

COMMISSIONERS' PROCEEDINGS
Week of September 14, 2009

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, September 14, 2009, Wednesday, September 16, 2009, Thursday, September 17, 2009 and again on Friday, September 18, 2009 the following actions were taken:

Approved, signed and filed a request to surplus equipment – Sheriff's Office: discard items as have no value.

Signed and filed Separation From Employment for Marie Nearing, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 06, effective October 31, 2009.

Approved, signed and filed a request to hire Vikki Johnson, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective September 14, 2009.

By Motion and Order, approved the *informal* Terms of Agreement between Latah County and the City of Moscow for Susan R. Petersen, County Clerk, to assist with conducting the City of Moscow Election to be held on November 3, 2009; cost not to exceed \$16,000.

Signed and filed RVMP, Inc. (Rotary Veterans Memorial Pavilion) dba Palouse Ice Rink; Profit & Loss Report for July 1, 2008 through June 30, 2009.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Haun Supply Inc., Parcel Number RPM0340002001BA; cancellation in the amount of \$4,863.94 as building was destroyed by fire.

Approved, signed and filed a one year incremental increase for Sheila Krehbiel, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 05, effective September 1, 2009.

Signed and filed Separation From Employment for Heather Stark, Part-time Irregular, Prevention Coordinator Assistant; Court Services, Youth Advocacy Council; Department 08E, Line 02, effective September 14, 2009.

Approved, signed and filed a request to hire Erin McCall, Part-time Irregular, Prevention Coordinator Assistant; Court Services, Youth Advocacy Council; Department 08E, Line 02, effective September 14, 2009.

Signed and filed fully executed Zome Apparel E-Store Agreement between Latah County and Zome Apparel, LLC the Latah County Youth Advocacy Council.

Reviewed and approved Monthly Claims.

Signed and filed ICRMP Summary of policy changes for October 1, 2009 through September 30, 2010.

Signed and filed Public Entity Multi-Lines Insurance Policy Declarations issued by Idaho County Risk Management Program (ICRMP) effective October 1, 2009 through September 30, 2010.

By Motion and Order, adopted Ordinance #292 Uniform Rural Addressing ordinance to repeal the Latah County "Uniform Rural Addressing System" Ordinance #151 and all amendments thereto and to adopt the Latah County Uniform Rural Addressing Ordinance which includes an addressing fee increase from \$25 to \$50 to be effective September 14, 2009.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:05 p.m. on September 14, 2009, to discuss records that are exempt from public disclosure. Adjourned at 3:12 p.m.

Approved, signed and filed an Application for Hardship by Bruce Anderson, Parcel Number RPM02500010040A for tax year 2006.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on September 16, 2009, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:23 a.m.; no cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:05 a.m. on September 16, 2009, to consider personnel matters. Adjourned at 11:26 a.m.

Signed and filed Veteran Award Recovery report for January through August 2009.

By Motion and Order, pursuant to Idaho Code 76-2343, Amended the agenda for this meetings as follows: to include items #6 through 10 on the 2:00 p.m. BOCC Weekly Review and Approve/Deny, Sign and File to review claims and to take action on personnel changes as follows: to hire Cynthea Drake, District Court; Sheriff's Office changes - incremental increase for Gregory Pannell; transfers of Ronald Vietmeier, Arthur Fork and Robert Rand; and reactivation of Keith Davis. Said items were not yet ready at the time the agenda was originally posted and cannot be held until the week of September 28 when the Board will return to regular meetings after attending their annual IAC conference the week of September 21, 2009.

Signed and filed letter from David Schlater and Julene Ewert regarding courthouse property on 6th Street and shared property line.

Signed and filed Officials Enrollment Confirmation for ASAP.gov for EECBG funds.

Approved, signed and filed a request to hire Cynthea Drake, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 06, effective September 28, 2009.

Reviewed and approved claims reports.

Approved, signed and filed a four year incremental increase for Gregory Pannell, Patrol Sergeant; Sheriff, Operations; Department 04B, Line 03, effective September 1, 2009.

Approved, signed and filed the transfer of Ronald Vietmeier from Deputy; Sheriff, Investigations; Department 04C, Line 04 to Civil Deputy (Field Service); Sheriff, Administration; Department 04A, Line 06, effective September 21, 2009.

Approved, signed and filed the transfer of Arthur Carl Fork from Patrol Deputy; Sheriff, Operations; Department 04B, Line 16 to Deputy; Sheriff, Investigations; Department 04C, Line 04, effective September 21, 2009.

Approved, signed and filed the transfer of Robert Rand, Patrol Deputy; Sheriff, Operations; Department 04B from Line 10A to Line 15, effective September 21, 2009; also remove line 10A from Table of Organization.

Signed and filed reactivation of Keith Davis, Patrol Deputy; Sheriff, Operations; Department 04B, Line 10, effective September 22, 2009.

By Motion and Order, approved the L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commission for certification pursuant to Idaho Code 63-803(3).

Held a meeting regarding Appeal (#798) of Zoning Commission denial of Conditional Use Permit #791 by Ploughshare Institute for Sustainable Culture. Continued to Tuesday, September 29, 2009 to listen to audio recordings and to Monday, October 5, 2009 for discussion and deliberations.

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett along with Deputy Clerk Kara N. Rickert and other county staff attended a meeting on Thursday, September 17, 2009 at 2:00 p.m. at the Federal Building, Moscow to discuss office space leased by Latah County in said building. Minutes are on file.

Reviewed and Approved Claims Reports.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners