

COMMISSIONERS' PROCEEDINGS
Week of December 24, 2007

Commissioners John A. "Jack" Nelson and Jennifer Barrett met in regular session on Wednesday, December 27, 2007 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on December 27, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:30 a.m.; two cases were approved and one case was denied.

By Motion and Order, approved and signed Lease between Latah County and the Latah County Historical Society, Inc. for the property located at 327 East 2nd Street, Moscow, known as the McConnell Mansion, for a term to begin on January 1, 2008 and to expire December 31, 2013 in the amount of \$1.00.

By Motion and Order, approved and signed the Palouse Weed Management Area 2008 Annual Operating Plan and Noxious Weed Cost Share Request to Idaho State Department of Agriculture in the amount of \$97,124. Said funds to go to Clearwater RC&D Council for use by the Palouse Cooperative Weed Management Area.

Approved, signed and filed the Commissioners' Proceedings for the Week of December 10, 2007.

Approved, signed and filed the Commissioners' Proceedings for the Week of December 17, 2007.

By Motion and Order, approved and signed the Idaho Bureau of Homeland Security Application for Assistance, 2007 Homeland Security Grant Program in the amount of \$81,057.

Approved, signed and filed a request to hire Rebecca Chavez, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective January 2, 2008.

Approved, signed and filed a request to hire Robyn McIntyre, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective January 2, 2008.

Approved, signed and filed a request to change status for Jennifer Foster, Switchboard Operator; BOCC, Administration; Department 05A, Line 05 from Part-time Irregular to Part-time Regular, effective December 24, 2007.

Approved, signed and filed an Amended Personnel Change Request Form for the Separation From Employment for Joshua Larson, Deputy; Sheriff, Investigations; Department 04C, Line 04, effective December 12, 2007; said amendment reflects a correction in separation date and position title.

Approved, signed and filed a request to surplus equipment – Solid Waste; discard item as it has no value.

Approved, signed and filed an extension of personal property taxes by Shy Arnett, MH32CT01072A; will pay on or before April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Lana Lusco, MH20CT0001AA; will pay on or before February 15, 2008.

Approved, signed and filed an extension of personal property taxes by Colleen Gettings, MH15CT00319AA; will pay on or before April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Jack Hennigar, MH41N03W081359A; will pay on or before March, 2008.

Approved, signed and filed an extension of personal property taxes by Linda Baunach, MH24CT00105AA; will pay on or before February 15, 2008.

Approved, signed and filed an extension of personal property taxes by Terrie Steendahl, MH41N04W104003A; will pay on or before April 15, 2008.

Approved, signed and filed an extension of personal property taxes by John Tomsick, MH20CT03005A; will pay on or before April 15, 2008.

Approved, signed and filed an extension of personal property taxes by Roger Fisher, MH23CT00027AA; will pay on or before February 3, 2008.

Approved, signed and filed an extension of personal property taxes by Stacey Page, MH24CT00405A; will pay on or before January 11, 2008.

Approved, signed and filed an extension of personal property taxes by Carol Hamilton, MHJ1390004001AA; will pay on or before April 15, 2008.

Approved, signed and filed an extension of personal property taxes by William Knapik Jr., MHJ162000000BOA; will pay on or before April 1, 2008.

Approved, signed and filed an extension of personal property taxes by Wilbur Dickinson, MHO1500014003AA; will pay on or before April 15, 2008.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Jarred Coulter, SM12CT00002AA; cancellation in the amount of \$118.94 to avoid double taxation as the RV is registered.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Roy and Jane Goetschel, RPM0480001003BA; cancellation in the amount of \$1,504 due to clerical error.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Kevin Kruger.

Signed and filed tort claim against Latah County – Moscow School District #281 as filed by Joe Haener.

Signed and filed Public Defender hours for November 2007 as submitted by Jay Johnson.

Signed and filed request for appointment of individuals to the Latah County Youth Advocacy Council as submitted by Gail Silkwood.

By Motion and Order, re-appointed the following members of the Latah County Youth Advocacy Council for a term to expire September 30, 2008: Sharon Fritz, Charlie Gerke, Jim Hollbrick, Kip Jenkins, Christina Kowrach, Paul Kwiatkowski, Mike Neelon, Diana Pals, Mary Pluhta, David Reynolds. Also appointed the following new members to the Latah County Youth Advocacy Council for a term to expire September 30, 2008: Polly Taylor Dennler, Erin McCall, Laura McConnell, Emilie McLarnan and Helen Savage.

Signed and filed the resignation of Dan Carscallen from the Latah County Zoning Commission; effective December 31, 2007.

By Motion and Order, approved employee recognition for 5, 10, 15, and 20 years of service, with a certificate of appreciation and eight (8) hours of time added to December 2007 vacation: 5 years – Judy Hofstrand, Mark Steele, Ryan Weaver, Verlene Coleman, Barb Kimble, Kathy Doyle, Ryan Sillers, Scott Luther; 10 years – Monte Russell, Josh Anderson, Betty Harris, Doug Anderson, Michael Rollins, Rachel Rausch, Donna Reisenauer; 15 years – Lois Reed; and 20 years – Denise Blevins, Brenda Peterson, Kate Mecham.

By Motion and Order, approved and signed the summarization of the Building Code Ordinance #280 with the intent to publish such summary in accordance with Idaho Code 31-715A.

Signed and filed fully executed Law Enforcement Protection Contract (Non-Mutual Aid Agreement) between Latah County and City of Deary.

Approved, signed and filed an Alcohol Beverage License renewal for Bruce and Janice Baumgartner dba Crossroads Convenience Store, 700 Second Ave, Deary.

Approved, signed and filed an Alcohol Beverage License renewal for Hagadone Hospitality Co dba University Inn Best Western, 1516 Pullman Rd, Moscow.

Approved, signed and filed an Alcohol Beverage License renewal for Big Smoke North LLC dba Big Smoke, 730 W Pullman Rd, Moscow.

Approved, signed and filed an Alcohol Beverage License renewal for Mongolian Restaurant Inc. dba Mongolian BBQ Express, 1420 W. Blaine, Moscow.

Approved, signed and filed an Alcohol Beverage License renewal for Mark G. Deleve dba Third Street Market Place, 217 East Third Street, Moscow.

By Motion and Order, approved and signed payment request to Idaho Department of Commerce and Labor for the Hoodoo Water and Sewer District Improvements Project IGG-07-II-15 (Idaho GEM Grant) in the amount of \$12,000, received December 10, 2007, payment Request #1 (final).

Signed and filed notice from ICRMP dated December 21, 2007 regarding Tax Levy Tort Claims.

Signed and filed letter from ICRMP dated December 24, 2007 regarding claim number 2007030658, notice of file closure on said claim.

Signed and filed memorandum dated December 22, 2007 from Mike Kinner, ITS Director regarding redemption of Staples credit in the amount of \$400 for toner.

Signed and filed tort claims against Latah County – Moscow School District #281 as filed by Richard Hoeft.

Reviewed and approved Claims Report.

Approved, signed and filed a request for Hardship, Margaret R. Brown, MHJ1415000029IA; cancellation in the amount of \$26.26 for tax year 2007.

Denied, signed and filed a request for Hardship, Margaret R. Brown, RPJ1415000029IA.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners