

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, JULY 19, 2010

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Courthouse Renovations Update – Jim Kremer
 2. Annual Employee BBQ/Potluck Update
 3. Budget Update
 4. Department Updates
 5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Adjustment on Yield Tax Request Discussion
 2. Public Defender Discussion
 3. Consent Agenda Inquiry Update
 4. Department Update and Items for Future Agenda
- 11:00 AM Approve/Deny, Sign, and File
1. Request to approve the Commissioners’ Proceedings for the week of June 28, 2010
 2. Request to amend the Motion and Order dated July 12, 2010 for an Appeal of Property Assessment by Darrell Stout, Parcel Number RP38N04W279007A to correct amount of total valuation
 3. File Separation From Employment for Michael Sinks, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 6, 2010
 4. Request to hire Jolene Halliday, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 9, 2010
 5. Request to approve a six month incremental increase for Shane Anderson, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective July 1, 2010
 6. Request to approve a four year incremental increase for Jason Alexander, Detention Deputy; Sheriff, Detention; Department 04E, Line 10, effective July 1, 2010
 7. File Clearwater Economic Development Association Quarterly Activity Report
 8. File Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeals of Thompson Development, LLC from the decisions of the Board of Equalization of Latah County for tax year 2009
 9. File Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeals of Creekside Properties, LP and Creekside Seniors, LP from the decision of the Board of Equalization of Latah County for tax year 2009
 10. Request to adopt Resolution 2010-23 regarding elections for National Forest related Safety Net payment amount to be allocated to local projects for Federal Fiscal Year 2010

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JULY 19, 2010

11. Request to approve Agreement for Services to be performed and completed by Hayden & Ross, P.A., Certified Public Accountants for Latah County
 12. Request for tuition aid to North Idaho College on behalf of Whitney Frazier
 13. Request for tuition aid to North Idaho College on behalf of Samantha Dorland
 14. Request to sign Idaho Department of Parks and Recreation State and Federal Aid Grant Programs Agreement Form for Seal Coat project on the Latah Trail
 15. Review and Approve Claims Report
- 1:30 PM Extension Regular Meeting
1. 4H Program Coordinator Position Update and Discussion
 2. Department Update and Items for Future Agenda
- 2:00 PM Executive Session – Personnel
- 2:30 PM *Historic Latah County Maps and Coins Discussion*
- 2:45 PM *Continuation of a Request for Hardship, Parcel Number RP01820002008AA*

WEDNESDAY, JULY 21, 2010

- 9:00 AM Request for Indigent Funds
- 10:00 AM Meeting with Idaho Department of Lands regarding a Mineral Lease Update
- 11:00 AM Meeting with Helbling Employee Benefits regarding follow-up on Employee Medical Benefits Renewals
- 1:15 PM Building and Grounds Regular Meeting
1. Tour of Courthouse Property to review current and pending projects
 2. Courthouse Renovations Update (as time allows)
 3. Items for Future Agenda
- 2:00 PM BOCC Weekly Review ***and Approve/Deny, Sign and File***
1. Request to approve the certification of 2010 and 2009 delinquent solid waste fees to the 2010 tax bill
 2. Request to approve the Compensation Committee Review and Recommendations dated May 11, 2010
 - Revised job description with change to points but not grade: Deputy Court Clerk III – Traffic and Misdemeanor Front Counter
 - Revised job descriptions with changes to points and grade: Deputy Court Clerk III – Magistrate Criminal Lead; Deputy Court Clerk III – Magistrate Civil Jury Commissioner; Deputy Court Clerk II – Lead Filing Clerk; and Deputy Court Clerk II – Citation and Appeals
 3. Request to approve a three year incremental increase for Robert Pope, Part-time Irregular, Special Hire; BOCC, Administration; Department 05A, Line 07, effective July 1, 2010
 4. Request to approve a seven year incremental increase for Kara Rickert, Deputy Clerk of the Board/Administrative Assistant; BOCC, Administration; Department 05A, Line 02, effective July 1, 2010

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JULY 19, 2010

5. *File Latah County Audited Financial Statements for the Year Ended September 30, 2009 as prepared by Hayden & Ross, P.A.*
6. *Request for Taxpayer's Adjustment on behalf of Creekside Properties LP, Parcel Number RPM00000175755A*
7. *Request for Taxpayer's Adjustment on behalf of Creekside Seniors LP, Parcel Number RPM09850040010A*
8. *Request for Tuition Aid to North Idaho College on behalf of Nathaniel Handel*
9. *Request to adopt Resolution 2010-23 regarding elections for National Forest related Safety Net payment amount to be allocated to local projects for Federal Fiscal Year 2010*
10. *Latah County Outside Audit Services Discussion*
11. Committee and Meeting Reports
12. Review and Approve Claims
13. Items for Future Agenda

- 3:00 PM Public Hearing - 45-Day Comment Period for Rural Schools and Community Self-Determination Act of 2000: Title III County Projects
- 3:15 PM Budget Workshop

OTHER MEETINGS

TUESDAY, JULY 20, 2010

- 3:00 PM Employee Benefits Committee, Room 2B, Courthouse
- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, JULY 19, 2010

- 5:30 PM Zoning Commission, Room 2B, Courthouse
- 5:30 PM Cedar Grove Advisory Committee, Mix, Moscow

THURSDAY, JULY 22, 2010

- 3:00 PM Dispatch Testing, Room 2B, Courthouse

7/19/2010 1:32 PM Amended Agenda