

COMMISSIONERS' PROCEEDINGS
Week of February 18, 2008

Commissioners John A. "Jack" Nelson and Jennifer Barrett met in regular session on Wednesday, February 20, 2008 and Commissioners Tom S. Stroschein, John A. "Jack" Nelson and Jennifer Barrett met again on Friday, February 22, 2008 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on February 20, 2008, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:20 a.m.; no cases were approved, one case was denied and one case was continued.

Approved, signed and filed a request for exterior door keys for Karen Richel and Bonnie Waldemarson, Extension office.

Approved, signed and filed the Commissioners' Proceedings for the Week of February 4, 2008.

By Motion and Order, approved and signed the Idaho Bureau of Homeland Security Subgrant Application for Assistance; Hazardous Materials Emergency Preparedness (HMEP) Planning Grant in the amount of \$773.27 to send Individuals to Idaho Prepared Conference.

By Motion and Order, ratified the Chair's signature on an Application for Special Use Permit (SUP) to the City of Moscow for the Latah County Fairgrounds.

Applied, signed and filed a Solid Waste Exemption by Tom Puckett, Parcel Number MH27CT00018; hardship for 2008 in the amount of \$195.00.

Approved, signed and filed a request to hire Susan Miller, Part-time Irregular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective February 11, 2008.

Approved, signed and filed a request to tuition aid to North Idaho College on behalf of Jakob Banks.

Signed and filed Unemployment Insurance Benefits – Liability Determination for Lynda S. Johnson.

Signed and filed memo from Susan Petersen, Clerk dated February 12, 2008 regarding Service Organization Payments.

Approved, signed and filed a six month incremental increase for Debbie Jacobs, Property Conveyance Technician; Assessor, Revaluation; Department 02A, Line 14, effective February 1, 2008.

Approved, signed and filed the transfer of Ronald Vietmeier from Patrol Deputy; Sheriff, Operations; Department 04B, Line 09 to Deputy; Sheriff, Investigations; Department 04C, Line 04, effective February 14, 2008.

Signed and filed Separation From Employment for Aaron Aardal, Volunteer, Volunteer Team Member; Sheriff, Water Rescue Team; Department 04K, Line 02.

Signed and filed Separation From Employment for Tom Barnett, Volunteer, Volunteer Team Member; Sheriff, Water Rescue Team; Department 04K, Line 05.

Approved, signed and filed a request to hire Randy Willems, Detention Deputy; Sheriff, Detention; Department 04E, Line 13, effective February 19, 2008.

Signed and filed Separation From Employment for Kyle Petersen, Part-time Irregular, Reserve Patrol Deputy; Sheriff, Reserves; Department 04F, Line 11, effective February 14, 2008.

Signed and filed Separation From Employment for Roberta Siebold, Part-time Irregular, Reserve Patrol Deputy; Sheriff, Reserves; Department 04F, Line 09, effective February 14, 2008.

Signed and filed Separation From Employment for DeNeyl Hulsey, Part-time Irregular, Reserve Patrol Deputy; Sheriff, Reserves; Department 04F, Line 05, effective February 14, 2008.

Signed and filed Separation From Employment for David Velarde, Part-time Irregular, Reserve Patrol Deputy; Sheriff, Reserves; Department 04F, Line 03, effective February 14, 2008.

Signed and filed Separation From Employment for Andria Maxwell, Part-time Irregular, Reserve Patrol Deputy; Sheriff, Reserves; Department 04F, Line 02, effective February 14, 2008.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Gordon Sheets, Parcel Number MH13CT0000CA; cancellation in the amount of \$267.80 due to office error in removing Homestead Exemption.

Reviewed and approved Claims Report.

By Motion and Order, accepted the recommendation from the Compensation Committee to approve the salary increases as presented to be effective April 1, 2008 and to consider a 4% increase to each salary scale at the beginning of each fiscal year as funds allow for the next 4 years. County Auditor will calculate the changes and present to the commissioners.

Approved, signed and filed response by County Auditor to Total Administrative Services Corporation (TASC) regarding cancellation of FlexPlan administrative services for Latah County, effective December 31, 2007.

Reviewed and approved Claims Report.

By Motion and Order,

1. pursuant to Idaho Code 31-40004, having published a notice inviting bids for the Communications Center Equipment Upgrade on February 6, 9, and 13, 2008 and

- having opened and publicly read said bids on February 20, 2008 accepted the proposal from Rathbun Communications for the upgrade of the communications equipment center and authorized the purchase of specific models and labor/installation for the Latah County Sheriff's Department in the amount of \$104,671; effective February 20, 2008;
2. estimated completion date of June 1, 2008;
 3. the Board shall execute whatever documents necessary to implement the contract and bid award.

Commissioners Tom S. Stroschein, John A. "Jack" Nelson and Jennifer Barrett, along with Clerk Susan R. Petersen and Disaster Services Coordinator Sandy Rollins, met with Deary Fire Department regarding a request for emergency assistance in regards to their Fire Station Community Alert System that was damaged as a result of snow load. No action taken at this time. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:16 a.m. on February 22, 2008, to discuss personnel. Adjourned at 10:35 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <Http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners