

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 14, 2009

- 9:00 AM Elected Officials/Department Heads Monthly Meeting
1. Personnel Policy Handbook Update and Discussion
 2. Employee Travel – Prosecuting Attorney
 3. Vehicles Discussion
- 9:30 AM
4. Video Conferencing Demonstration – ITS
 5. Department Updates
 6. New Items for Future Agenda
- 10:00 AM Civil Counsel
1. Public Defender Contract Update
 2. Federal Building office space update and discussion
 3. New Items for Future Agenda
- 11:00 AM Approve/Deny, Sign, and File
1. Request to approve the Commissioners’ Proceedings for the Week of August 7, 2009
 2. Request to surplus equipment – Sheriff’s Office
 3. File Separation From Employment for Marie Nearing, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 06, effective October 31, 2009
 4. Request to hire Vikki Johnson, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective September 14, 2009
 5. Request to approve the informal Terms of Agreement between Latah County and the City of Moscow to assist with conducting the City of Moscow Election to be held on November 3, 2009
 6. File RVMP, Inc. dba Palouse Ice Rink Profit & Loss Report for July 1, 2008 through June 30, 2009
 7. *Request for Taxpayer’s Adjustment on behalf of Haun Supply Inc., Parcel Number RPM0340002001BA*
 8. *Request to approve a one year incremental increase for Sheila Krehbiel, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 05, effective September 1, 2009*
 9. *File Separation From Employment for Heather Stark, Part-time Irregular, Prevention Coordinator Assistant; Court Services, Youth Advocacy Council; Department 08E, Line 02, effective September 14, 2009*
 10. *Request to hire Erin McCall, Part-time Irregular, Prevention Coordinator Assistant; Court Services, Youth Advocacy Council; Department 08E, Line 02, effective September 14, 2009*
 11. *File fully executed Zome Apparel E-Store Agreement between Latah County and Zome Apparel, LLC the Latah County Youth Advocacy Council*

- 1:15 PM Pay Monthly Bills
- 1:30 PM ICRMP Review – Shawn Sullivan
- 2:00 PM Public Hearing – Addressing Fee Increase and New Provisions in the Addressing Ordinance
- 2:30 PM Disaster Services Regular Meeting
1. Department Update and Discussion
 2. New Items for Future Agenda
- 3:00 PM Request for Hardship, Parcel Number RPM02500010040A
Executive Session – Records Exempt from Public Disclosure
- 3:30 PM Parks and Recreation Regular Meeting
1. Latah Trail maintenance agreement update
 2. New Items for Future Agenda

WEDNESDAY, SEPTEMBER 16, 2009

- 9:00 AM Request for Indigent Funds
- 10:00 AM Executive Session – Personnel
- 1:30 PM *Meeting with Alisa Stone regarding Brownfield Grant Application*
- 2:00 PM BOCC Weekly Review *and Approve/Deny, Sign and File*
1. Employee Benefits Committee Update and Discussion
 2. *Sixth Street property Discussion*
 3. Committee and Meeting Reports
 4. *Request to approve Addendum A - Annual Software License Fees, Addendum B – Software Support Fees and Addendum C – PC/Network Support Fees between Latah County and Computer Arts, Inc. for fiscal year 2009-2010*
 5. *File Officials Enrollment Confirmation for ASAP.gov for EECBG funds*
 6. *Request to hire Cynthea Drake, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 06, effective September 28, 2009*
 7. *Review and Approve Claims*
 8. *Request to approve a four year incremental increase for Gregory Pannell, Patrol Sergeant; Sheriff, Operations; Department 04B, Line 03, effective September 1, 2009*
 9. *Request to approve the transfer of Ronald Vietmeier from Deputy; Sheriff, Investigations; Department 04C, Line 04 to Civil Deputy (Field Service); Sheriff, Administration; Department 04A, Line 06, effective September 21, 2009*
 10. *Request to approve the transfer of Arthur Carl Fork from Patrol Deputy; Sheriff, Operations; Department 04B, Line 16 to Deputy; Sheriff, Investigations; Department 04C, Line 04, effective September 21, 2009*
 11. *Request to approve the transfer of Robert Rand, Patrol Deputy; Sheriff, Operations; Department 04B from Line 10A to Line 15, effective September 21, 2009*
 12. *File reactivation of Keith Davis, Patrol Deputy; Sheriff, Operations; Department 04B, Line 10, effective September 22, 2009*

13. New Items for Future Agenda

- 3:00 PM Request to approve the L-1 Certificate of County Levies for the Taxing Districts to be submitted to the State Tax Commission
- 3:30 PM Appeal (#798) of Zoning Commission denial of Conditional Use Permit #791 by Ploughshare Institute for Sustainable Culture

THURSDAY, SEPTEMBER 17, 2009

- 2:00 PM *Federal Building Office Space Discussion, Federal Building*

FRIDAY, SEPTEMBER 18, 2009

- 4:00 PM Review and Approve Claims (*as needed*) – **Room 3B**

OTHER MEETINGS

TUESDAY, SEPTEMBER 15, 2009

- 9:00 AM Susan Petersen – Risk Management, Room 2B, Courthouse
- 3:15 PM Youth Services Study Table, Room 2B, Courthouse
- 5:30 PM *Moscow Mountain Cedar Grove Advisory Committee, Mix, Eastside Marketplace*
- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, SEPTEMBER 16, 2009

- 5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, SEPTEMBER 17, 2009

- 2:00 PM Wellness Committee, Room 2B, Courthouse
- 3:15 PM Youth Services Study Table, Room 2B, Courthouse
- 5:00 PM Parks Board, Room 2B, Courthouse
- 6:00 PM Phillips Farm Advisory Board, Room 2B, Courthouse

FRIDAY, SEPTEMBER 18, 2009

- 1:00 PM Regional Interoperable Communications Workshop, Room 2B, Courthouse

9/16/2009 2:33 PM

Amended Agenda

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