

**COMMISSIONERS' PROCEEDINGS**  
**Week of November 17, 2008**

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, November 17, 2008 and again on Wednesday, November 19, 2008 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:30 a.m. on November 17, 2008, to discuss personnel. Adjourned at 9:40 a.m.

Approved, signed and filed the Commissioners' Proceedings for the week of November 3, 2008.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf of Jack and Alice Parkins, Parcel Number RP41N05W298409A; cancellation in the amount of \$13.72 as property was assessed with wrong acreage.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf Classic Transportation & Lisa Masters, Parcel Number PPC339; cancellation in the amount of \$7.28 as business has moved to Washington.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf Ann and Neil Stenerson, Parcel Number MHJ14200008451A; cancellation in the amount of \$307.02 to reflect removal of homeowners exemption as names did not match due to divorce and remarriage.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf Strong Family Trust, Parcel Number RP43N04W314821A; cancellation in the amount of \$536.28 as property was assessed at market value for 2008 instead of agriculture land value.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf Wendell McGaughey, Parcel Number RP018000OG008AA; cancellation in the amount of \$7.04 due to error in acreage being assessed.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf Anytime Fitness; Rick and Teresa Taylor, Parcel Number PPA260A; cancellation in the amount of \$2,901.02 as property should have been assessed to Highline Capital leasing company, cancellation in the amount of \$20.00 due to clerical error for a total of \$2,921.02.

Approved, signed and filed Request for Taxpayer's Adjustment on behalf Dan's Computers & Daniel Allen, Parcel Number PPD126; cancellation in the amount of \$5.08 as business has closed and relocated.

By Motion and Order, appointed C. Elizabeth Lind to the Latah County Historic Preservation Commission for a term to expire December 31, 2009.

Approved, signed and filed a request to hire Sarah Swanson, Adult Misdemeanor Probation Officer, Court Services, Department 08D, Line 01, effective November 17, 2008.

Approved, signed and filed a request to approve the transfer of Rod Wakefield from Certified Appraiser; Assessor, Revaluation; Department 02A, Line 10 to Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 08, effective December 1, 2008.

Signed and filed fully executed Addendum to Wireless Communication Facility Agreement between Latah County and Cactus International, Inc.

Approved, signed and filed a request to surplus equipment – Assessor’s Office; discard as item has no value.

By Motion and Order, approved the Latah County Personnel Policy Handbook change to the County Credit Card Use and County Charge Accounts section on page 21: 7.3.12; effective immediately. ... These are intended, and shall be used exclusively, for legitimate county expenditures. *The purchase of alcoholic beverages with a county credit card is not authorized under any circumstances.* The elected official/employee authorized to use such a card or account shall maintain receipts *and such additional documentation as may be necessary for the Board of County Commissioners to determine the nature of the expenditure and satisfy itself that the expenditure is for legitimate county purposes.* All receipts and supporting documentation shall be submitted for payment through the regular monthly voucher process. Further, direct Auditor’s office to facilitate updates to employees.

Reviewed and approved Claims Report.

By Motion and Order, signed a Letter of Permission for Property Modification with Dish Network for installation of a satellite dish at the Robinson Lake Park residence.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 12:35 p.m. on November 17, 2008, to deliberate regarding an acquisition of an interest in real property. Adjourned at 1:05 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on November 19, 2008, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:50 a.m.; four cases were approved and three cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 10:35 a.m. on November 19, 2008, to deliberate regarding an acquisition of an interest in real property. Adjourned at 11:03 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:30 p.m. on November 19, 2008, to discuss personnel. Adjourned at 1:55 p.m.

Signed and filed Joint Law Enforcement Facility Site Evaluation Information Prepared by the City of Moscow dated October 17, 2008

Signed and filed ICRMP Board of Trustees Member-at-Large position ballot.

Approved, signed and filed a request for Extension of Personal Property Taxes by Priscilla O'Neal, Parcel Number MH01670004003AA; will pay by April 15, 2009.

Approved, signed and filed a request for Extension of Personal Property Taxes by David Leachman, Parcel Number MH01670006011AA; will pay by April 15, 2009

Approved, signed and filed Request for tuition aid to College of Southern Idaho on behalf of Brandi Cayler.

Signed and filed letter regarding Court Assistance Office Contracting to Idaho Supreme Court from Frances Thompson.

Reviewed and approved Claims Reports.

Approved, signed and filed Offsite Computer System Access for Sarah Swanson.

By Motion and Order, affirmed the decision of the Latah County Zoning Commission to deny the request by Rick and Wendy Cernik for a variance (VAR #783).

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <Http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners

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