

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, AUGUST 3, 2009

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Courthouse Security Committee Updates
 - Door Keys
 - Employee Emergency Plan
 2. Vacation/Comp Hours, end of Fiscal Year – Susan Petersen
 3. 2009-2010 Preliminary Budget – Jack Nelson and Susan Petersen
 4. Teleconferencing Equipment Discussion – Laurel Caldwell
 5. Electronic Voucher Discussion – Alan Martinson
 6. New Items for Future Agenda
- 10:00 AM Civil Counsel
1. New Items for Future Agenda
 2. Executive Session – Acquisition of an Interest in Real Property
- 10:30 AM Federal Building Office Space Discussion
- 11:00 AM Approve/Deny, Sign, and File
1. Request to Certify Unpaid Fees to 2009 Property Taxes
 2. Request to approve an Amended Personnel Change Request Form for the hire of Chad Arlint, Part-time Irregular, Tracker, Youth Services, Department 08C to correct the line number from 02 to 01, effective June 3, 2009
 3. Request to appoint Dennis Falen to position #3 on the Board of Community Guardians for a term to expire December 31, 2009
 4. File the resignation of Robert Jensen and Sandy Thomas from the Board of Community Guardians
 5. Request to approve the Audited Financial Statements for the Year Ended September 30, 2008
 6. Request to approve the signatures of the Board of Commissioners and the Auditor on the Statement of Assurances for year ending September 30, 2008 as prepared by Hayden & Ross, P.A., Certified Public Accountants
 7. Request to adopt Resolution 2009-20 to transfer Commissioners Proceedings records to State Archives for storage
 8. Request to adopt Resolution 2009-21 to transfer District Court records to State Archives for storage
 9. Request to adopt Resolution 2009-22 to transfer cash from Capital – Coop Extension Remodel 01-10-0808-0023 to Capital – Courthouse Expansion 40-00-0815-0000 in the amount of \$50,000
 10. Request to approve Treasurer/Auditor Joint Quarterly Reports for April – June, 2009
 11. Request for tuition aid to North Idaho College on behalf of Claudia Schoenick
 12. Request for tuition aid to North Idaho College on behalf of Heidi Evans

13. Request to surplus vehicle – Parks and Recreation
14. Request to approve the Contract of Sale with Giffin’s Diamond Auto, Midvale, Utah for the purchase and delivery of one 1995 Ford F350 4 X 4 for Latah County Parks and Recreation at a cost of \$9,630
15. Request for use of Latah County’s teleconferencing equipment
16. *Request to approve the Commissioners’ Proceedings for the week of June 29, 2009*
17. *Request to approve the Commissioners’ Proceedings for the week of July 6, 2009*
18. *Request for letter of support for the Grangeville to Riggins Fiber Circuit grant application to the US Department of Commerce and Rural Utilities Services by Clearwater Economic Development Association (CEDA) on behalf of Frontier Communications*
19. *Request for letter of support for the Multi-User Wide Area Network for North Central Idaho grant application to the US Department of Commerce and Rural Utilities Services by Clearwater Economic Development Association (CEDA) on behalf of First Step Internet*
20. *Request to approve the renewal of a Retail Alcohol Beverage License by H&S Associates Inc. dba Wingers’ 1710 W Pullman Rd., Moscow*
21. *File fully executed U.S. Government Lease of Real Property through General Services Administration for Administrative Office Space for Latah County*
22. Review and Approve Claims Report

- 1:30 PM Meeting with Paul Kimmell regarding Latah Economic Development Council (LEDC)
- 2:00 PM Budget Workshop
- 4:00 PM Executive Session – Personnel

WEDNESDAY, AUGUST 5, 2009

- 9:00 AM Meeting with Mike Snow regarding weed concerns
- 9:30 AM Executive Session – Personnel
- 10:00 AM *Request for Hardship, Parcel Number MH17CT00019AA*
Executive Session – *Records Exempt from Public Disclosure*
- 11:00 AM Request for Indigent Funds
- 1:30 PM Planning and Building Regular Meeting
1. Addressing Discussion
 2. New Items for Future Agenda
- 2:00 PM BOCC Weekly Review *and Approve/Deny, Sign and File*
1. ***Motion and Order to amend the Agenda to include item number 6, Canvas the votes from the North Latah Highway District Election August 4th, 2009, to complete the election process.***
 2. Request to sign letter of addendum to the 2005 Latah County Wildland Urban Interface Wildfire Mitigation Plan
 3. Federal Building Office Space Discussion
 4. *Secure Rural Schools and Community Self-Determination Act Funds Discussion*

- 5. *File Public Defender hours for July 2009 as submitted by D. Ray Barker*
 - 6. *Canvas the votes from the North Latah Highway District Election August 4th, 2009*
 - 7. Committee and Meeting Reports
 - 8. Review and Approve Claims Report
 - 9. New Items for Future Agenda
- 3:00 PM Court Assistance Office Quarterly Meeting
- 1. Department Update
 - 2. New Items for Future Agenda
- 3:30 PM *Budget Workshop*

FRIDAY, AUGUST 7, 2009

8:30 AM *Budget Workshop (as needed)*

OTHER MEETINGS

TUESDAY, AUGUST 4, 2009

- 2:00 PM GIS Committee, Room 2B, Courthouse
- 5:30 PM Planning Commission, Room 2B, Courthouse
- 8:00 PM Elections Counting Room, Room 2B, Courthouse

WEDNESDAY, AUGUST 5, 2009

5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, AUGUST 6, 2009

- 8:45 – 10:45 AM Mediation, Room 2B, Courthouse
- 1:00 – 3:00 PM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse

8/4/2009 5:01 PM

PROPOSED Amended Agenda