

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, NOVEMBER 7, 2011

9:00 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approval of the Commissioners’ Proceedings for the week of October 31, 2011
- Approval of tuition aid to College of Southern Idaho for Zachary Spence
- File responses by ICRMP to Tort Claims as filed by Sharon Jasper
- Approval to surplus equipment – Planning and Building
- Approval to hire Kyle Gehrlein, Sheriff Detention Deputy (November 7, 2011)
- File Public Defender hours for October 2011 as submitted by D. Ray Barker (Conflict)
- *Approval of incremental increases for: Elizabeth Mottern, Deputy Court Clerk II (2 year), and Tracy Dixon, Deputy Auditor/Payroll/Accts Payable/Insurance Records (6 month)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. *Request to approve a Retail Alcohol Beverage License for Nicole Tyllas dba Wanderers’ Tavern, 205 S Washington St., Moscow*
3. Request to add to the Table of Organization, Melissa Lines, Clerical Assistant, County Extension Office, Department 10, Line 08, effective October 25, 2011
4. *Request to approve the hire of Corey Clemm, Part-time Irregular, Elections Deputy Clerk (November 4, 2011)*
5. Request for Taxpayer’s Adjustment on behalf of Heidi Bitterwolf, Thomas & Caroline Bitterwolf, Parcel Number RPM03550010050
6. Request to approve a building permit fee waiver requests for Latah County Parks and Recreation
7. Request to adopt the Latah County 2012 Solid Waste Fee Reduction for the 2011 Circuit Breaker Program
8. Request to approve a Maintenance Agreement between Latah County and H&H Business Systems, Inc. for the Latah County Extension Office copier
9. Request to ratify the Assessor’s signature on a Maintenance Agreement between Latah County and H&H Business Systems, Inc. for the Assessor’s Office copier
10. *Request to surplus equipment – Disaster Services*
11. Review and Approve Claims Report

10:00 AM Civil Counsel

1. Per Diem/Travel Reimbursement Policy Update and Discussion

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF NOVEMBER 7, 2011

2. Executive Session – Personnel and Communicate with Legal Counsel regarding Pending/Imminently Likely Litigation
3. Department Update
4. Items for Future Agenda

WEDNESDAY, NOVEMBER 9, 2011

- 9:30 AM Request for Indigent Funds
- 10:30 AM BOCC Weekly Review
1. January Quarterly Breakfast Planning Discussion
 2. ***Request for contribution to the Natural Resource Litigation Fund***
 3. Committee and Meeting Reports
 4. Items for Future Agenda
- Approve/Deny, Sign, and File*
1. *Request to surplus equipment – ITS*
 2. *Review and Approve Claims*
- 11:35 AM Court Assistance Office Quarterly Meeting
1. Department Update
 2. *Request to approve the transfer of surplus equipment*
 3. Items for Future Agenda

OTHER MEETINGS

MONDAY, NOVEMBER 7, 2011

- 6:30 PM CERT Training, Room 2B, Courthouse

TUESDAY, NOVEMBER 8, 2011

- 8:30 AM Pesticide Applicators Testing, Room 2B, Courthouse
- 2:00 PM Mass Fatality Planning Meeting, Room 2B, Courthouse
- 3:15 PM Youth Services Study Table, Room 2B, Courthouse

WEDNESDAY, NOVEMBER 9, 2011

- 7:30 AM Joint Latah/Whitman County Commissioners Breakfast, Pullman

THURSDAY, NOVEMBER 10, 2011

- 10 AM & 2PM Balanced Living Workshops – Rest Your Body, Room 2B, Courthouse

**Latah County Courthouse will be closed
Friday, November 11, 2011
in observance of Veterans Day**

11/7/2011 10:13 AM Amended Agenda