

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, OCTOBER 17, 2011**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Per Diem Policy Update
  2. Parking Reminder and Discussion
  3. Department Updates
  4. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Request to approve a General Services Administration (GSA) Supplemental Lease Agreement No. 1
  2. Snowmobile Grooming SUP Update and Discussion
  3. Travel Policy Discussion
  4. Mega-load Public Safety Assistance Reimbursement Discussion and Decision
  5. Department Update
  6. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of October 10, 2011
  - File fully executed Memorandum of Understanding between University of Idaho and Latah County for jointly-funded Associate 4-H Extension Educator Position
  - *Approval of an incremental increase for Keith Davis, Sheriff Patrol Deputy (4 year)*
  - *File public defender hours for September 2011 as submitted by Charles Kovis*
  - *File fully executed State of Idaho Department of Health and Welfare Contract No. 2C100700 for Foster Care Licensing*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
  2. *Request to approve the transfer of a Retail Alcohol Beverage License from Mix, LLC dba Mix to Los Acuarios dba Lamadrid Mexican Restaurant and Tapas Bar, 1420 S. Blaine St, Suite 20, Moscow*
  3. Request for permit fee waiver for Planning and Building Department
  4. Request to approve a Real Estate Lease between Latah County and Bennett Lumber Products, Inc. for the Moscow Mountain repeater site
  5. Request to approve the 2011 Emergency Management Program Grant Award Documents
  6. *Potlatch Recreation District fee waiver request approval clarification*
  7. *Request to approve the Chair’s signature on an Extension of Building Inspection Services Agreement between Latah County and the following:*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 17, 2011**

- *City of Onaway*
- *City of Potlatch*
- *City of Troy*
- 8. Review and Approve Claims Report
- 1:30 PM Parks and Recreation Regular Meeting
  - 1. Parks Update
  - 2. Moose Creek Season Discussion
  - 3. Robinson Park Discussion
    - RV Sites
    - Shed Roof
  - 4. Virgil Phillips Park Tractor Shed Discussion
  - 5. Moscow Mount Cedar Grove Update and Discussion
  - 6. Latah Trail Update
  - 7. Items for Future Agenda
- 2:00 PM *Ice Rink Lease Discussion*
- 3:00 PM *Executive Session – Personnel*

**WEDNESDAY, OCTOBER 19, 2011**

- 9:00 AM Request for Indigent Funds
- 10:00 AM Executive Session – Personnel
- 11:00 AM Wellness Planning Group Regular Meeting
  - 1. LEVEL Club Events Update
  - 2. Health Fair Discussion
  - 3. Items for Future Agenda
- 1:30 PM Building and Grounds Regular Meeting
  - 1. Emergency Lighting Update
  - 2. Office Relocation Discussion
  - 3. Courthouse Renovations Discussion
  - 4. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
  - 1. Community Forest Trust Discussion
  - 2. *IDWR Water Right Application Discussion*
  - 3. Committee and Meeting Reports
  - 4. Review and Approve Claims
  - 5. ***Request for termination pay from Reserve Fund – Probation Services***
  - 6. Items for Future Agenda

Consent Calendar:  
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

  - 1. Approval of an incremental increase for Amy Rozelle, Courthouse Clerical Assistant (7 year)
  - 2. File Separation From Employment for Michael Rollins, Motor Pool Mechanic (November 1, 2011)
- 2:30 PM Auditor Regular Meeting
  - 1. *Public Defender Expenses Discussion*
  - 2. *Records Request Discussion*
  - 3. *Items for Future Agenda*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 17, 2011**

**OTHER MEETINGS**

**MONDAY, OCTOBER 17, 2011**

5:30 PM Community Emergency Response Team (CERT), Room 2B, Courthouse

**TUESDAY, OCTOBER 18, 2011**

10 AM & 2PM Balanced Living Workshops, Room 2B, Courthouse

2:00 PM GIS Committee, Room 7B, Courthouse

5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, OCTOBER 19, 2011**

5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, OCTOBER 20, 2011**

9:00 AM Poll-worker Training, Room 2B, Courthouse

9:00 AM Wellness Planning Group, Room 7B, Courthouse

5:00 PM Parks Board, Room 2B, Courthouse

***10/17/2011 2:02 PM***

***Amended Agenda***