

COMMISSIONERS' PROCEEDINGS
Week of December 14, 2009

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, December 14, 2009, and again on Wednesday, December 16, 2009 the following actions were taken:

Approved, signed and filed a request to add to the Table of Organization, Lisa Marie Schoettger, Part-time Regular, Legal Extern, Prosecutor's Office, Department 07, Line 14, effective January 11, 2010.

Approved, signed and filed a one year incremental increase for Mairi Stofferahn, Part-time Irregular, Tracker, Youth Services Tracker, Department 08C, Line 04, effective November 1, 2009.

Approved, signed and filed a six month incremental increase for Sean Red, Part-time Irregular, Tracker, Youth Services Tracker, Department 08C, Line 07, effective November 1, 2009.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Deanna and Darwin Baker, Parcel Number MH20CT03001A; cancellation in the amount of \$278.87 due to error in removing homeowner's exemption.

Approved, signed and filed a Taxpayer's Adjustment on behalf of John and Tiphonie Tomsick, Parcel Number MH20CT03005A; cancellation in the amount of \$113.56 due to error in removing homeowner's exemption.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Cody Bias.

By Motion and Order, approved the Chair's signature on the Work and Financial Plan between Idaho Department of Correction (IDOC), Idaho Correctional Institution – Orofino and Latah County during emergency situations as requested by the Disaster Services Coordinator, to provide crews of twelve (12) to fourteen (14) offender workers each to be assigned to Latah County for assistance to Latah County personnel with project work, general building and grounds maintenance, snow removal, emergency conservation efforts and other related projects. IDOC to provide supervision and transportation to and from the work site for up to fifty (50) hours per week, including travel to and from the work site and will act as timekeeper for all hours worked; Latah County to provide explanation of project to IDOC staff and work crew and conduct any necessary training and safety briefings; payment to be made to IDOC pursuant to rates as outlined in said Plan; effective January 2, 2010 through December 31, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of David Leachman, Parcel Number MH01670006011AA; will pay by April 15, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of Joanne & Steven Prior, Parcel Number MH20CT03024A; will pay by April 15, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of Garry Sherman, Parcel Number MH40N03W013100A; will pay by April 15, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of Catherine Dahlin, Parcel Number MH03CT20003A; will pay before April 15, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of Brenda Fisher, Parcel Number MH24CT00316A; will pay before April 15, 2010.

Approved, signed and filed a Request for Extension of Personal Property Taxes on behalf of Brenda Fisher, Parcel Number MH24CT00317A; will pay before April 15, 2010.

Approved, signed and filed a renewal of an Alcohol Beverage License for Mark G. Deleve dba Third Street Market Place, 217 East Third Street, Moscow.

Signed and filed Idaho Capital Crimes Defense Program Board Election Results.

Signed and filed Public Defender hours for November 2009 as submitted by Jay Johnson.

Signed and filed Amended Notice of Hearing before the Idaho Board of Tax Appeals in the matter of the Appeals of Thompson Development, LLC from the decisions of the Board of Equalization of Latah County for tax year 2009.

Signed and filed Certificate of Insurance for Latah County by Idaho Counties Risk Management Program for October 1, 2009 through September 20, 2010 for leased Office Space at Moscow Federal Building.

Signed and filed Certificate of Liability Insurance for AllianceOne Holding Company, Inc.

Signed and filed Court Assistance Office Monthly Report for November 2009.

Approved, signed and filed a request for letter of support for the University of Idaho for inclusion in a grant application.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:25 a.m. on December 14, 2009, to discuss records that are exempt from public disclosure. Adjourned at 10:40 a.m.

Adopted, signed and filed Resolution 2009-34 in support of a request from the City of Genesee to obtain Surface Transportation Program funds from LHTAC to complete the reclassification of Beech Street/Neyens Road in and adjacent to the City of Genesee.

Reviewed and Approved Monthly Claims.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda for this meeting to move Request for Indigent Funds from 10:00 a.m. to 9:30 a.m. due to a lack of quorum due to illness at the previously scheduled time.

Commissioners Tom Stroschein and Jennifer Barrett, along with Clerk Susan Petersen attended a breakfast meeting with the Latah Soil and Water Conservation District on Wednesday, December 16, 2009 at 7:30 a.m. at the University Inn Best Western, Moscow. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:30 a.m. on December 16, 2009, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:00 a.m.; three cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda for this BOCC Weekly Review meeting as follows: to include two additional agenda items: Federal Building Office Space Discussion as it is a continued discussion from Monday, December 14 and Request to Approve Modification #1 to the Challenge Cost Share Agreement as said Modification is time sensitive and cannot be held until Monday, January 21 for signature.

By Motion and Order, approved the Chair's signature on the Modification of Agreement #09-CS-11010500-004, Challenge Cost Share Agreement between Latah County, State of Idaho and Clearwater National Forest for Latah County Snowmobile Grooming Area #29. Said Modification updates the Annual Operating Plan and Financial Plan for 2010.

Reviewed and approved Claims Report.

By Motion and Order, approved to proceed forward to enter into a Lease Agreement with GSA (Government Service Administration) for space at the Federal Building, located at 220 East Fifth Street, Moscow, Idaho, to lease approximately 3,000 square feet at a rate of \$5.77 per square foot, to be used for the following offices of Latah County Government to be relocated to the Federal Building: Third Floor: Extension and Weed Control, Veteran Services and Latah County Economic Council [Grant Position].

Further, the offices in the courthouse will be adjusted as follows: Prosecuting Attorney will be given the space currently occupied by all of Extension, Room 208 and excluding Room 207; ITS will relocate to Room 207; Disaster Services will be relocated to the space being vacated by Veteran's Services in Room 201; Servers currently located in ITS (Room 7-B) will be relocated to Room 1-B (currently weed/disaster); and Room 7-B (currently ITS) will be used as a conference room.

The Lease will be negotiated to be effective January 1, 2010, the Prosecuting Attorney is directed to prepare the required Letter to GSA and to negotiate the terms of the Lease on behalf of Latah County which will be presented to the Board of Commissioners for final approval.

By Motion and Order, pursuant to Idaho Code 31-808 (9) having published notification on December 5, 2009 of transfer of County property from recently concluded drug asset forfeiture proceedings, to the City of Moscow Police Department and having held a public hearing on December 16, 2009 to consider said transfer, adopted Resolution 2009-33, a Resolution to Transfer Personal Property, Nine Hundred Seventy-five Dollars (\$975.00) in U. S. Currency from the County of Latah to the City of Moscow; effective December 16, 2009.

Adopted, signed and filed Resolution 2009-33 to transfer personal property from Latah County to the City of Moscow in the amount of \$975.00 of U.S. Currency effective December 16, 2009.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners