

COMMISSIONERS' PROCEEDINGS
Week of October 31, 2011

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, October 31, 2011, and met again on Wednesday, November 2, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of October 24, 2011.
- Approval of a six month incremental increase for Sheena Savage, Legal Assistant/Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 09, effective November 1, 2011.
- Filed fully executed Supplemental Lease Agreement between Latah County and General Services Administration for space at the Moscow Federal Building.
- Approval of an Indemnity Bond in the amount of \$467.06 for Amsan.
- Approval to hire Melissa Livingston, Tracker, Youth Services, Department 08C, Line 02, effective November 1, 2011.
- Approval to hire Joseph James, Deputy Clerk/Elections, Elections Consolidation, Department 01E, Line 02, effective October 28, 2011.
- Filed Separation From Employment for Derek McLam, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 05, effective September 26, 2011.

Approved, signed and filed a request to hire Linda Gilkey, Deputy Treasurer Assistant, Treasurer, Department 03, Line 07, effective November 1, 2011.

Approved, signed and filed a request to hire Sharon Gray, Deputy Treasurer Assistant, Treasurer, Department 03, Line 06, effective November 1, 2011.

Adopted, signed and filed Amended Resolution No. 2011-33 to transfer funds from Current Expense – General Reserve Fund 01-29 Budget line 01-29-0526-0003, Termination Reserve to Current Expense Motor Pool Fund 01-09 Budget line 01-09-0405-0004 Salary – Full Time in the amount of \$3,741.36.

Adopted, signed and filed Resolution 2011-34 to transfer cash from Juvenile Justice Lottery Tax Fund 43-00 to Juvenile Justice CIP Rep MHP Grant fund 258-00 in the amount of \$1,090.00.

Signed and filed TORT Claim as filed by Sharon Jasper dated October 26, 2011.

By Motion and Order, approved the Chair's signature on the USDA Forest Service Modification of Grant or Agreement, Modification Number 3 to Agreement number 09-CS-11010500-004 between Latah County and Clearwater National Forest for changes to

the Annual Operating Plan and Financial plan for FY2012 for Grooming of Trails/Snowmobile Area #29.

By Motion and Order, approved and signed a Memorandum of Understanding between Latah County Sheriff's Office and Troy Volunteer Ambulance to facilitate the parties in cooperating in providing services and equipment to assist and further emergency search and rescue and other emergency operations within Latah County.

Reviewed and Approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:15 a.m. on November 2, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:50 a.m.; four cases were approved and four cases were denied.

By Motion and Order, approved the Pole Barn project at Virgil Phillips Farm to be completed by Mike's Pole Barns in the amount of \$13,645 for the construction of a 24' X 30' structure. Better Living Inc. has donated \$10,475 to the project, and the County contribution to be \$3,170. Project to be supervised by Parks and Recreation Director, Andy Grant.

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners