

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 26, 2010**

Commissioners Jennifer Barrett, Tom S. Stroschein, and John A. "Jack" Nelson met in regular session on Monday, July 26, 2010, and Commissioners Jennifer Barrett and Tom S. Stroschein met again on Wednesday, July 28, 2010 the following actions were taken:

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of James Harwood.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Hanna Kuhns.

Approved, signed and filed a request to change fund line to pay Andrew Nelson, Resource Officer, Youth Services, Department 08B, Line 07, effective August 1, 2010.

Approved, signed and filed a request to hire Darren Duke, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective August 2, 2010.

Approved, signed and filed a request to hire Michael Santo, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective August 3, 2010.

Signed and filed Separation From Employment for Cynthia Drake, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 06, effective August 6, 2010.

Approved, signed and filed a Latah County Professional Services Agreement between Latah County and Moscow Pullman Daily News for a media campaign to promote substance use prevention and to approve the Chair's signature on the 2010 AD!mpact Renewal Agreement Form; in the amount of \$5,669 for seven (7) half page ads to be placed throughout the year to be used at the discretion of LCYAC for promotion of special events, activities and promotions throughout the year.

Signed and filed Motion for Reconsideration and Rehearing to the Idaho Board of Tax Appeals in the matter of the Appeals of Thompson Development, LLC from the decisions of the Board of Equalization of Latah County for the tax year 2009.

Approved, signed and filed the Treasurer/Auditor Joint Quarterly Reports for January – March, 2010 and April – June, 2010.

Signed and filed request for yield tax adjustment by Steve and Diane Fiscus, Parcel Number RP42N04W186088A.

Signed and filed Consent Agenda Discussion from Deputy Prosecutor Judith Potter dated July 26, 2010.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d) & (j) convened in executive session at 10:36 a.m. on July 26, 2010, to consider personnel matters, records that are exempt from public disclosure, and communicate with risk

manager/insurer regarding pending/imminently likely claims. Adjourned at 10:54 a.m.

Signed and Filed Southeast Moscow Industrial Park Master Plan by City of Moscow, WHPacific and Terra Graphics as presented by Bill Belknap.

Signed and filed Medical Insurance Premium Comparison spreadsheet dated July 25, 2010 as presented by Helbling Employee Benefits.

#### Review and Approve Claims Reports

Commissioners Jennifer Barrett and Tom S. Stroschein, along with Clerk Susan R. Petersen attended an Idaho Department of Lands site visit to proposed site of requested Homeland Security Communications Tower on Moscow Mountain. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:52 p.m. on July 28, 2010, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 2:36 p.m.; five cases were approved and one case was denied.

Approved, signed and filed a ten year incremental increase for Kathy Doyle, Administrative Assistant, Youth Services; Department 08B, Line 06, effective July 1, 2010.

Approved, signed and filed a seven year incremental increase for Gabe Baker, Juvenile Probation Officer, Youth Services; Department 08B, Line 04, effective August 1, 2010.

Signed and filed Separation From Employment for Danial Brown, Intern, Youth Services; Department 08B, Line 08, effective July 19, 2010.

Approved, signed and filed a request to hire Josey Carlson, Intern, Youth Services; Department 05B, Line 08, effective July 9, 2010.

Signed and filed Separation From Employment for Marcela Pattinson, Intern, Youth Services; Department 08B, Line 09, effective July 9, 2010.

Approved, signed and filed a request to change name of Court Services to Probation Services.

By Motion and Order, approved and signed Assignment Agreement transferring Sunil Ramalingam, Attorney at Law's public defender contract responsibilities to Charles E. Kovis, Attorney at Law for the balance of said contract term; effective August 1, 2010.

By Motion and Order, approved and signed an acceptance of Proposal between Latah County and Mr. Cabinet for Auditor Office Improvement, in an amount not to exceed \$6,675.00; amount shall be paid from Current Expense General Budget Line 01-18-0808-0021 Courthouse Remodel; request was made do to counters are being cleaned on a daily/weekly basis as is needed and the condition of the counters are not able to sustain the necessary cleaning due to the N1H1 Flu Virus and other Health District Alerts; therefore, request from County Clerk shall be approved.

Reviewed and Approved Claims.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners