

**BOARD OF LATAH COUNTY COMMISSIONERS’  
SITTING AS A BOARD OF EQUALIZATION  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, FEBRUARY 13, 2012**

Open as a Board of Equalization

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- File Rotary Veterans Memorial Pavilion, Inc. dba Palouse Ice Rink Profit & Loss and Copy of Payment dated January 23, 2012
- Approval to surplus equipment – Probation and Youth Services, Auditor’s Office, Social Services
- File Separation From Employment for Erik Brynestad, Americorp VISTA volunteer, Extension (December 28, 2011)
- Approval to add to the Table of Organization, Tani Eddy, Americorp VISTA volunteer, Extension (January 30, 2012)
- Approval to hire Maria Vidot, Probation Officer Intern (January 9, 2012) and Thomas Idol, Veterans Service Officer/ADA Coordinator (February 21, 2012)
- File public defender hours for January 2012 as submitted by McCormick & Rokyta, PLLC, Charles E. Kovis, and D. Ray Barker *(Conflict)*
- File CEDA (Clearwater Economic Development Association) Quarterly Activity Report
- File fully executed Genesee Area of City Impact Agreement between Latah County and City of Genesee
- File approved Retail Alcohol Beverage Licenses for Moscow Lodge BPOE #249 dba Moscow Elks Golf Club, 3080 Highway 8 East, Moscow; and Sodexho Management Inc., dba Bogey’s Grill – University of Idaho, 1215 Nez Perce Dr., Moscow

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to appoint Wayne Rausch to the District 2 Interoperability Governance Board
3. Request for Taxpayer’s Adjustment on behalf of Dale & Judith Anderson, Parcel Number MH01660008005AA
4. Request to adopt Resolution 2012-07 Record Destruction Order – Auditors Office/Department
5. Request to approve the appointment of the Election Personnel for the Genesee Joint School District Supplemental Levy Election to be held on March 13, 2012
6. Request to approve the Genesee Joint School District Supplemental Levy Election Polling Place for the March 13, 2012 election
7. Request for a Solid Waste Exemption on behalf of John or Cheryl Scott, Parcel Number MH39N04W18616A

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 13, 2012**

8. Request to reappoint members to the Latah County Historic Preservation Commission
9. *Request to appoint member to the Latah County Zoning Commission*
10. Review and Approve Claims Report

10:00 AM

Civil Counsel

1. EECBG Update and Discussion
2. File the following reports for the Energy Efficiency and Conservation Block Grant: 2009 through 3<sup>rd</sup> Quarter 2011 Federal Financial Report, 3<sup>rd</sup> Quarter 2011 Federal Performance Report, and 3<sup>rd</sup> and 4<sup>th</sup> Quarter 2011 FederalReporting.gov reports
3. Federal Building Update and Discussion
4. Purchasing System Review and Discussion
5. North Latah Highway Taxing District Discussion
6. Executive Session – Personnel, Records Exempt from Public Inspection, and Communicate with Legal Counsel Regarding Pending/Imminently Likely Litigation
7. Department Update
8. Items for Future Agenda

11:00 AM

Request for Property Tax Exemption by Disability Action Center NW, Inc., Parcel Numbers RPM00000072260A and RPM00000071930A

11:30 AM

Request to approve the renewal of Property Tax Exemption for:  
*63-602B – Religious*

- All Souls Christian Church, Parcel Number RPM0600002011BA
- Christ Church, Parcel Number RPM0001006001AA (also 63-602E, 92% exempt)
- Christian Science Society, Parcel Numbers RPM02400040100A and RPM0240004015AA
- Church of Christ, Parcel Number RPM10300130100A
- Church of the Nazarene, Parcel Numbers RPM00000170125A, RPM02500010060A, RPM0260001001BA, RPM0260001001CA, RPM0260002001AA, RPM0260002001BA, RPM02600020020A, RPM02600020030A, RPM02600020040A, RPM02600020050A, RPM02600020060A, RPM02600020070A, RPM02600020080A, RPM02600020090A, RPM06500020010A, and RPM02600030080A
- Community Christian Ministries, Parcel Number RPM0001005004BA
- Country Chapel and Refuge, Inc., Parcel Numbers RP40N01W200635A, & RP40N01W200675A (combined to become RP40N01W200755A)
- Emmanuel Lutheran, Parcel Numbers RP38N05W019260A, RPM00000074950A, RPM01270010020A, and RPM0127001003AA
- Faith Full Gospel Church, Parcel Number RPO1490003005AA
- Grace Lutheran Church, Parcel Numbers RPP15200320030A and RPP15200320040A
- Jehovah's Witnesses, Parcel Number RPM1210028002AA
- Kendrick Assembly of God, Parcel Numbers RPK1470083002AA, RPK1470096008AA, and RPK1470099003AA
- Mountain View Bible Church, Parcel Numbers RPM00000197070A, RPM00000197090A, and RPM0396000002BA
- Presbytery of the Inland Northwest, Parcel Number RPP1520038004AA

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 13, 2012**

- St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA and RPM0001010007AA
  - Trinity Baptist Church, Parcel Number RPM07050000030A
  - Troy Church of the Nazarene, Parcel Numbers MHT1570010006AA, RPT1540004013BA, RPT1570010001AA, RPT1570010003AA, RPT1570010006AA, RPT1570011001AA, and RPT1540004013AA
  - Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A and RPM08900010090A
  - Wild Rose Mennonite Church, Parcel Number RP41N05W205410A (homesite and buildings only)
  - Zion Lutheran Church, Parcel Number RPD1280006011AA
- 1:00 PM Meeting with Judge Stegner and Judge Judge
1. Annual Judiciary Report from the Idaho Supreme Court Discussion
  2. Courthouse Closures Discussion
  3. Items for Future Agenda
- 1:30 PM Indigent Appeal #3653
- 2:30 PM Pay Monthly Bills
- 2:35 PM Request to approve the renewal of Property Tax Exemption for:  
*63-602C – Fraternal, Benevolent or Charitable*
- Alpha Kappa Epsilon, Parcel Number RPM0130002004BA
  - American Legion Post No. 81, Parcel Number RPP00000065150A
  - Appaloosa Horse Club Inc., Parcel Number RPM00000125850A (museum portion)
  - Avon Busy Bees, Inc., Parcel Number RP01830001013AA
  - Bear Ridge Community Club, Parcel Number RP39N02W291047A
  - Blaine Community Association, Parcel Number RP38N05W100759A
  - Cayuse Kids Saddle Club, Inc., Parcel Numbers LR41N04W105400A and RP41N04W105400A
  - Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA
  - Delta Theta House Corp. (Alpha Gamma Delta), Parcel Number LRM0220001001CA
  - Gamma Theta (Kappa Sigma house), Parcel Number RPM01900010070A
  - Genesee Rim Riders Inc., Parcel Number RPG1300027001AA
  - Golden Sunset Senior Citizens, Parcel Number RPK1450004009AA
  - Harvard Ladies Aid Society Inc., Parcel Number RP01660010006AA
  - Inland Northwest Council Endowment Properties LLC, Parcel Numbers RP41N03W010001A, RP42N03W367886A, and RP42N03W364846A
  - Kappa Alpha Theta (Beta Theta Facility Corporation), Parcel Number LRM1050001007AA
  - Kappa Delta Housing Corp. (Delta Chi fraternity), Parcel Number RPM0190001004AA
  - Kappa Phi Alpha Fraternity (Phi Delta Theta), Parcel Number RPM0130003009AA
  - Kendrick Grange #413, Parcel Number RPK14500140120A
  - Kenworthy Performing Arts Center, Parcel Number RPM0001005002BA
  - Latah Alliance for the Mentally Ill, Parcel Number RPM0560004001AA

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 13, 2012**

- Latah County Grange, Parcel Number RP41N03W292299A
- Lorang Farm Restoration / White Spring Ranch, Parcel Number RP37N05W034813A
- Morning Star Rebekah Lodge #68 (City of Deary), Parcel Number RPD1280016001BA
- Moscow Chamber Foundation, Parcel Number RPM0680004006AA (60% exempt)
- Moscow Volunteer Fire Dept., Parcel Number RPM0390001003AA
- Nu House Corporation of Delta Gamma, Parcel Number RPM1050002006AA
- Omega Phi Alpha Sorority - Pi Beta Phi, Parcel Number RPM0130003001AA
- Open Door Pregnancy Center Inc., Parcel Number RPM00000120165A
- Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA
- Palouse-Clearwater Environmental Institute, Parcel Numbers RPM00000058630A, RPM00000080840A, and RPM0435058001AA
- Palouse River Community Center, Parcel Number RP01810007003BA
- Peters Trust Co. - Beta Theta Pi fraternity, Parcel Number RPM1050003004AA
- Phi Alpha Psi - Sigma Chi Fraternity, Parcel Number LRM0220002001BA
- Potlatch Senior Citizens, Parcel Number RPP1520028006BA
- Princeton Community Club, Parcel Number RP41N04W091655A
- Princeton Grange #426, Parcel Number RP01810007002AA
- Sigma Nu Fraternity, Parcel Number RPM1050002007AA
- Sojourners' Alliance, Parcel Numbers RPM0660015013BA, RPM0660015015BA, RPM0660014010AA, RPM0660015014BA, and RPT1540002013AA
- Troy-Deary Gun Club, Inc., Parcel Number RP40N03W360156A
- Unity Lodge #32 - AF&AM of Idaho & Masonic Lodge, Parcel Number RPG1300005010BA
- Veterans of Foreign Wars Post 2905 (Hawley-Jameson Post), Parcel Number RPM054000B005AA (41% exempt)
- Veterans of Foreign Wars Post 10300, Parcel Number RPP1520015009AA
- Washington, Idaho & Montana Railway Preservation Group, Inc., Parcel Number RPP00000013380A
- White Horse Holding Corporation - Pi Kappa Alpha Fraternity, Parcel Number LRM0220001001EA
- Xi Chapter of Gamma Phi Beta Corporation, Parcel Number RPM1050003001BA

*63-602D – Hospital*

- Gritman Medical Center, Parcel Numbers RPM00000189500A, RPM0600005001BA, RPM0600005002AA, RPM0600005005BA, RPM0600006001CA, RPM0600006005BA, RPM0600006007AA, RPM0810004007BA, RPM1030001003CA, RPM1030010001AA, RPM10300100030A, & RPM10300100040A
- Moscow Hospital Association, Parcel Number RPM1030001002AA

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 13, 2012**

*63-602E – Educational*

- Timothy Brown, Parcel Numbers RPM05150040020A (93% exempt) and RPM05150040010A
- Faith Ministries Inc / dba Logos School, Parcel Numbers RPM00400010020A, RPM0040001004BA, RPM0040001004CA, MHM00400010020A, RPM0040001001CA, RPM0040001001DA, and RPM00000075875A
- Washington State University, Parcel Number RP42N05W310601A

*63-602GG – Low Income Housing*

- Mercy Moscow Inc. / Independence Hill Inc., Parcel Numbers RPM00000175510A and RPM00000075550A
- Community Action Agency and Community Action Partnership, Parcel Numbers PRG1350006011AA, PPC9006A, RPG1350008001AA, PPC9005A (also 63-602C)

4:00 PM Meeting with Public Health North Central District – Carol Moehrle  
1. Public Health Emergency Preparedness Update and Discussion  
2. Items for Future Agenda

Close as a Board of Equalization

5:30 PM Meeting with the Latah County Fair Board  
1. Executive Session – Records Exempt from Public Disclosure  
2. Items for Future Agenda

**WEDNESDAY, FEBRUARY 15, 2012**

9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 212*

10:15 AM Meeting with Historic Preservation Commission  
1. Request to appoint C. Elizabeth Lind as County Liaison and Karen Owsley to position #4 on the Historic Preservation Commission  
2. Request to sign letter to Idaho State Historical Society regarding completion of FY2011 Certified local Government (CLG) Grant  
3. Request to approve an Application for Certified Local Government (CLG) Grant for FY2012  
4. Request to approve a Memorandum of Agreement between Latah County and Idaho State Historical Society  
5. Request to sign a Certified Local Government Letter of Agreement between Latah County and Suzanne Julin  
6. Items for Future Agenda

10:45 AM Building and Grounds Regular Meeting  
1. Probation Services Remodel Update and Discussion  
2. Avista Rebates Update  
3. Items for Future Agenda

11:35 AM Court Assistance Office Quarterly Meeting  
1. Office Update  
2. Items for Future Agenda

1:30 PM Open Bids – Fairgrounds Exhibit Building Expansion Project

2:00 PM BOCC Weekly Review  
1. ICRMP Loss Prevention Program Update and Discussion  
2. *EECBG Close-out Update and Discussion*  
3. *Federal Building Update and Discussion*  
4. Disaster Services Training Discussion

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 13, 2012**

5. Committee and Meeting Reports

6. Items for Future Agenda

*Approve/Deny, Sign, and File*

1. *Request to approve the Troy Lions Club Community Center Policy and Use Agreement for the May 15 Primary Election and the November 6 General Election*

2. *Request to approve the Kibbie Dome Facilities Use Agreement for the May 15 Primary Election and the November 6 General Election*

3. *Request to approve the hire of Shane Nilles, Building Inspector, Planning and Building, Department 11, Line 08, effective February 21, 2012*

4. *Review and Approve Claims*

3:00 PM *Meeting with Moscow Chamber of Commerce Executive Director, Gina Taruscio*

1. *Meet and Greet*

2. *Items for Future Agenda*

**THURSDAY, FEBRUARY 16, 2012**

4:15 PM *Motion to amend the agenda for the following:  
Request to approve the Chair's signature on an Application for Federal Assistance SF-424 on behalf of the Latah County Youth Advocacy Council*

**OTHER MEETINGS**

**MONDAY, FEBRUARY 13, 2012**

4:30 PM *City of Moscow Administrative Committee Meeting, City Hall Council Chambers – Full Board*

6:30 PM *CERT Training, Room 7B, Courthouse*

**TUESDAY, FEBRUARY 14, 2012**

8:30 AM *Pesticide Applicators Testing, Room 2B, Courthouse*

10:00 AM *The LEVEL Club Valentine's Day Activity, Room 7B, Courthouse*

11AM – 2PM *Sanitation Rate Study Workshop, Moscow City Hall – Full Board*

3:00 PM *The LEVEL Club Valentine's Day Activity, Room 2B, Courthouse*

**WEDNESDAY, FEBRUARY 15, 2012**

5:30 PM *Zoning Commission, Room 2B, Courthouse*

**THURSDAY, FEBRUARY 16, 2012**

4:00 PM *Clearwater Economic Development Association (CEDA) Joint Annual Member and Partner Meeting, Red Lion Hotel, Lewiston*

5:00 PM *Parks and Recreation Board, Room 2B, Courthouse*

**2/16/2012 9:37 AM**

***PROPOSED Amended Agenda***