

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 19, 2010**

Commissioners Tom S. Stroschein and John A. "Jack" Nelson met in regular session on Monday, July 19, 2010, and Commissioners Jennifer Barrett, Tom S. Stroschein, and John A. "Jack" Nelson again on Wednesday, July 21, 2010 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of June 28, 2010.

By Motion and Order, amended a Motion and Order made while sitting as a Board of Equalization dated July 12, 2010 to read as follows: in the matter of an Appeal of Property Assessment by Darrell Stout, Parcel Number RP38N04W279007A: adjusted the assessed value for tax year 2010 on category 31 to \$310,000 for a total valuation of \$353,436 due to comparable sales. Said amendment corrects the total valuation amount.

Signed and filed Separation From Employment for Michael Sinks, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 6, 2010.

Approved, signed and filed a request to hire Jolene Halliday, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 9, 2010.

Approved, signed and filed a six month incremental increase for Shane Anderson, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective July 1, 2010.

Approved, signed and filed a four year incremental increase for Jason Alexander, Detention Deputy; Sheriff, Detention; Department 04E, Line 10, effective July 1, 2010.

Signed and filed Clearwater Economic Development Association Quarterly Activity Report.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeals of Thompson Development, LLC from the decisions of the Board of Equalization of Latah County for tax year 2009; Latah County Board of Equalization decision affirmed.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeals of Creekside Properties, LP and Creekside Seniors, LP from the decision of the Board of Equalization of Latah County for tax year 2009; Latah County Board of Equalization decisions were modified.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Whitney Frazier.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Samantha Dorland.

By Motion and Order, approved and signed an Agreement between Idaho Department of Parks and Recreation and Latah County for a State and Federal Aid Grant Program Award #RPT-2010 (001) for the Seal Coat project on the Latah Trail. Award in the amount of \$50,500, with a County match in the amount of \$22,500 for a total of \$73,000 for the project. Project period to be May 11, 2010 through June 30, 2011.

Reviewed and Approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:12 p.m. on July 19, 2010, to consider personnel matters. Adjourned at 2:28 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on July 21, 2010, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:28 a.m.; no cases were approved or denied.

Signed and filed letter dated July 19, 2010 from Kate Langford regarding Idaho Department of Lands Commercial Lease on State Endowment Trust Land for i-minerals USA, Inc. Processing Plant Lease.

Signed and filed updated Medical Summary for Latah County medical benefits as submitted by Helbling Employee Benefits Consulting.

By Motion and Order, approved the certification of 2010 and 2009 delinquent (90 days or more) solid waste fees for residential and commercial accounts to the 2010 tax bill. Each account will be billed \$6.00 for the certified mailing fee and residential accounts \$5.00 in late fees for August through December 2010. Commercial accounts will be billed \$25.00 in late fees from August through December 2010. If it becomes necessary to send a second certified mailing notice the owner will be billed the certified mailing fee again. The amounts due are subject to change because of payments received and July late fees to be applied. Please see the attached list.

Approved, signed and filed the Compensation Committee Review and Recommendations dated May 11, 2010; approved item #2 and continued item #3: Revised job description with change to points but not grade: Deputy Court Clerk III – Traffic and Misdemeanor Front Counter.

Approved, signed and filed a three year incremental increase for Robert Pope, Part-time Irregular, Special Hire; BOCC, Administration; Department 05A, Line 07, effective July 1, 2010.

Approved, signed and filed a seven year incremental increase for Kara Rickert, Deputy Clerk of the Board/Administrative Assistant; BOCC, Administration; Department 05A, Line 02, effective July 1, 2010.

Signed and filed Latah County Audited Financial Statements for the Year Ended September 30, 2009 as prepared by Hayden & Ross, P.A.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Creekside Properties LP, Parcel Number RPM00000175755A; refund in the amount of \$2,965.52 due to decision by the State Board of Tax Appeals.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Creekside Seniors LP, Parcel Number RPM09850040010A; refund in the amount of \$4,501.08 due to decision

by the State Board of Tax Appeals.

Approved, signed and filed a request for Tuition Aid to North Idaho College on behalf of Nathaniel Handel.

Adopted, signed and filed Resolution 2010-23 regarding elections for National Forest related Safety Net payment amount to be allocated to local projects for Federal Fiscal Year 2010.

Reviewed and approved claims report.

By Motion and Order, in regards to the Secure Rural Schools and Community Self-Determination Act of 2000, Title III County Projects, commonly referred to as Craig-Wyden Bill; having published a notification of a 45 Day Comment Period in the Moscow-Pullman Daily News on June 5, 2010; having held a public hearing on July 21, 2010 pursuant to Section 302(a) Public Law 106-393; shall approve the following expenditures for Latah County:

- |  |         |
|--|---------|
| 1. Trees and labor in the City of Kendrick | \$1,500 |
| 2. Latah Trail plantings                   | \$2,600 |

The projects will be to continue with long term forestry goals including updating tree inventory, continuing with City of Kendrick's Arbor Day initiative, continuing tree maintenance; and to begin planting screening trees and plants between Latah Trail trailhead area and neighboring property.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners