

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, AUGUST 17, 2009**

- 9:00 AM      Approve/Deny, Sign, and File
1. Request to approve the Commissioners’ Proceedings for the Week of July 13, 2009
  2. Request to approve the Commissioners’ Proceedings for the Week of July 20, 2009
  3. Request to approve the Commissioners’ Proceedings for the Week of July 27, 2009
  4. Request to approve the Commissioners’ Proceedings for the Week of August 3, 2009
  5. *Request to approve the Commissioners’ Proceedings for the Week of August 10, 2009*
  6. Request to approve Addendum C to the lease dated September 7, 1994 between Latah County and Bennett Holding, LC to extend said lease for County rented space located at the Eastside Marketplace, Moscow
  7. Request to approve a three year incremental increase for Charmaine Villabol, Clerk; Assessor, Revaluation; Department 02A, Line 20, effective August 1, 2009
  8. Request to approve a two year incremental increase for Debbie Jacobs, Property Conveyance Technician; Assessor, Revaluation; Department 02A, Line 14, effective August 1, 2009
  9. Request to approve an Addendum to Wireless Communication Facility Agreement between Latah County and First Step Internet, LLC Latah County Courthouse Tower
  10. Request to approve Zome Apparel E- Store Agreement between Latah County and Zome Apparel, LLC for opening an online ‘store’ for Latah County Youth Advocacy Council for promotional items to be purchased by members and sponsors
  11. File fully executed Motor Vehicle Contract of Sale, Sales and Use Tax Exemption Affidavit for Exclusive Use Outside of Utah and Buyers Guide for one 1995 Ford pick-up for Latah County Parks and Recreation
  12. File Liability Determination – Unemployment Insurance Benefits for Susan Miller
  13. Request for tuition aid to North Idaho College on behalf of Sarah Plummer
  14. Request for tuition aid to North Idaho College on behalf of Heidi Evans
  15. Request to approve a second dwelling renewal for Marvin Miller, Parcel Number RP38N04W352409A
  16. File Certificate of Liability Insurance for Boart Longyear Global Holdco, Inc.

17. Request to sign U. S. Department of Energy Notice of Award and Assistance Agreement for Award No. DE-RW0000067 for the Recovery Act – Energy Efficiency & Conservation Block Grant Program in the amount of \$151,500
  18. Request to approve the Chair’s signature on the Rock Creek Estates Short Plat
  19. Request to approve Exhibit A Schedule of Reimbursement for FY2009-2010 for Solid Waste Disposal and Program Services between Latah County and the City of Moscow
  20. File public defender hours for July 2009 as submitted by Jay Johnson
  21. *Request for tuition aid to North Idaho College on behalf of Collin Bourque*
  22. *Request to approve a two year incremental increase for Anthony Dahlinger, Detention Deputy; Sheriff, Detention; Department 04E, Line 06, effective August 1, 2009*
  23. Review and Approve Claims
- 10:00 AM Civil Counsel
1. University of Idaho Memorandum of Agreement Discussion
  2. New Items for Future Agenda
  3. Executive Session – Acquisition of an Interest in Real Property and Records Exempt from Public Disclosure
- 2:00 PM Meeting with Kara Chadwick regarding Clearwater National Forest Travel Planning Draft Environmental Impact Statement 45-day comment
1. Idaho Senate Bill 1098 regarding off-highway vehicles joint news release discussion
  2. Clearwater National Forest Travel Planning Draft Environmental Impact Statement 45-day Comment
  3. New Items for Future Agenda
- 3:30 PM Coroner Regular Meeting
1. Office Space Discussion
  2. Budget Discussion
  3. New Items for Future Agenda

### **WEDNESDAY, AUGUST 19, 2009**

- 9:30 AM Request for Indigent Funds
- 10:30 AM Executive Session – Personnel
- 11:00 AM Solid Waste Regular Meeting
1. Latah Sanitation Route Changes
  2. E-Waste Collection Day
  3. Rural Recycling Program
  4. SWAB Meeting report
  5. Certified mailing on delinquent accounts
  6. New Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Courthouse Space Discussion
  2. *Request to sign General Services Administration Public Buildings Service Supplemental Lease Agreement for Moscow FB/PO/Crthse, 220 E. Fifth Street, Moscow to amend lease agreement to increase the usable square footage and corresponding increase in rent*

3. *Request to approve Addendum C to the lease dated September 7, 1994 between Latah County and Bennett Holding, LC to extend said lease for County rented space located at the Eastside Marketplace, Moscow*
  4. *University of Idaho Memorandum of Agreement Discussion*
  5. *Request to accept Quitclaim Deed from Bear Creek Holding LLC*
  6. *Committee and Meeting Reports*
  7. *Review and Approve Claims Report*
  8. *New, Ongoing and Other Business*
- 3:00 PM *Employee Benefits Committee Regular Meeting*
1. *Request to approve Employee Benefits Committee recommendations*
    - *Sick Leave Bank Policy*
    - *Benefits Summary for posting on intranet*
  2. *New Items for Future Agenda*
- 3:30 PM *Meeting with Jay Johnson and Sunil Ramalingam*
1. *Public Defender Contract Discussion*
  2. *New Items for Future Agenda*

### **OTHER MEETINGS**

#### **TUESDAY, AUGUST 18, 2009**

- 9:30 AM *Hostage Situation Exercise Planning Committee, Room 2B, Courthouse*  
 5:30 PM *Planning Commission, Room 2B, Courthouse*

#### **WEDNESDAY, AUGUST 19, 2009**

- 7:00 AM *Regional Quarterly Breakfast, University Inn Best Western, Moscow*  
 5:30 PM *Zoning Commission, Room 2B, Courthouse*

#### **THURSDAY, AUGUST 20, 2009**

- 2:00 PM *Wellness Committee, Room 2B, Courthouse*  
 6:00 PM *Phillips Farm Advisory Board, Room 2B, Courthouse*

**8/17/2009 1:40 PM**                      *Amended Agenda*