

COMMISSIONERS' PROCEEDINGS
Week of May 11, 2009

Commissioners Tom S. Stroschein, John A. "Jack" Nelson and Jennifer Barrett met in regular session on Monday, May 11, 2009 and again on Wednesday, May 13, 2009 the following actions were taken:

Completed, signed and filed Latah County Quarterly Jail Inspection Report dated May 11, 2009.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), (d), & (f) convened in executive session at 10:15 a.m. on May 30, 2009, to deliberate regarding an acquisition of an interest in real property, records that are exempt from public inspection and to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:00 a.m.

By Motion and Order, approved and signed the Pullman-Moscow Regional Airport Agreement Relating to the Funding of the Airport Fire Flow Project - Recitals and Addendum between the City of Pullman, Washington; City of Moscow, Idaho; Latah County, Idaho; Washington State University; and the Port of Whitman County, Washington; for The Airport Fire Flow Project as outlined in said Agreement; Agreement effective when signed and executed by all parties and shall be effective until the last annual payment is made in 2028. Latah County shall pay not less than \$7,500 annually subject to said amount being allocated each year. All other provisions of the Pullman-Moscow Regional Airport Supplemental Cooperation Agreement for Sharing Costs of New Terminal Facility signed in 1987 shall remain in effect until the debt service for the new terminal is retired. Said Agreement and Addendum shall replace those approved and signed by the Board on August 28, 2008 as those documents did not take effect because they were not signed by all entities involved.

Approved, signed and filed a two year incremental increase for Andrew Nelson, Resource Officer, Youth Services, Department 08B, Line 07, effective May 1, 2009.

Approved, signed and filed a six month incremental increase for Mairi Stofferahn, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 04, effective May 1, 2009.

Approved, signed and filed the Commissioners' Proceedings for the week of April 27, 2009.

Approved, signed and filed a request for letters of support for Potlatch Ambulance.

By Motion and Order, approved and signed a Contract for Spot Telecasting for Fisher Communications between Latah County Youth Advocacy Council and KLEW-TV for an environmental change media campaign to run from April 20, 2009 and September 27, 2009 in an amount not to exceed \$5,511.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approve this second dwelling renewal request for Nancy Largent for the residence located at 1300 Cora Road, Potlatch, on Assessor's parcel # RP42N05W038393A. This renewal is for one year, beginning May 11, 2009 and expire on May 10, 2010.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approve this second dwelling renewal request for Brian and Wilma Worden for the residence located at 1153 Queener Lane, Potlatch, parcel # RP41N03W324202A. This renewal shall begin on May 23, 2009 and expire on May 22, 2010.

Signed and filed notice of receipt of Claimant/Employer Separation Statement.

Reviewed and Approved Monthly Bills.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 4:35 p.m. on May 11, 2009, to discuss personnel. Adjourned at 4:55 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on May 13, 2009, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:35 a.m.; four cases were approved and no cases were denied.

Approved, signed and filed a request to surplus equipment – Auditor.

Approved, signed and filed a request to surplus equipment – Commissioner's Office.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License by Debby Hamburg dba Pines RV Park, 4510 Highway 6, Harvard.

By Motion and Order, approved and signed the Image Management Plus Product Schedule to become part of the State and Local Government Master Agreement between Latah County and IKON (signed on June 18, 2007) for a Ricoh MP3350B copier to be used in the Latah County Sheriff's Office. Lease term will be 60-months and will be in the amount of \$110.00 per month plus .0065 per copy to be billed monthly. Maintenance contract shall include all parts, labor, service and supplies (excluding paper only). Further, approve and sign the Equipment Removal or Buyout Authorization between Latah County and IKON Office Solutions for pick-up and removal of equipment currently owned by Latah County, Lanier 270, J8441301309.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Anthony Rogalski, Parcel Number RPM00000072305A; cancellation in the amount of \$250.07 as parcel is bi-sected by a public road.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2008-2009 Budget as follows:

1. **increase Justice – Sheriff Budget 08-45** **\$26,000**
 - a. increase Justice – Sheriff Budget line 08-45-0505-0000, Jail Medical in the amount of \$26,000 from \$20,000 to \$46,000 – revenue Justice General Fund; and
2. **increase 2007 State Homeland Security Fund 256-00** **\$ 750**

increase 2007 State Homeland Security Fund 256-00, Department 54 Interoperable Communications Budget line 256-54-0523-0033, Project – Planning SHSP in the amount of \$750 from zero dollars to \$750 – revenue Idaho Bureau of Homeland Security; and

3. **establish 2008 State Homeland Security Fund 257-00** **\$11,957**
 a. establish 2008 State Homeland Security Fund 257-00 Budget Departments and Budget lines in the following amounts:

257-18 General

"A" Budget

257-18-0404-0013 Salary–Personnel SHSP \$2,495

"D" Budget

257-18-0410-0000 Retirement \$ 276

257-18-0411-0000 Social Security \$ 203

Subtotal \$2,974

257-52 Training and Exercise Investment

"B" Budget

257-52-0523-0033 Project–Planning SHSP \$ 500

257-53 Regional Collaboration Investment

"B" Budget

257-53-0523-0033 Project – Planning SHSP \$1,400

257-55 NRP and NIMS Investment

"B" Budget

257-55-0523-0033 Project – Planning SHSP \$ 750

257-57 Citizen Corp. Program

"A" Budget

257-57-0404-0013 Salary – Personnel SHSP \$ 162

"B" Budget

257-57-0523-0033 Project – Planning SHSP \$6,171

Subtotal \$6,333

- for a total of \$11,957 – revenue Idaho Bureau of Homeland Security; and
 b. establish 2008 State Homeland Security Cash Fund 257-00 in the amount of \$11,957 – revenue Idaho Bureau of Homeland Security; and

4. **establish Juvenile Justice CIP REP MHP Grant Fund 258-00** **\$ 6,000**
 a. establish Juvenile CIP REP MHP Grant Fund 258-00 Budget line 258-00-0688-0000, Contracts – Youth Services in the amount of \$6,000 – revenue State of Idaho Juvenile Justice Commission; and
 b. establish Juvenile CIP REP MHP Grant Cash Fund 258-00 in the amount of \$6,000 – revenue State of Idaho Juvenile Justice Commission.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Held a Discussion regarding the Developers of the Palouse – Skyview Estates Water Report. No action taken at this time. Minutes are on file.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
 Clerk/Auditor/Recorder

By: Kara Rickert
 Deputy Clerk for the Board of Latah County Commissioners