

COMMISSIONERS' PROCEEDINGS
Week of January 16, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Tuesday, January 17, 2012 and again on Wednesday, January 18, 2012 the following actions were taken:

A public hearing was held on January 17, 2012 at 7:00 p.m. with the City of Genesee via telephone conference call. The purpose of the hearing was to review, discuss and adopt the Genesee Area of City Impact. Notice of Public Hearing and minutes are on file.

By Motion and Order, approved and signed the Genesee Area of City Impact Agreement as proposed.

By Motion and Order, approved and signed Latah County Ordinance #307, the Genesee Area of City Impact Ordinance, as proposed.

By Motion and Order, approved and signed Latah County Ordinance #308, Latah County Land Use Ordinance Amendment, as proposed.

By Motion and Order, approved and signed Latah County Ordinance #309, the Genesee Area of City Impact Map Ordinance, as proposed.

By Motion and Order, approved and signed Latah County Resolution #2012-02 amending the 2010 Latah County Comprehensive Plan, as proposed.

By Motion and Order, approved and signed summaries for publication for Latah County Ordinance #307, Latah County Ordinance #308, Latah County Ordinance #309, and Latah County Resolution #2012-02.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on January 18, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:50 a.m.; four cases were approved and two cases were denied.

Approved, signed and filed a request for use of the Latah County Logo by Latah Economic Development Council (LEDC) for a quarterly Latah County Economic Development Roundtable. Said approval to be reviewed at such time that LEDC is under new leadership.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d), (f) convened in executive session at 10:35 a.m. on January 18, 2012, to consider personnel, records exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:33 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:37 a.m. on January 18, 2012, to consider personnel matters. Adjourned at 12:14 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: To discuss closure of the Latah County Courthouse today due severe winter weather. Severity of winter weather driving conditions was not known at the time the agenda was published. Further, amend the agenda to hold the Planning and Building Regular Meeting (scheduled for 3:00 p.m.) as part of the 2:00 p.m. Consent Calendar/Approve-Deny, Sign and File/BOCC Weekly Review. Said agenda for that meeting is also amended to include consideration of a vacation time pay-out request as well as signing of a temporary building inspection services agreement. Said items are time sensitive and cannot wait until the next meeting of the Board for action and were not known prior to the posting of the agenda on Friday, January 13, 2012.

By Motion and Order, closed the Latah County Courthouse at 3:00 p.m. today, Wednesday, January 18, 2012 due to severe winter weather. Employees at work today, and not out on scheduled sick and/or vacation leave, will receive administrative leave with pay for the remainder of their shift. Sheriff's Office and District Court to remain open as scheduled.

By Motion and Order, continued the tax deed hearing regarding property owned by John Marbel & Kristi Germer, Parcel Number RPP15200150050A to Wednesday, January 25, 2012 at 3:15 p.m.

Signed and filed Financial Reports summary for January through December 2011 and Treasurer/Auditor Joint Quarterly Statements for August through December 2011. Annual report will be placed on Latah County Homepage for access by the public.

By Motion and Order, pursuant to Idaho Code 31-1701, having completed an outside audit, approved the summary of the balance sheet and a summary of the statement of revenues and expenditures as attached be placed on the Latah County Home Page or where most convenient for public.

By Motion and Order, approved the consent calendar items as published on the agenda, with two items continued for further discussion:

- Approval of the Commissioners' Proceedings for the week of January 9, 2012.
- File letter dated January 4, 2012 from the State Historical Society regarding The Russell Lawrence Farmstead being entered in the National Register of Historic Places.
- File Separation From Employment for Samuel Hoggatt, Part-time Irregular, Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 02, effective January 11, 2012.
- File Separation From Employment for Joseph Fitch, Part-time Regular, Veterans Service Officer/ADA Coordinator; BOCC, Administration, Department 05A, Line 10, effective January 1, 2012.
- Approval to hire Nathan Bingham, Part-time Irregular, Maintenance Worker; BOCC, Parks and Recreation, Department 05G, Line 02, effective January 18, 2012.
- File fully executed County Extension Budget for fiscal year 2011-2012.

- Approval of tuition aid for Kinzie Cook to North Idaho College.

Approved, signed and filed an Amended Personnel Change Request Form for Crystal Burrows, Communications Specialist; Sheriff, Communications; Department 04D, Line 04 to change the effective date to January 11, 2012.

File Separation From Employment for Marshall Comstock, Building Inspector II, Planning and Building, Department 11, Line 08, effective January 26, 2012.

Approved, signed and filed a permit fee waiver for the Planning and Building Department for the installation of a heat pump-roof top unit to serve the department.

Approved, signed and filed a fiscal year 2011-2012 Coroner pay request as submitted by County Auditor.

Signed and filed copy of payment from Idaho State Insurance Fund Dividend Check in the amount of \$14,005.

By Motion and Order, approved the designation of Latah County Precinct 20, Farmington, with 25 registered electors and Precinct 25, Linden, with 76 registered electors, to be Mail Ballot Precincts. This is pursuant to Idaho Code 34-308 which states... "A precinct within the county which contains no more than one hundred twenty-five (125) registered electors at the last general election, may be designated by the board of county commissioners a mail ballot precinct no later April 1 in an even-numbered year..." effective January 18, 2012.

By Motion and Order, approved the Latah County Polling Places for the Latah County Primary Election to be held on May 15, 2012.

Signed and filed Latah County Insurance Claims Report for 2011.

Approved, signed and filed a Request For Offsite Computer Access to Latah County Computer System and Limited Privacy Waiver for Keith Davis, Sheriff's Office.

By Motion and Order, approved and signed a Joint Application for Permits to US Army Corps of Engineers, Idaho Department of Water Resources and Idaho Department of Lands on behalf of Latah County Parks for the Juliaetta-Kendrick Trail Repair project. Parks Director, Andy Grant to be the contact person for the project.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Cadillac Jack's Inc. dba CJ's, 112 N Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Mark Hadaller dba Dad's Diner, 5497 Hwy 95, Potlatch.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Phil's Food City Inc. dba Phil's Food City, 507 E Main St., Kendrick.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Phil's Food City Inc. dba White Pine Foods, 402 2nd Ave., Deary.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Thatuna Aeire FOE #2277 dba Moscow Eagles, 123 N Main, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for The Garden Lounge LLC dba The Garden Lounge, 313 S Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for One World Café Inc dba One World Café, 533 S Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for CD's Smoke Pit LLC dba CD's Smoke Pit, 311 E Veatch St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Black Kat Productions dba John's Alley Tavern, 114 E 6th Street, Moscow.

Review and Approve Claims Report.

By Motion and Order, approved the Chair's signature on a Temporary Building Inspection Services Agreement between Latah County and City of Moscow for temporary assistance in providing construction plan review and building inspection services effective January 26, 2012 through March 9, 2012 in the amount of: \$0.30 per mile; \$43.20 per hour for plan review services; and \$29.25 per hour for inspection services which includes all travel time to perform such inspections.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners