

**COMMISSIONERS' PROCEEDINGS**  
**Week of October 10, 2011**

Commissioners Jennifer Barrett and David McGraw met in regular session on Wednesday, October 12, 2011 the following actions were taken:

Signed and filed Quarterly Jail Inspection dated October 12, 2011.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 10:35 a.m. on October 12, 2011, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:08 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:20 a.m. on October 12, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:55 a.m.; four cases were approved and one case was denied.

Reviewed and Approved Monthly Claims Reports.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of September 26, 2011.
- Approval of the Commissioners' Proceedings for the week of October 3, 2011.
- Approval of tuition aid to North Idaho College for Emmy Sheffler.
- Approval to surplus equipment – Disaster Services.
- Filed Blue Cross of Idaho 2010 Annual Report.
- Filed Clearwater Economic Development Association (CEDA) Quarterly Activity Report for July 1 – September 30, 2011.
- Filed Public Defender hours for September, 2011 as submitted by D. Ray Barker (Conflict).
- Filed Public Defender hours for September, 2011 as submitted by Jay Johnson.
- Filed Separation From Employment for Sterling Stoddard, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective September 30, 2011.
- Approval to hire Ryan Sargent, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective October 12, 2011.

Approved, signed and filed corrected Polling Places for the November 8, 2011 election.

By Motion and Order, approved and signed an Equipment Lease Agreement, Non-Appropriation Addendum, and Delivery & Acceptance Certificate between Latah County and Wells Fargo Financial Leasing, Inc. for a Ricoh MP4001SPF through H&H Business Systems for the Cooperative Extension Office. Lease to be for 60 months, in the amount of \$248.35 per month.

Adopted, signed and filed Resolution 2011-31 to increase the authorized justice 08-00 fund appropriations percentage of the total current expense 01-11 fund from 61.39% to 70.9% and the Current Expense 01-00 Fund Percentage will be 29.1%.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Tiffani Wilson or Dan Wilson, Parcel Number MH20CT02010A; cancellation to reflect 50% Homeowner's Exemption for tax year 2011.

By Motion and Order, accepted the Juvenile Accountability Block Grant (JABG) Project Award funds to Latah County from Idaho Department of Juvenile Corrections in the amount of \$5,700; with a local cash match of \$633.00. Project Period from 10-1-11 through 9-30-12. Brian Dulin to be Project Director.

Approved, signed and filed a building permit fee waiver for the Potlatch Recreation District for a picnic shelter/well house in Princeton.

By Motion and Order, adopted the Amended salary scales: Administrative Office (AO), Public Safety (PS), Department Head (DH), and Prosecuting Attorney (PA) reflecting a 0% increase to the midpoint of the scale, effective October 1, 2011.

Approved, signed and filed a change in pay grade from AO10 to AO11 for Donna Reisenauer, Deputy Treasurer III - Financial Clerk, Treasurer, Department 03, Line 03, effective October 1, 2011.

Approved, signed and filed a change in pay grade from AO6 to AO8-09 for Ranae Converse, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 09, effective October 1, 2011.

Approved, signed and filed a change in pay grade from AO10 to AO11 for Maureen Coleman, Deputy Court Clerk III, Clerk of the District Court, Department 01A, Line 03, effective October 1, 2011.

Approved, signed and filed a change in pay grade from AO10 to AO11 for Margaret Baab, Deputy Court Clerk III, Clerk of the District Court, Department 01A, Line 04, effective October 1, 2011.

Approved, signed and filed a change in pay grade from AO8/09 to AO10 for Susan Anderson, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 07, effective October 1, 2011.

By Motion and Order, approved and signed a Letter of Agreement between Latah County and the City of Moscow regarding the Fiber Optic Lease Agreement dated December 13, 2010 between same. The purpose of said letter is to document the parties understanding of the new implementation scheduled for the said Agreement.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved the temporary second dwelling renewal request for Keith Wilson for the residence located at 1892 Highway 9, Deary, Parcel Number RP40N03W012850A. This renewal shall begin September 15, 2011 and expire on September 15, 2012.

Signed and filed letter dated October 12, 2011 to General Services Administration (GSA) regarding proposed lease Amendment for office space at the Moscow Federal Building.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:20 p.m. on October 12, 2011, to consider personnel matters. Adjourned at 3:35 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:37 p.m. on October 12, 2011, to discuss records that are exempt from public disclosure. Adjourned at 3:50 p.m.

Approved, signed and filed an Application for Hardship for Jerry Reese, Parcel Number RP018700000020A.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners