

COMMISSIONERS' PROCEEDINGS
Week of September 7, 2009

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Wednesday, September 9, 2009 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:08 a.m. on September 9, 2009, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:22 a.m.; no cases were approved and three cases were denied.

Signed and filed correspondence dated August 27, 2009 regarding remittance coupons for Lease No GS 10PTE-OL-911 with General Services Administration.

Signed and filed letter to Davis Communications regarding notice of sublease termination for the Teakean Butte repeater site.

Signed and filed letters to the Solid Waste Advisory Board (SWAB) regarding the proposed regional solid waste disposal facility.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d) & (j), convened in executive session at 10:40 a.m. on September 9, 2009, to consider personnel, records exempt from public disclosure, and to communicate with risk manager/insurer regarding pending/imminently likely claims. Adjourned at 11:14 a.m. Reconvene at 3:10 p.m. through 3:35 p.m.

By Motion and Order, approved and signed contract between Latah County and Regence Blue Shield of Idaho, Inc. for Latah County Courthouse Employees and their dependents for the following benefits for a period beginning October 1, 2009 and ending September 30, 2010 with a 5.34% increase in the rates: Major Medical, Vision, Wellness and Reliant Behavior Health (employee assistance program).

By Motion and Order,

1. approved and signed contract with Willamette Dental of Idaho, Inc. for group dental insurance (Group Number Z1606) at an 18% increase for fiscal year 2009-2010; and
2. approved and signed contract with Delta Dental of Idaho for group dental insurance (Group Number 2182-0000) at a 6% increase for fiscal year 2009-2010; and
3. authorized Delta Dental or Willamette Dental as chosen by eligible Latah County Employees for fiscal year 2009-2010.

By Motion and Order, approved United Heritage Life/AD&D for FY2009-2010 for Latah County Employees effective October 1, 2009 through September 30, 2010.

By Motion and Order, approved a flat fringe benefit for the fiscal year October 1, 2009 through September 30, 2010 for Latah County employees as per the following schedule: Part Time Regular Employees (1/2 time): \$75.00 per month; Part Time Regular

Employees (3/4 time): \$100.00 per month; and Full Time Regular Employees: \$125.00 per month.

By Motion and Order, renewed Colonial as cancer insurance for Latah County eligible employees or approved \$11.50 for Aflac based on choice of employee, effective fiscal year 2009-2010.

By Motion and Order, approved Cobra Contract Administration through AW Rehn & Associates, Statewide County Program, at a rate previously approved by the Board of County commissioners for eligible employees; effective October 1, 2009 through September 30, 2010.

By Motion and Order, appointed Chad Murray of Helbling Insurance as insurance representative in the matter of Latah County employee benefits for October 1, 2009 and ending September 30, 2010.

By Motion and Order, approved the renewal of the Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association (HRA VEBA) Plan which was approved by the Board in Resolution 2007-36 which provides a tax-free defined contribution account (\$250.00 annually) for eligible employees to pay for medical, dental, vision and tax qualified long-term care premiums and non-covered health care expenses; effective October 1, 2009.

By Motion and Order, adopted the salary scales: Administrative Office – AO, Public Safety – PS, Department Head – DH, and Prosecuting Attorney – PA. Each scale reflects a 0% increase to the midpoint of the scale. Effective October 1, 2009.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:40 p.m. on September 9, 2009, to consider personnel matters. Adjourned at 2:20 p.m. Reconvene at 3:30 p.m. through 3:35 p.m.

Approved, signed and filed the Commissioners' Proceedings for the Week of August 31, 2009.

By Motion and Order, authorized the Chair to establish authority for the Latah County to use Automated Standard Application for Payments (ASAP.gov) and to approve the officials identified by the Point of Contact, Aimee Shipman, as attached, to complete enrollment of Latah County in ASAP.gov. ASAP.gov enrollment is required in order to request payments of Federal funds associated with the US Department of Energy for the Energy Efficiency and Conservation Block Grant awarded to Latah County.

Signed and filed Compensation Committee Meeting Minutes for June 9, 2009.

Approved, signed and filed the Compensation Committee Review and Recommendations dated June 9, 2009; reviewed the following job descriptions and recommended approval of same - Field Lieutenant, Sheriff; Cook, Sheriff; Courthouse Clerical Assistant, BOCC - Administration.

Approved, signed and filed a Solid Waste Exemption on behalf of Judi McKetta, Parcel Number RP39N04W078266A; refund in the amount of \$27.74 for 2009 fees.

Approved, signed and filed a request for tuition aid to College of Southern Idaho on behalf of Kenzie Andres.

Signed and filed Court Assistance Office report for August 2009.

Signed and filed Conflict Public Defender hours for August 2009 as submitted by D. Ray Barker.

Signed and filed NACo Prescription Drug Discount Card Program report through July 2009.

By Motion and Order, approved the Chair's signature on the Findings of Fact and Conclusions of Law and Decision for the Review and Approval of the Final Plat (FP730) for the Developers of the Palouse for the property commonly referred to as Skyview Estates.

Reviewed and approved Claims Reports.

Signed and filed Auditor's Certificate showing payment received from Moscow Rotary Club for the ice rink lease payment in the amount of \$2,500

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners

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