

COMMISSIONERS' PROCEEDINGS
Week of January 9, 2012

Commissioners Tom S. Stroschein and David McGraw met in regular session on Monday, January 9, 2012, and Commissioners Jennifer Barrett and David McGraw met again on Wednesday, January 11, 2012 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:07 a.m. on Monday, January 9, 2012.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of January 2, 2012.
- Filed Separation From Employment for Brittany Osterberg, Part-time Irregular, Clerical Assistant, Prosecuting Attorney, Department 07, Line 15, effective September 30, 2011.
- File Separation From Employment for Judith Potter, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 05, effective January 20, 2012.
- Approval to hire Paul Johnson, Part-time Irregular, Legal Extern, Prosecuting Attorney, Department 07, Line 14, effective January 9, 2012.
- Approval to hire Mia Vowels, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 05, effective February 21, 2012.
- Approval to hire Crystal Burrows, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective February 11, 2012.
- Approval of a one year incremental increase for Ryan Larson, Detention Deputy; Sheriff, Detention; Department 04E, Line 12, effective January 31, 2012.
- Filed Public Defender hours for December 2011 as submitted by McCormick & Rokyta, PLLC.
- Filed Public Defender hours for December 2011 as submitted by D. Ray Barker (Conflict).
- Approval of tuition aid for Hanna Severns to North Idaho College.
- Approval to surplus equipment – Extension.

By Motion and Order, approved the Chair's signature on the Sesock Short Plat (SP#846) for the Sesock Rezone (#835) for Jacob and Laretta Sesock on Parcel Number RP41N04W123612A.

By Motion and Order, approved and signed the State and Local Agreement and Lease Amendment between Latah County and Oce Financial Services, Inc. for one Canon ImageRunner Advance C5045 Multi Function Copier to be located and used in the

Commissioners' Office. Rental payment to be in the amount of \$296.72 per month for 60 months. Also approve and sign a Maintenance Agreement with Oce North America in the amount of \$30.00 per month to include full service maintenance, supplies and staples (excluding paper).

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from Steve and Jolene Elkins dba The Bar to Barbara & Glenn Vogtman dba J&B's Horseshoe Bar & Grill, 517 S Main St., Troy.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Glenn & Barbara Vogtman dba J&B's Horseshoe Bar & Grill, 517 S. Main Street, Troy.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for AmRest LLC dba Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for CHS Inc. dba Cenex Zip Trip #09, 1436 Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for CHS Inc. dba Cenex Zip Trip #16, 340 N Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Bottoms Up Inc. dba Bottoms Up, 309 Main Street, Juliaetta.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Uncorked LLC dba Camas Prairie Winery, 110 S Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Bucer's LLC dba Bucer's Coffeehouse Pub, 201 S. Main Street, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Randy & Deloris Hall dba Hall's Corner Bar and Café, 153 W Walnut, Genesee.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Bac Van Truong dba Chang Sing Restaurant, 512 S Washington, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Monte Martson dba Southside Mini Mart, 202 Spotswood, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for William Harold Hartman dba Bailey's Bar, 104 Main St., Bovill.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Palouse Hospitality of Idaho Inc dba Gambino's, 308 W 6th Street, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Princeton Tavern LLC dba Princeton Tavern, 3475 Hwy 6, Princeton.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Red Bento LLC dba Red Bento, 215 W Third St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Sunset Marts Inc dba Sunset Mart #02, 1311 S Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Sunset Marts Inc dba Sunset Mart #10, 105 Highway 8, Troy.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Bruce L and Janice J Baumgartner dba Crossroads Convenience Store, 700 Second Ave, Deary.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Stinker Stores Inc dba Stinker Store #38, 1044 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Thrifty Payless Inc dba Rite Aid #5421, 1810 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Oro Enterprises Inc dba La Casa Lopez, 415 S Main Street, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Los Acuarios dba Lamadrid Mexican Restaurant, 1420 S Blaine St Suite 20, Moscow.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session to discuss personnel matters at 10:40 a.m. on Monday, January 9, 2012 as item can not wait as the monthly bills are required to be paid later today.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:45 a.m. on January 9, 2012, to consider personnel matters. Adjourned at 11:00 a.m.

Approved, signed and filed a District Court pay request.

Adopted, signed and filed Resolution 2012-01 to establish dedicated fund 28-00 "Fairgrounds Donations" to accumulate donations for Latah County Fairground projects as determined by the Latah County Fair Board.

Approved, signed and filed a Solid Waste Exemption by Sandra Poirier, Parcel Number MH07CT00004; hardship in the amount of \$105.60.

By Motion and Order, approved and signed a Best Western University Inn Banquet Event Order for the Regional Quarterly Breakfast to be held on Wednesday, January 11, 2012.

By Motion and Order, adopted and signed Ordinance #306, amending the Latah County Land Use Ordinance (Ordinance #269, as amended) for the Leonard Rezone changing the zone classification for a 17.32 acre portion of a 54.84-acre parcel of land from Agriculture/Forest (A/F) to Rural Residential (RR). Said ordinance was originally approved on January 4, 2012 but contained an error in the acreage for the portion of the property receiving the zone classification change. Further, as said ordinance (dated January 4) has not been published, it is considered null and void upon signing and publication of the corrected Ordinance #306 which will be dated January 9, 2012.

Approved, signed and filed a request for reimbursement in the amount of \$12 for attendance to the Regional Quarterly Breakfast on Wednesday, January 11, 2012.

Reviewed and Approved Claims Report.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for The CROSSing Ministries, Parcel Number RPM00000174820A; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for First United Methodist Church, Parcel Numbers RPM0685001003AA & RPM0910002003AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Genesee Community Church, Parcel Numbers RPG1300005007AA & RPG1350012001AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for First Presbyterian Church, Parcel Number RPB1260018010AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Full Gospel Lighthouse, Inc., Parcel Number RP01700007008AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Fundamental Baptist Church, Parcel Number RPM06000040060A; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Juliaetta Church of the Nazarene, Parcel Numbers RPJ1390014018AA & RPJ139000E005AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Juliaetta Community Church, Parcel Number RPJ1390011011AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for United Methodist Church of Kendrick, Parcel Number RPK1450016016AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Zion Lutheran Church, Parcel Number RPJ1390003015AA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Idaho Farm House Club Corp., Parcel Number LRM0220001001BA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, denied, signed and filed the Renewal of Property Tax Exemption for Turnstone LLC (purchased from University of Idaho Foundation, Inc.), Parcel Number RPM0680003001AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for American Legion Post No. 6 (Dudley Loomis Trustees), Parcel Number LRM0770030012AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Disability Action Center - NW, Inc., Parcel Number RPM00000072255A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Goodwill Industries, Parcel Number RPM0395002003CA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Sunset Perpetual Care, Inc., Parcel Number RPM00000177660A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Viola Community Club, Parcel Number RP01640001001AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Beta Chi Fraternity, Inc. - Delta Tau Delta, Parcel Number RPM0760001014AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Elks Lodge #249, Parcel Number RP39N05W151255A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Idaho Institute of Christian Education, Parcel Numbers RPM01300030060A & RPM0130003007AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Kappa Delta Sorority (Zeta Chi House Corp.), Parcel Number RPM0190001008AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA & RPM0130002003AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Project Hope, Parcel Number PP9002A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Smilemakers International Inc., Parcel Number PP9001A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the Renewal of Property Tax Exemption for Weitz, Gerald, & Dustin, Parcel Number RPM00000175560A; pursuant to Idaho Code 63-602E for tax year 2012.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to consider adoption of a policy for HRA VEBA eligibility at 1:45 p.m. on Monday, January 9, 2012 as issue is time sensitive and cannot wait until the next meeting of the Board.

By Motion and Order, pursuant to section 7.4.1 of the Latah County Personnel Policy Handbook, the Board of Commissioners hereby establishes the following policy regarding eligibility for HRA VEBA benefits: Current full-time employees of Latah County are eligible for a January, 2012, \$250 VEBA contribution for calendar year 2012 provided, however, that such eligibility shall be suspended during such time as any otherwise eligible employee is on administrative leave pending investigation. If any such employee subsequently leaves County employment by virtue of any occurrences related to or stemming from such investigation, that employee shall not receive VEBA benefits for the instant calendar year.

By Motion and Order, regarding renewal of the "HRA VEBA" Plan which was approved by the Board of County Commissioners on September 12, 2011 for eligible employees; new eligible employees will be enrolled in said program six (6) months after their date of hire.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 31-704 adopted Commissioner District Boundaries for Districts 1, 2 & 3; legal descriptions and map as attached. Dated this 9th day of January, 2012.

By Motion and Order, pursuant to Idaho Code 34-301 approved and adopted the changes in the Election Precinct Boundary lines as proposed by Susan R. Petersen, County Clerk and drafted by the County Surveyor, John Dunn, presented by the County Clerk: Moscow Precincts – changes to precincts 1, 2, 5, 7, 8, 9, 10, 11, 12, 15, & 17; no changes to precincts 3, 4, 6, 13, 14, 16 & 18; Rural Precincts – changes to precinct 19 (Deary), 21 (Genesee), 22 (Harvard), 23 (Juliaetta), 26 (Palouse), 27 (Potlatch), 28 (Princeton), 29 (Troy), 30, 31 (Cora); no changes to precincts 20 (Farmington-mail ballot), 25 (Kendrick), 25 (Linden-mail ballot), and 32 (Bovill).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 4:06 p.m. on January 9, 2012, to consider personnel matters. Adjourned at 4:15 p.m.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 4:17 p.m. on Monday, January 9, 2012.

Commissioners Jennifer Barrett and David McGraw, along with Clerk Susan R. Petersen, attended the Regional Quarterly Breakfast held on Wednesday, January 11, 2012 at 7:30 a.m. at the University Inn Best Western. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:40 a.m. on January 11, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:10 a.m.; three cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:05 a.m. on January 11, 2012, to consider personnel matters. Adjourned at 11:35 a.m.

Reviewed and Approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include the renewal of a retail alcohol beverage license for Points of View as said item is time sensitive and cannot wait until the next meeting of the Board on Wednesday, January 18, 2012.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a one year incremental increase for Shane Anderson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 12, effective January 22, 2012.
- Approval of a ten year incremental increase for Marshall Comstock, Building Inspector II, Planning and Building, Department 11, Line 08, effective December 1, 2011.
- File Separation From Employment for Heather Leonard, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective December 31, 2011.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Hagadone Hospitality Co dba University Inn Best Western, 1516 Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Rosauers Supermarkets Inc dba Rosauers Supermarket #9, 411 N Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Points of View LLC dba Point of View, 141 W Walnut, Genesee.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2011-2012 budget as follows:

1. increase Current Expense – County Extension 01-13 Budget \$1,842
increase Current Expense – County Extension 01-13 Budget line 01-13-0511-0000, Rent/Lease - Buildings in the amount of \$1,842 from \$17,678 to \$19,520 – revenue Current Expense Fund; and
2. increase Justice – Sheriff 08-45 Budget \$ 789
increase Justice – Sheriff 08-45 Budget line 08-45-0525-0003. Firearms Program in the amount of \$789 from \$22,000 to \$22,789 - revenue Reimbursement: Federal Premium Ammunition; and
3. establish dedicated Fairgrounds Donations Fund 28-00 \$5,000
 - a. establish dedicated Fairgrounds Donations Fund 28-00 Budget line 28-00-0523-0000, Project Expense in the amount of \$5,000 – revenue Donations; and
 - b. establish dedicated Fairgrounds Donations Cash Fund 28-00 in the amount of \$5,000 – revenue Donations; and
4. increase Juvenile Justice CIP REP MHP VAE Grant Fund 258-00 \$2,342
FKA Juvenile Justice CIP REP MHP Grant Fund 258-00
increase and add VAE [Video Arraignment Equipment] to the title of Juvenile Justice CIP REP MHP Grant Fund 258-00 to read Juvenile Justice CIP REP MHP VAE to accommodate creation of new budget line in Juvenile Justice CIP REP MHP VAE Grant Fund 28-00 of 28-00-0806-0000, Capital – Office Equipment in the amount of \$2,342 – revenue Idaho Department of Juvenile Corrections; and
5. increase 2009 State Homeland Security Grant Fund 264-00 \$1,900
 - a. create 2009 State Homeland Security Grant Fund 264-00 Department 56 SHSP Critical Idaho Infrastructure Project Program; and
 - b. increase 2009 State Homeland Security Grant Fund 264-00 Department 56 Budget line 264-56-0684-0002, Contracts – Consultant in the amount of \$1,900 – revenue Idaho Bureau of Homeland Security.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.
The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners