

COMMISSIONERS' PROCEEDINGS
Week of January 23, 2012

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, January 23, 2012, and again on Wednesday, January 25, 2012 the following actions were taken:

Approved, signed and filed a request to authorize training for Mia Vowels, Deputy Prosecuting Attorney.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed NACo Prescription Drug Discount Card Program report through 2011.
- Filed Public Defender hours for December 2011 as submitted by Charles E Kovis.

Approved, signed and filed a New Retail Alcohol Beverage License for Wal-Mart Stores Inc. dba Walmart Store #5869, 2470 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Wal-Mart Stores Inc. dba Walmart Store #5869, 2470 W Pullman Rd., Moscow.

Approved, signed and filed a request by the Wellness Planning Group to approve The LEVEL Club Rewards Program; approved cash option.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for PHP-1 LLC dba Pie Hole, 115 E 2nd Street Suite B, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Walgreen Co dba Walgreens #12503, 414 N Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Floyd's Thrift Store Inc dba Floyd's Harvest Foods, 150 6th Street SE, Potlatch.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Zana L Sherman dba First Bank of Pizza, 301 Main Street, Juliaetta.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Archie's Place LLC dba Archie's Place 607 E Main St., Kendrick.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Lori M. Lucas and Michael J. Lucas dba The Hoo Doo, 2009 Deary St., Harvard.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Tesoro Refining & Marketing Co dba 2Go Tesoro #62161, 802 Hwy 8 East, Moscow.

Approved, signed and filed the purchase of vehicles for Sheriff's Office, Community Policing.

By Motion and Order, appointed Jennifer Strampher as the Sheriff's Office representative to the Employee Benefits Committee.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Lisa Jane Washburn, Parcel Number RPT1570008008AA; cancellation in the amount of \$1,006.04 due to office error in removing the Homeowner's Exemption.

Approved, signed and filed a Solid Waste Exemption by Andrew Jeffers, Parcel Number MH24CT00127A; hardship in the amount of \$42.90 for 2011 and \$257.40 for 2012.

By Motion and Order, adopted Notification Protocol for Closure of the Latah County Courthouse, as appendix Q, as attached, to the Latah County Personnel Policy Handbook; effective January 23, 2012.

By Motion and Order, approved Personnel Policy Handbook Change #28: added Notification Protocol for Closure of the Latah County Courthouse, Appendix Q, effective January 23, 2012; and amended Appendices page iv.

By Motion and Order, approved Administrative Leave with pay for Thursday, January 19, 2012 for those employees scheduled to work that day who were unable to do so due to closure of County offices that day as a result of severe winter weather. Those employees who did work on Thursday, or were out on scheduled sick and/or vacation leave, will not receive administrative pay.

Reviewed and approved Claims Report.

Signed and filed Quarterly Jail Inspection report for the First Quarter of 2012.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:30 a.m. on January 25, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:50 a.m.; one case was approved and two cases were denied.

By Motion and Order, approved and signed a DEQ Subgrant Agreement for Subgrant #S436 between Latah County and Department of Environmental Quality (DEQ) for funding in support of the collection, disposal and/or recycling of household hazardous chemicals in the amount of \$3,000 with up to an additional \$4,000 with non-federal cash match, for a total SubGrant amount of \$7,000.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: To include a correction to an Alcohol Beverage License renewal that was approved on Monday, January 23, 2012 for Archie's Place, Kendrick; and to include a grant application to Idaho Department of Parks and Recreation as the deadline for submitting the application falls prior to the next meeting of the Board.

Signed and filed letter dated January 18, 2012 from Clearwater Economic Development Association regarding review and update of projects for 2012.

Approved, signed and filed a six month incremental increase for Kiley Cobb, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective February 1, 2012.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for H&S Associates Inc dba Angry Bear, 1484 S Blaine St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for H&S Associates Inc dba Winger's, 1710 W Pullman Rd., Moscow.

Approved, signed and filed a corrected Retail Alcohol Beverage License for Archie's Place, 607 E Main St., Kendrick correcting the owner name from Archie's Place LLC to Archie's Café LLC.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Application for the Latah Trail Extension and Improvements project in the amount of \$47,861 with a match in the amount of \$26,939.

By Motion and Order, having held a public hearing as required by law, shall adjust the 2011-2012 Budget as follows:

1. increase Current Expense – Coroner 01-06 Budget \$11,250
increase Current Expense – Coroner 01-06 Budget line 01-06-0611-0000,
Coroner Autopsies Inquests in the amount of \$11,250 from \$15,000 to \$26,250 –
revenue Current Expense Fund; and
2. increase Justice – Prosecuting Attorney 08-07 Budget \$25,737
increase Justice – Prosecuting Attorney 08-07 Budget line 08-07-0629-0000,
Trial Expense in the amount of \$25,737 from \$15,000 to \$40,737 – revenue
Justice Fund; and
3. increase Justice – Sheriff 08-45 Budget \$19,448
 - a. increase Justice – Sheriff Budget line 08-45-0409-0000, Salary – overtime in
the amount of \$5,416 from \$35,000 to \$50,416 – revenue Justice Fund; and
 - b. increase Justice – Sheriff 08-45 Budget line 08-45-0409-0000, Salary –
Overtime in the amount of \$4,032 from \$50,416 to \$54,448 – revenue
Mammoet Canada Western.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners