heather Muldre, MHB12600130050A; will pay by April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Dale Coryell, MH22CT00048BA & PPW203A; will pay by April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Nicole Goucher, MH41N04W103640A; will pay by January 4, 2008.

Signed and filed tort claims against Latah County – SD #281 as filed by Harold Smith, Country Homes Mobil Park.

By Motion and Order, approved and signed the Memorandum of Understanding (MOU) between Idaho Transportation Department (ITD) and Idaho Military Division (IMD) and Latah County. Said MOU provides for Latah County to utilize the ITD network for authorized Division of Motor Vehicle Services to the general public and outlines roles and responsibilities for ITD and the County Emergency Operations Center (EOC) in support of public safety communications and the shared communication equipment located within the DMV office and the Latah County EOC office.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners