

COMMISSIONERS' PROCEEDINGS
Week of October 12, 2009

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Wednesday, October 14, 2009 the following actions were taken:

Approved, signed and filed a Request for Taxpayer's Adjustment by Charles Bentley, Parcel Number RPG13750030020A; credit to reflect half of the homeowner's exemption for tax year 2008.

Approved, signed and filed the Commissioners' Proceedings for the Week of October 5, 2009.

By Motion and Order, approved the Poll Workers for the City of Moscow Municipal Election to be held on Tuesday, November 3, 2009.

Approved, signed and filed the Latah County Polling Places for the City of Moscow Municipal Election to be held on Tuesday, November 3, 2009.

By Motion and Order, approved the Equipment Service Contract with a 12 month preventative maintenance agreement option between Latah County and Integra Information Technologies, Inc. for the Microfilm Scanner MS300 II, Unit ID #4417 for \$645.00 and the Canon Roll Fiche Carrier 200 RFC200, Unit ID #4417A for \$279.00 for a total of \$924.00, beginning November 13, 2009 and ending November 12, 2010; contract does not include the furnishing of supplies or accessories.

Signed and filed additional Conflict Public Defender hours for September 2009 as submitted by D. Ray Barker.

Signed and filed Public Defender hours for June, August and September 2009 as submitted by Sunil Ramalingam.

Signed and filed ICRMP Loss History as of October 1, 2009.

Signed and filed Court Assistance Office report for September, 2009.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Jay and Stephanie Masonbrink, Parcel Number RP38N04W277201A; cancellation due to office error in entering approved Homeowner's Exemption application.

Approved, signed and filed a request for tuition aid to College of Southern Idaho on behalf of Karissa Vance.

Approved, signed and filed a request to tuition aid to North Idaho College on behalf of Brent Harris.

By Motion and Order, approved and signed the Addendum to the Latah County Bulky Waste Agreement with Appendix B and the Amendment to the Bulky Waste Collection Contract, Appendix E between Latah County and Latah Sanitation, Inc. for the enhanced recycling program for residents of Latah County and eliminate the existing recycling

trailers; effective October 1, 2009 through September 30,2013.

By Motion and Order, approved and signed the Addendum to the Latah County Bulky Waste Collection and Disposal Agreement between Latah County and City of Potlatch for the enhanced recycling program for residents of Latah County and eliminate the existing recycling trailers. The contract will be in effect October 1, 2009 through September 30, 2013.

By Motion and Order, approved and signed the Addendum to the Latah County Bulky Waste Collection and Disposal Agreement between Latah County and City of Kendrick for the enhanced recycling program for residents of Latah County and eliminate the existing recycling trailers. The contract will be in effect October 1, 2009 through September 30, 2013.

By Motion and Order, approved and signed the Addendum to the Latah County Bulky Waste Collection and Disposal Agreement between Latah County and City of Deary for the enhanced recycling program for residents of Latah County and eliminate the existing recycling trailers. The contract will be in effect October 1, 2009 through September 30, 2013.

By Motion and Order, approved the Chair's signature on a Memorandum of Understanding between the University of Idaho and Latah County regarding provisions for a jointly-funded 4-H Program Coordinator Position effective August 28, 2009 through August 27, 2012, Latah County will pay an amount not to exceed \$25,088 per year.

Signed and filed receipt of lease payment from Good Samaritan Society for two para-transit vehicles leased from Latah County.

Approved, signed and filed a ten year incremental increase for Jason Kilborn, Maintenance/Mechanic II; BOCC, Building and Grounds, Department 05F, Line 07, effective October 1, 2009.

Approved, signed and filed the transfer of Carrie Lokteff, Part-time Irregular from Student Intern/Special Hire, Line 09 to Special Hire, Line 10; BOCC, Administration; Department 05A, effective October 1, 2009.

By Motion and Order, approved the following adjustment in the budget lines within the original Energy Efficiency Conservation Grant Fund 261-00; the total amount of funding will not increase from the beginning budgeted amount set in September 2009; the changes are being made as a result of actual expenditures during fiscal year 2009-2010:

"B" Budget

| | | |
|------------------|----------------------------------|-------------------------|
| 261-00-0489-0000 | Professional Services – Contract | \$0 dollars to \$ 5,000 |
|------------------|----------------------------------|-------------------------|

"C" Budget

| | | |
|------------------|---------------------|---------------------------|
| 261-00-0808-0000 | Capital – Buildings | \$ 130,500 to \$0 dollars |
|------------------|---------------------|---------------------------|

| | | |
|------------------|--------------------------------|--------------------------|
| 261-00-0808-0012 | Capital – Buildings Courthouse | \$0 dollars to \$104,000 |
|------------------|--------------------------------|--------------------------|

| | | |
|------------------|---------------------------------|-------------------------|
| 261-00-0808-0013 | Capital – Buildings Fairgrounds | \$0 dollars to \$ 6,000 |
|------------------|---------------------------------|-------------------------|

| | | |
|------------------|----------------------------|--------------------------|
| 261-00-0808-0014 | Capital – Buildings Museum | \$0 dollars to \$ 15,500 |
|------------------|----------------------------|--------------------------|

By Motion and Order, approved Nationwide Retirement 457b Elective, National Association of Counties Deferred Compensation Program, Participant Loan Administrative Procedures and Loans to Participants Amendment to Plan Document; to

provide an optional plan to the program for eligible Latah County employees to obtain loans through the Deferred compensation Plan for Public Employees; effective October 14, 2009.

Reviewed and approved claims reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:20 a.m. on October 14, 2009, to consider personnel matters. Reconvene at 11:22 a.m. Adjourned at 11:50 a.m.

Approved Monthly Bills.

Filed request for candidate nomination for ICRMP District II Board of Trustees election; confirm nomination of Jack Nelson.

By Motion and Order, approved revisions to the Table of Organization for Department 05A, BOCC, Administration as attached. Said revisions reorder positions on the Table of Organization and update position title from “Switchboard Operator” to “Courthouse Clerical Assistant”.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners