

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 12, 2011

- 9:00 AM Meeting with Gritman Medical Center regarding Idaho Code Title 31, Chapter 35
- 10:00 AM Civil Counsel
1. Request by the Wellness Planning Group for permission to use the Latah County Wellness logo on promotional items
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM Consent Calendar:
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)
- Approve Commissioners’ Proceedings for the weeks of August 29 and September 5, 2011
 - Approval of incremental increase for Sheila Krehbiel, Vehicle Registration Specialist (3 year); Peter Steinhoff, Systems Administrator (7 year)
 - Approval to change job title on the Table of Organization from 4-H Program Coordinator to Associate 4-H Extension Educator
 - File Separation From Employment for Nicholas Witham, Youth Services Tracker (September 11, 2011)
 - Approval to hire Keith Keating, Youth Services Tracker (September 12, 2011)
 - File public defender hours for August 2011 as submitted by: Charles Kovic and D. Ray Barker (conflict)
 - File fully executed Extension of Construction Services Agreement between Latah County and RM Mechanical, Inc.
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to approve Indemnity Bonds to Jennifer Bryant in the amounts of \$10 and \$10
 3. Request to approve a Professional Services Agreement between Latah County and Inland Northwest Broadcasting and Idavend Broadcasting for the Totally Teen Tailgate media campaign
 4. Request to approve a Professional Services Agreement between Latah County and Inland Northwest Broadcasting and KRPL, Inc. for the LCYAC Environmental Media Campaign
 5. *Request to adopt Resolution 2011-29 regarding elections for National Forest Related Safety Net Payment amount to be allocated to Local Projects for Federal Fiscal Year 2011*
 6. *Request to approve the renewal of a Temporary Second Dwelling for Randy and Michelle Doty, Parcel Number RP40N01W218856A*
- Request to approve use of County logo for Joint County/City Project***
- 1:15 PM Pay Monthly Bills

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 12, 2011

- 1:30 PM Employee Benefits Renewals for FY 2011-2012
1. *Review recommendations from the Employee Benefits Committee regarding benefits for FY 2011-2012*
 2. Request to appoint Chad Murray of Helbling Employee Benefits as insurance representative for Latah County employee benefits
 3. Request to sign contract between Latah County and Blue Cross of Idaho, Inc. for Major Medical for Latah County employees
 4. Request to sign contract between Latah County and Ameritas for Vision coverage for Latah County employees
 5. Request to sign contract between Latah County and Business Psychology Associates (BPA) for Employee Assistance Program (EAP) service for Latah County employees
 6. Request to approve Delta Dental or Willamette Dental for Dental coverage for Latah County employees
 7. Request to approve United Heritage Life/AD&D and Short Term Disability
 8. Request to approve Cobra Contract Administration through A.W. Rehn & Associates
 9. Request to approve Health Reimbursement Arrangement/Volunteer Employee Benefits Account (HRA/VEBA) for Latah County employees and authorize payment thereof by County Auditor
 10. Request to approve A.W. Rehn & Associates to administer Flex Plan for Latah County employees and to approve Employer Card Services and Adoption Agreement to provide employees participating in the Flex Plan the use of a Visa Debit Card for payment of qualified expenses
 11. Request to approve renewal of Colonial as cancer insurance for Latah County Employees or \$11.50 applied to Aflac elective benefits
 12. Request to approve Nationwide Retirement to provide an optional deferred compensation plan for eligible Latah County employees
 13. Request to approve Latah County employees salary scales for FY 2011-2012
 14. Request to approve flat fringe benefit for Latah County employees
- 2:15 PM *Building and Grounds Regular Meeting*
1. *Boiler Projects Update*
 2. *Items for Future Agenda*

WEDNESDAY, SEPTEMBER 14, 2011

- 9:00 AM Request for Indigent Funds
- 10:00 AM Auditor Regular Meeting
1. Department Budget Discussion
 2. Courtroom One Update
 3. Sick Leave Bank Annual Report
 4. Annual Grant Report
 5. Department Update
 6. Executive Session – Personnel
 7. Items for Future Agenda
- 10:30 AM BOCC Weekly Review
1. Request to approve the L-1 Certificate of County Levies for the Taxing Districts to be submitted to the State Tax Commission
 2. IAC Annual Conference Auction Item and Door Prize Discussion

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 12, 2011

3. Committee and Meeting Reports
4. Review and Approve Claims
5. Items for Future Agenda

OTHER MEETINGS

MONDAY, SEPTEMBER 12, 2011

6:30 PM CERT Training, Room 2B, Courthouse

TUESDAY, SEPTEMBER 13, 2011

8:00 AM Auditor Workshop with State Tax Commission, Room 2B, Courthouse

WEDNESDAY, SEPTEMBER 14, 2011

*11:30 AM City/County/University/School District Monthly Meeting, Bogey's Grill,
- 1 PM University of Idaho – Full Board
NOON Employee Healthy Lunch Bunch Potluck, Room 2B, Courthouse*

THURSDAY, SEPTEMBER 15, 2011

5:00 PM Parks Board, Room 2B, Courthouse

9/9/2011 2:55 PM Amended Agenda