

COMMISSIONERS' PROCEEDINGS
Week of August 17, 2009

Commissioners John A. "Jack" Nelson and Jennifer Barrett met in regular session on Monday, August 17, 2009, and Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met again on Wednesday, August 19, 2009 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of July 13, 2009.

Approved, signed and filed the Commissioners' Proceedings for the Week of July 20, 2009.

Approved, signed and filed the Commissioners' Proceedings for the Week of July 27, 2009.

Approved, signed and filed the Commissioners' Proceedings for the Week of August 3, 2009.

Approved, signed and filed the Commissioners' Proceedings for the Week of August 10, 2009.

Approved, signed and filed a three year incremental increase for Charmaine Villabol, Clerk; Assessor, Revaluation; Department 02A, Line 20, effective August 1, 2009.

Approved, signed and filed a two year incremental increase for Debbie Jacobs, Property Conveyance Technician; Assessor, Revaluation; Department 02A, Line 14, effective August 1, 2009.

By Motion and Order, approved and signed an Addendum to Wireless Communication Facility Agreement between Latah Count and First Step Internet, LLC for the Latah County Courthouse Tower amending an agreement entered into July 31, 2006 as follows: 1) extending the agreement for three years, effective August 1, 2009 until July 31, 2012; 2) First Step will provide service at a rate of an additional \$180 per quarter in the event that the County requires service for a new location at the Federal Courthouse; and 3) to add one additional internet access connection each for Potlatch City Hall, Federal Courthouse and LCCS Probation office, upload/download speeds specified in said Addendum. All other terms of the Facility Agreement shall remain in full force and affect.

By Motion and Order, approved and signed the Zome Apparel E-Store Agreement between Zome Apparel, LLC and Latah County for the purpose of building and operating an Online Apparel E-Store for the Latah County Youth Advocacy Council (LCYAC) for the sale of LCYAC brand promotional items to members and sponsors at no fee to Latah County. Pricing formula will be based on Formula #2 as outlined in said agreement. Also, Zome Apparel shall receive commission on products purchased through the e-store as outlined; LCYAC can also list products purchased from other

vendors. Agreement is effective until terminated by either party.

Signed and filed fully executed Motor Vehicle Contract of Sale, Sales and Use Tax Exemption Affidavit for Exclusive Use Outside of Utah and Buyers Guide between Latah County and Giffin's Diamond Auto for one 1995 Ford pick-up purchased for Latah County Parks and Recreation in the amount of \$9,326.

Signed and filed Liability Determination – Unemployment Insurance Benefits for Susan Miller.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Sarah Plummer.

Approves, signed and filed a request for tuition aid to North Idaho College on behalf of Heidi Evans.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved a second dwelling renewal request (2D27) for Marvin Miller for the residence located on Genesee-Juliaetta Road, Parcel Number RP38N04W352409A. This renewal shall be for one year and will expire on September 6, 2010.

Signed and filed Certificate of Liability Insurance for Boart Longyear Global Holdco, Inc. for Phase II Moscow Sub-basin Exploratory Drilling completed in 2006.

By Motion and Order, approved and signed the U.S. Department of Energy (DOE) Notice of Award Signature Page and Assistance Agreement for Award No. DE-RW0000067 for the Recovery Act – Energy Efficiency & Conservation Block Grant Program in the amount of \$151,500 for the performance period of August 10, 2009 through August 9, 2012. Grant will be used for retrofits in the County Courthouse and other County properties and for development of a long-term energy strategy for same. Grant will be administered by Aimee Shipman, Associate Planner, Planning Department; Financial Officer will be County Clerk Susan Petersen.

By Motion and Order, approved the Chair's signature on the final Rock Creek Estates Short Plat by Mike and Lori Orr (SP787) to create three (3) new lots on 25.93-acres.

By Motion and Order, approved and signed Exhibit A, Schedule of Reimbursement for Solid Waste Disposal and Program Services for Fiscal Year 2009-2010 between Latah County and the City of Moscow effective October 1, 2009 through September 30, 2010.

Signed and filed public defender hours for July 2009 as submitted by Jay Johnson.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Collin Bourque.

Approved, signed and filed a two year incremental increase for Anthony Dahlinger, Detention Deputy; Sheriff, Detention; Department 04E, Line 06, effective August 1, 2009.

Reviewed and approved claims reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 10:31 a.m. on August 17, 2009, to deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure. Adjourned at 10:55 a.m.

Signed and filed information regarding Clearwater National Forest Travel Planning CEIS Draft as submitted by Kara Chadwick, District Ranger.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:34 a.m. on August 19, 2009, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:16 a.m.; three cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:34 a.m. on August 19, 2009, to consider personnel matters. Adjourned at 10:44 a.m.

By Motion and Order, accepted the Quitclaim Deed from Bear Creek Holding LLC to Latah County as described in Exhibit A of said Quitclaim Deed; property to be used for public trail, recreation and/or educational purposes with reversionary rights to the Latah Trail Foundation.

By Motion and Order, approved the Chair's signature on an Addendum C to the lease dated September 7, 1994 between Latah County and Bennett Holdings, L.C. to extend the lease for five years with two five-year options; for each option period the fixed base rent will increase by ten percent (10%). Rent will be \$8.00 per square foot for a total of \$15,520 annually for the first two years, payable monthly in the amount of \$1,293.33 to begin November 1, 2009 through October 31, 2011. Rent will be \$8.80 per square foot for a total of \$17,072 payable monthly in the amount of \$1,422.67 effective November 1, 2011 through October 31, 2014. Said space is located within the Eastside Marketplace and is used for county office space for Driver Licensing and Department of Motor Vehicles.

Signed and filed recommendations from the Employee Benefits Committee. Approved posting of a "Latah County Benefits Outline" on the county intranet. Continued recommendation regarding modification to sick leave bank for further discussion.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners