

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, DECEMBER 7, 2009**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Holiday Party Update
  2. Courthouse Clerical Assistant Position Update
  3. FLSA Exempt Employee Furloughs – Bill Thompson
  4. Department Updates
  5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Federal Building Lease Update and Discussion
  2. Items for Future Agenda
  3. Executive Session – Acquisition of an Interest in Real Property and Records Exempt from Public Disclosure
- 11:00 AM Approve/Deny, Sign, and File
1. Motion and Order to approve closure of Latah County Office on December 10, 2009 from noon to 1:30 p.m. for the annual Courthouse Holiday Gala
  2. *Request to approve employee recognition for 5, 10, 15, 20 and 25 years of service*
  3. Motion and Order to approve reductions to the Flat Fringe Benefit of all Regular Latah County Employees in accordance with Declaration of Financial Emergency signed on November 30, 2009
  4. Motion and Order to approve maintaining current classification of status as full-time and part-time regular employees when voluntary time without pay is taken by Latah County employees
  5. File amended budget holdback proposal as submitted by Motor Pool
  6. File amended budget holdback proposal as submitted by County Prosecutor
  7. File budget holdback proposal for Current Expense, General; Rural Development; and Justice, General
  8. File amended budget holdback proposal as submitted by County Auditor
  9. Request to approve a correct to a Motion and Order made November 25, 2009, regarding the Request for Property Tax Exemption by Idaho Alumni Association of Alpha Gamma Rho, Inc. to correct the parcel number on said motion
  10. Request for Taxpayer’s Adjustment on behalf of Amy S. Fenley, Parcel Numbers RP39N05W233729A and RP39N05W220507A
  11. Request for Taxpayer’s Adjustment on behalf of Urban Renewal Agency, Parcel Number RPM00270020040A

12. *Request for Taxpayer's Adjustment on behalf of Dan Priestt, Parcel Number MH17CT00023BA*
13. Request for Extension for Personal Property Taxes by Janice Daniels, Parcel Number MH01780000023AA
14. Request for Extension for Personal Property Taxes by Kim Reed, Parcel Number MH02CT01661A
15. Request for Extension for Personal Property Taxes by Tina Lemper/Dickinson, Parcel Number MH01500014003AA
16. *Request for Extension of Personal Property Taxes by Leslie Abell, Parcel Number MHD1290017002DA*
17. Request to approve the renewal of a Retail Alcohol Beverage License by Princeton Tavern LLC dba Princeton Tavern, 3475 Hwy 6, Princeton
18. Request to approve the renewal of a Retail Alcohol Beverage License by Yam Yuon Juie dba New Hong Kong Café, 214 S Main Street, Moscow
19. Request to adopt Resolution 2009-31 to transfer funds from Onaway Sewer System Improvement Project, Capital – Construction and to newly established Onaway Sewer System Improvement Project, Contracts – Engineering
20. *Request to adopt Resolution 2009-32 to transfer funds from Justice – General Reserve, Termination Reserve to Justice – Court Clerk, Salary - Deputies*
21. File Conflict Public Defender hours for December as submitted by D. Ray Barker
22. *Request to approve the Chair's signature on the Joint Powers Agreement for 2007 Citizen Corps Grant between Nez Perce, Clearwater, Idaho, Latah and Lewis Counties and the Nez Perce Tribe*
23. *Request to approve the Chair's signature on the Joint Powers Agreement for 2007 Citizen Corps Grant between Nez Perce, Clearwater, Idaho, Latah and Lewis Counties and the Nez Perce Tribe*
24. *Request for funds by Nez Perce County Sheriff's Air Patrol*
25. *File fully executed Idaho HAVA Voting Systems Grant Program County Application and Agreement*
26. Review and Approve Claims

1:30 PM

Parks and Recreation Regular Meeting

1. Dworshak State Park Discussion
2. Executive Session – Records Exempt from Public Disclosure
3. Items for Future Agenda

2:00 PM

Building and Grounds Regular Meeting

1. Air Quality Concerns Discussion
2. Federal Building Office Space Discussion
3. Items for Future Agenda

- 2:30 PM Request to approve hiring proposal as submitted by Sheriff Rausch  
 3:00 PM Planning and Building Regular Meeting  
     1. Flood Plain Concern Discussion  
     2. Items for Future Agenda  
 3:30 PM *Executive Session – Personnel*  
 Close as a Board of Equalization

**WEDNESDAY, DECEMBER 9, 2009**

- 9:00 AM Request for Indigent Funds  
 10:00 AM Department of Juvenile Corrections Update – Jim Crowley  
 1:30 PM BOCC Weekly Review  
     1. *Federal Building Office Space Lease Update and Discussion*  
     2. Committee and Meeting Reports  
     3. Review and Approve Claims Report  
     4. Items for Future Agenda  
 2:00 PM *Approve/Deny, Sign and File*  
     1. *Request to surplus equipment – Information Technology Services*  
     2. *Request to surplus equipment and to transfer equipment – Commissioners Office*  
     3. *File Eligibility Determination – Unemployment Insurance Claim Decision*

**THURSDAY, DECEMBER 10, 2009**

**Latah County Courthouse Offices will be closed from Noon to 1:30 p.m.  
 For the Annual Employee Holiday Gala  
 District Court, Treasurer’s Office and Sheriff’s Office to remain open**

**OTHER MEETINGS**

**TUESDAY, DECEMBER 8, 2009**

- 3:15 PM Youth Services Study Table, Room 2B, Courthouse

**THURSDAY, DECEMBER 10, 2009**

- 9:30 AM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse  
 Noon – Latah County Annual Employee Holiday Gala, Latah County  
 1:30 PM Fairgrounds  
 3:15 PM Youth Services Study Table, Room 2B, Courthouse

**12/7/2009 11:23 AM**

***Amended Agenda***

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