

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 8, 2008

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Introduction of new Magistrate Judge, John Judge
 2. Introduction of Shawn Sullivan, Latah County ICRMP Representative
 3. Wellness Committee Discussion
 4. Credit Card Discussion – Connie Ferguson
 5. Notaries Update
 6. New, Ongoing and Other Business
- 10:00 AM Civil Counsel
1. New, Ongoing and Other Business
 2. Executive Session – Personnel and Records Exempt from Public Inspection *and Acquisition of an Interest in Real Property*
- 11:00 AM Approve/Deny, Sign, and File
1. *Request to approve a Retail Alcohol Beverage License for Hillbilly Bar & Grill LLC dba Hillbilly Bar & Grill, 707 E Main, Kendrick*
 2. Request to approve the Commissioners’ Proceedings for the week of September 1, 2008
 3. Request to approve the Chair’s signature on a Development Agreement between Latah County and Michael Orr for RZ 770, to rezone a 27.5-acre parcel from Agriculture/Forest (A/F) to Rural Residential (RR)
 4. Request for Taxpayer’s Adjustment on behalf of Dylan Wallace, Parcel Number PPD107
 5. Request for Hardship by Loren Wight, Parcel Number RP41N04W305420A
 6. Request to hire Steven Hull, Part-time Regular, Veterans Service Officer/ADA Coordinator; BOCC, Administration; Department 05A, Line 08, effective September 10, 2008
 7. Request to approve a six month incremental increase for Richard Beal, Detention Deputy; Sheriff, Detention; Department 04E, Line 07, effective June 1, 2008
 8. Request to hire Randi Hilderbrand, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective September 4, 2008
 9. Request to hire Jennifer Bryant, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective September 10, 2008
 10. Request to approve amended Personnel Change Request for Jennifer Foster, Switchboard Operator; BOCC, Administration; Department 05A, Line 05, to change status from Full-time to Part-time Regular, effective August 25, 2008

11. Request to hire Travis Taylor, Systems Administrator; BOCC, Information Technology Services; Department 05E, Line 02, effective September 15, 2008
12. Request to approve the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and the City of Troy
13. Request to approve the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and the City of Potlatch
14. Request for tuition aid to North Idaho College on behalf of Jamie Bailey
15. Request to sign Department of Homeland Security Federal Emergency Management Agency General Admissions Application for E210 – Recovery From Disaster: The Local Government Role course in Emmitsburg, MD July 20 – 23, 2009
16. File Conflict Public Defender hours for August 2008 as submitted by D. Ray Barker
17. File Court Assistance Office Report for August 2008
18. Request to mount framed, Declaration of Independence, Replica donated to the County in the Main Hallway of the Courthouse
19. File Clerk/Auditor/Recorder Fee Reports for March through July, 2008
20. Request to approve and sign Renewal Contract between Latah County and Computer Arts, Inc., to provide Software Program Maintenance and Software Services for Latah County Programs and Addendum A (Software License), Addendum B (Software Support) and Addendum C (PC/Networking Support)
21. Review and Approve Claims

1:25 PM

Pay Monthly Bills

1:30 PM

ICRMP Review – Shawn Sullivan

2:00 PM

Executive Session – Personnel

WEDNESDAY, SEPTEMBER 10, 2008

9:00 AM

Request for Indigent Funds

10:00 AM

Approve/Deny, Sign, and File

1. Request to sign contract between Latah County and Regence Blue Shield of Idaho, Inc. including Major Medical, Vision, Wellness and Reliant Behavior Health for Latah County Courthouse Employee benefits effective October 1, 2008
2. Request to approve Delta Dental or Willamette Dental for FY 2008-2009
3. Request to cancel Standard Life/AD&D and approve United Heritage Life/AD&D for FY2008-2009
4. Request to approve flat fringe benefit for Latah County employees for FY 2008-2009
5. Request to approve renewal of Colonial as cancer insurance for Latah County employees or \$11.50 applied to Aflac elective benefits for FY 2008-2009

6. Request to approve Cobra Contract Administration through A W Rehn & Associates, Statewide County Program
7. Request to appoint Chad Murray/Helbling Employee Benefits as insurance representative for Latah County employee benefits
8. Request to approve Volunteer Employee Benefits Account (VEBA) for Latah County employees for FY 2008-2009
9. Request to approve Latah County employees salary scales for FY2008-2009

11:00 AM ***Hardship Application Discussion***

2:00 PM BOCC Weekly Review

1. Request to approve the L-1 Certificate of County Levies for the Taxing Districts to be submitted to the State Tax Commission
2. Request to adopt Ordinance #287 amending the Latah County Land Use Ordinance for the "Orr Rezone" changing the zone classification for a 27.5-acre parcel of land from Agriculture/Forest (A/F) to Rural Residential (RR)
3. Request for comments regarding nominations to the National Register of Historic Places
4. *Request for Hardship, Parcel Number RP41N04W061046A*
5. ***Request to appoint Valerie Cutshall to the Latah County Board of Community Guardians***
6. ***Request for tuition aid to North Idaho College on behalf of Derrick Brunner***
7. New, Ongoing and Other Business

3:00 PM Youth Services Regular Meeting

1. Request to approve a change in department name from Youth Services to Court Services Department and subsequent restructuring of the Table of Organization
2. Adult Misdemeanor Probation Update and Discussion
3. New, Ongoing and Other Business

OTHER MEETINGS

MONDAY, SEPTEMBER 8, 2008

7:00 PM Master Gardeners, Room 2B, Courthouse

TUESDAY, SEPTEMBER 9, 2008

8:30 AM National Response Framework, Room 2B, Courthouse

9/9/2008 1:54 PM

Amended Agenda