

**COMMISSIONERS' PROCEEDINGS**  
**Week of June 21, 2010**

Commissioners Jennifer Barrett, Tom S. Stroschein, and John A. "Jack" Nelson met in regular session on Monday, June 21, 2010, and Commissioners Jennifer Barrett and John A. "Jack" Nelson met again on Wednesday, June 23, 2010 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of June 7, 2010.

Signed and filed Separation From Employment for James Loyd, Detention Lieutenant; Sheriff, Detention; Department 04E, Line 02, effective July 1, 2010.

Signed and filed Separation From Employment for Freya Bass, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 04, effective June 14, 2010.

Approved, signed and filed a request to add to the Table of Organization, Abigale Walser, Part-time Irregular, Intern, County Extension Office, Department 10, Line 07, effective June 8, 2010.

Signed and filed Latah County Insurance Claims Report dated June 16, 2010.

Signed and filed Public Defender hours for May 2010 as submitted by Sunil Ramalingam.

Signed and filed fully executed Letter of Understanding regarding Economic Development Services between Latah County and Latah Economic Development Council (LEDC).

By Motion and Order, amended a Motion and Order Dated June 7, 2010 to read as follows: Approve the Chair's signature on the renewal of an In-Kind Resources match for the Extension Nutrition Program (ENP), providing fax, copier, phone and other office resources equaling the amount of \$1,442.00 for the period of October 1, 2010 through September 30, 2011 plus add \$200 for maintenance printing/photo *contingent upon adequate funding being appropriated, and budget being adopted, for the County's Fiscal Year 2010-2011.*

Adopted, signed and filed Resolution 2010-19 to decrease Current Expense – County Extension fund 01-13 "B" Budget line 01-13-0684-0001, Contract – 4H Program Coordinator and increase Current Expense – County Extension Fund 01-13 "A" Budget line 01-13-0406-0001, Salary – Part time Clerical in the amount of \$3,020.

Adopted, signed and filed Resolution 2010-20 to declare the establishment of a dedicated fund for the collection of fees from recording cost fee increase, for the first page of all recorded documents, to provide revenue to convert historical recording records to digital records.

Reviewed and Approved Claims Reports.

Budget Presentation on behalf of Palouse Center for Conflict Management; no action taken at this time.

Budget Presentation on behalf of Orphan Acres; no action taken at this time.

Budget Presentation on behalf of Arts and Culture Committee; no action taken at this time.

Budget Presentation on behalf of Latah Economic Development Council; no action taken at this time.

Budget Presentation on behalf of Latah County Snowmobile Advisory Board; no action taken at this time.

Budget Presentation on behalf of American Legion Post 81; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:03 a.m. on June 23, 2010, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:46 a.m.; two cases were approved and one case was denied.

Budget Presentation on behalf of Board of Community Guardians; no action taken at this time.

Budget Presentation on behalf of Latah County Motor Pool; no action taken at this time.

Budget Presentation on behalf of Latah County Building and Grounds; no action taken at this time.

Budget Presentation on behalf of Latah County District Court; no action taken at this time.

Budget Presentation on behalf of Friendly Neighbors; no action taken at this time.

Signed and filed a Request for Intergovernmental Review/Comments for Community Action Partnership.

Signed and filed Idaho Transportation Department and Imperial Oil Open House meeting notice.

Signed and filed notification of approval for funding for the Rural Idaho Economic Development Professional program from Idaho Department of Commerce.

Budget Presentation on behalf of Latah County Social Services; no action taken at this time.

Budget Presentation on behalf of Latah County Auditor/Recorder/ Elections; no action taken at this time.

By Motion and Order, having held a public hearing as provided by law, shall adjust the **2009-2010** Budget as follows:

- 1. increase Current Expense – Motor Vehicle 01-26 Budget** **\$ 921**  
increase Current Expense – Motor Vehicle Budget line 01-26-0439-0000, Travel in the amount of \$921 from \$100 to \$1,021 – revenue Reimbursement – Idaho Department of Transportation; and
- 2. increase Justice – Prosecuting Attorney 08-07 Budget** **\$ 71**

increase Justice – Prosecuting Attorney Budget line 08-07-0439-0000, Travel in the amount of \$71 from \$3,476 to \$3,547 – revenue State of Idaho Juvenile Corrections; and

- 3. establish Misdemeanor Probation Revolving Account Fund 122-00 \$4,000**
- a. establish Misdemeanor Probation Revolving Account Fund 122-00 “B” Budget lines in the following amounts:
- |                  |                       |         |
|------------------|-----------------------|---------|
| 122-00-0688-0014 | Contract – Treatment  | \$1,750 |
| 122-00-0714-0000 | Drug Testing          | \$1,500 |
| 122-00-0716-0002 | Electronic Monitoring | \$ 750  |

for a total of \$4,000 – revenue Probation fees; and

- b. establish Misdemeanor Probation Revolving Account Cash Fund 122-00 in the amount of \$4,000 – revenue Probation fees; and

- 4. establish Cooperative Extension 4H Revolving Fund 150-00 \$10,050**
- a. establish Cooperative Extension 4H Revolving Fund 150-00 “B” Budget lines in the following amounts:

150-00-0525-0050	4H Leaders Council Program	\$ 250
150-00-0525-0051	4H Horse Leaders Program	\$ 300
150-00-0525-0052	4H Green & Gold Awards Program	\$1,000
150-00-0525-0053	4H Afterschool Program	\$3,000
150-00-0525-0054	4H FFA Market Animal Sale Program	\$1,000
150-00-0525-0055	U of I Potlatch Afterschool Grant	\$1,000
150-00-0525-0056	U of I Extension Program	\$3,000
150-00-0525-0057	Moscow Parks & Rec Program	\$ 500

for a total of \$10,050 – revenue Anticipated Revenue; and

- b. establish Cooperative Extension 4H Revolving Cash Fund 150-00 in the amount of \$10,050– revenue Anticipated Revenue; and

- 5. establish Master Gardeners Program Fund 151-00 \$3,750**
- a. establish Master Gardeners Program Fund 151-00 “B” Budget lines in the following amounts:

151-00-0525-0000	Program Expense	\$Zero
151-00-0545-0000	Refunds Reimbursements	\$2,500
151-00-0546-0000	Books & Publications	\$1,250

for a total of \$3,750 – revenue Registration fees; and

- b. establish Master Gardeners Program Cash Fund 151-00 in the amount of \$3,750 – revenue Registration fees; and

- 6. increase 2008 Homeland Security Fund 257-00 \$3,417**

Adjust and establish 2008 Homeland Security Fund 257-00 Departments and Budget lines in the following amounts:

**257-18 General**

*“D” Budget*

257-18-0410-0000	Retirement	increase from \$192 to \$227
257-18-0411-0000	Social Security	increase from \$141 to \$167

**257-53 Regional Collaboration Investment**

*“B” Budget*

257-53-0523-0033	Project – Planning SHSP	increase from \$1,400 to \$4,567
------------------	-------------------------	----------------------------------

**257-55 NRP and NIMS Investment**

*“A” Budget*

257-55-0404-0013(establish)	Salary – Personnel SHSP	increase from \$Zero to \$339
-----------------------------	-------------------------	-------------------------------

*“B” Budget*

257-55-0523-0033	Project – Planning SHSP	decrease from \$750 to \$600
------------------	-------------------------	------------------------------

for a total adjusted budget increase of \$3,417 from \$14,507 to \$17,924– revenue Idaho Bureau of Homeland Security; and

- 7. establish 2009 State Homeland Security Fund 264-00 \$21,851**

- a. establish 2009 State Homeland Security Fund 264-00 Departments and Budget lines in the following amounts:

**264-18 General**

*“A” Budget*

264-18-0404-0013	Salary – Personnel SHSP	\$2,050
------------------	-------------------------	---------

*“D” Budget*

264-18-0410-0000	Retirement	\$ 417
------------------	------------	--------

264-18-0411-0000	Social Security	\$ 305
------------------	-----------------	--------

<i>Department Subtotal</i>		<i>\$2,772</i>
----------------------------	--	----------------

**264-52 Training and Exercise**

*“A” Budget*

264-52-0404-00013	Salary – Personnel SHSP	\$ 424
-------------------	-------------------------	--------

*“B” Budget*

264-52-0523-0038	Project – Exercises SHSP	\$1,396
------------------	--------------------------	---------

264-52-0569-0035	Training – SHSP	\$1,396
------------------	-----------------	---------

<i>Department Subtotal</i>		<i>\$3,216</i>
----------------------------	--	----------------

**264-53 Info Sharing & Collaboration**

*“B” Budget*

264-53-0523-0033	Project – Planning SHSP	\$3,500
------------------	-------------------------	---------

**264-54 Public Safety Interoperable Co**

*“A” Budget*

264-54-0404-0013	Salary – Personnel SHSP	\$ 424
------------------	-------------------------	--------

*“B” Budget*

264-54-0523-0033	Project – Planning SHSP	\$1,500
------------------	-------------------------	---------

<i>Department Subtotal</i>		<i>\$1,924</i>
----------------------------	--	----------------

**264-55 NIMS Investment**

*“A” Budget*

264-55-0404-0013	Salary – Personnel SHSP	\$ 424
------------------	-------------------------	--------

*“B” Budget*

264-55-0523-0033	Project – Planning SHSP	\$1,000
------------------	-------------------------	---------

<i>Department Subtotal</i>		<i>\$1,424</i>
----------------------------	--	----------------

**264-57 Citizen Corp Program**

*“A” Budget*

264-57-0404-0013	Salary – Personnel SHSP	\$ 54
------------------	-------------------------	-------

*“B” Budget*

264-57-0523-0033	Project – Planning SHSP	\$2,076
------------------	-------------------------	---------

<i>Department Subtotal</i>		<i>\$2,130</i>
----------------------------	--	----------------

**264-58 Emergency Planning**

*“A” Budget*

264-58-0404-0013	Salary – Personnel SHSP	\$ 635
------------------	-------------------------	--------

*“B” Budget*

264-58-0523-0033	Project – Planning SHSP	\$2,250
------------------	-------------------------	---------

<i>Department Subtotal</i>		<i>\$2,885</i>
----------------------------	--	----------------

**264-59 Community Preparedness Participation**

*“B” Budget*

264-59-0523-0033	Project – Planning SHSP	\$4,000
------------------	-------------------------	---------

for a total of \$21,851 – revenue Idaho Bureau of Homeland Security; and

- b. establish 2009 State Homeland Security Cash Fund 264-00 in the amount of \$21,851 – revenue Idaho Bureau of Homeland Security.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs

the County Auditor to make the necessary adjustments.

Budget Presentation on behalf of Wildlife Services; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.

The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen

Clerk/Auditor/Recorder

By: Kara Rickert

Deputy Clerk for the Board of Latah County Commissioners