

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, JANUARY 23, 2012

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. VEBA Payment Discussion – Susan Petersen
 2. ICRMP Training Discussion – Susan Petersen
 3. Vacation Hours Discussion – BOCC
 4. Courthouse Closure Follow-up Discussion
 5. Department Updates
 6. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Federal Building Update – BJ Swanson, LEDC
 2. Request to Authorize Training for Mia Vowels
 3. Personnel Policy Handbook Changes Review and Discussion
 4. Travel Expense Request Form Discussion
 5. Department Update
 6. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- File NACo Prescription Drug Discount Card Program report through 2011
 - File Public Defender hours for December 2011 as submitted by Charles E Kovis
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to approve a New Retail Alcohol Beverage License for Wal-Mart Stores Inc. dba Walmart Store #5869, 2470 W Pullman Rd., Moscow
 3. Request to approve the following renewals of Retail Alcohol Beverage Licenses for:
 1. Wal-Mart Stores Inc. dba Walmart Store #5869, 2470 W Pullman Rd., Moscow
 2. PHP-1 LLC dba Pie Hole, 115 E 2nd Street Suite B, Moscow
 3. Walgreen Co dba Walgreens #12503, 414 N Main St., Moscow
 4. Floyd’s Thrift Store Inc dba Floyd’s Harvest Foods, 150 6th Street SE, Potlatch
 5. Zana L Sherman dba First Bank of Pizza, 301 Main Street, Juliaetta
 6. Archie’s Place LLC dba Archie’s Place 607 E Main St., Kendrick
 7. Lori M. Lucas and Michael J. Lucas dba The Hoo Doo, 2009 Deary St., Harvard
 8. Tesoro Refining & Marketing Co dba 2Go Tesoro #62161, 802 Hwy 8 East, Moscow
 4. Request to approve purchase of vehicles for Sheriff’s Office, Community Policing
 5. Request to appoint Jennifer Strampher as the Sheriff’s Office

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 23, 2012

- representative to the Employee Benefits Committee
6. Request for Solid Waste Exemption by Andrew Jeffers, Parcel Number MH24CT00127A
 7. Request for Taxpayer's Adjustment on behalf of Lisa Jane Washburn, Parcel Number RPT1570008008AA
 8. Request to adopt the Notification Protocol for Closure of the Latah County Courthouse as an appendix to the Latah County Personnel Policy Handbook
 9. Request to approve Personnel Policy Handbook Change #28 for addition of appendix for Notification Protocol for Closure of the Latah County Courthouse
 10. Motion to approve administrative pay as a result of Courthouse Closure on Thursday, January 19, 2012
 11. Request to approve The LEVEL Club Rewards Program
 12. Review and Approve Claims Report
- 1:30 PM Weed Control Regular Meeting
1. Vehicle Discussion
 2. Department Update
 3. Items for Future Agenda
- 2:00 PM ITS Regular Meeting
1. Email System Demonstration
 2. AS400 Purchase Options Discussion
 3. Department Update
 4. Items for Future Agenda
- 3:00 PM ICRMP Tailgate Training Session
- 3:30 PM Executive Session – Personnel

WEDNESDAY, JANUARY 25, 2012

- 9:00 AM Quarterly Jail Inspection
- 10:15 AM Request for Indigent Funds
Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 212
- 11:30 AM Solid Waste Regular Meeting
1. Request to sign Department of Environmental Quality Subgrant Agreement for Household Hazardous Waste Collection Project
 2. City of Moscow Rate Study Discussion
 3. Bulky Waste Sites and University of Idaho Study of Household Waste Discussion
 4. Department Update
 5. Items for Future Agenda
- 1:30 PM Building and Grounds Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Latah County Purchasing System Discussion
 2. EECBG Reporting Update
 3. Request by Clearwater Economic Development Association to review and update projects
 4. *Prosecutor 'A' Budget Discussion*
 5. *Public Records Request Update*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 23, 2012

6. *ICRMP Loss Prevention Program Discussion*
7. *Committee and Meeting Reports*
8. *Review and Approve Claims*
9. *Items for Future Agenda*

Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- *Approval of Commissioners' Proceedings for the week of January 16, 2012*
- *Approval of an incremental increase for Kiley Cobb, Law Clerk of the Court (6 month)*

Approve/Deny, Sign, and File

1. *Request to approve the following renewals of Retail Alcohol Beverage Licenses for:*
 - *H&S Associates Inc dba Angry Bear, 1484 S Blaine St., Moscow*
 - *H&S Associates Inc dba Winger's, 1710 W Pullman Rd., Moscow*
2. *Sign a corrected Retail Alcohol Beverage License for Archie's Place, 607 E Main St., Kendrick correcting the owner to be Archie's Café LLC*
3. *Request to sign an Idaho Department of Parks and Recreation Grant Application for Latah Trail Extension and Improvements*

- 3:00 PM Public Hearing to adjust the Budget
3:30 PM ICRMP Tailgate Training Session
4:30 PM Executive Session – Personnel (if needed)

OTHER MEETINGS

MONDAY, JANUARY 23, 2011

- 6:30 PM CERT Training, Room 2B, Courthouse

TUESDAY, JANUARY 24, 2011

- 8:30 AM – State Tax Commission Training, Room 2B, Courthouse
4:30 PM

THURSDAY, JANUARY 26, 2011

- 2:00 PM Compensation Committee, Room 2B, Courthouse

1/24/2012 4:18 PM

PROPOSED Amended Agenda