

COMMISSIONERS' PROCEEDINGS
Week of March 26, 2012

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, March 26, 2012, and Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met again on Wednesday, March 28, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar as published:

- Approval of Commissioners' Proceedings for the week of March 19, 2012.
- Approval of tuition aid for Samantha Hornbuckle to North Idaho College.
- Filed Separation From Employment for Crystal Burrows, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective February 29, 2012.

Approved, signed and filed a Correction to the Commissioners' Proceedings for the week of February 27, 2012.

By Motion and Order, reappointed Haley Lengacher to position #10 on the Latah County Historic Preservation Commission for a term to expire on December 31, 2014.

Signed and filed Compensation Committee Meeting Minutes dated January 26, 2012.

Signed and filed Compensation Committee Meeting Minutes dated March 1, 2012.

Approved, signed and filed the Compensation Committee Review and Recommendations dated March 1, 2012; Personal Property Clerk job description, new Performance Evaluation Form, Personnel Policy Handbook change to Section 8.1

Approved, signed and filed a letter to City of Moscow requesting fee waiver for Fairgrounds Exhibit Building addition building permit.

By Motion and Order, appointed Mauri Knott to position #2 on the Latah County Fair Board for a term to expire January 19, 2015.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d), & (f) convened in executive session at 10:17 a.m. on March 26, 2012, to consider personnel, records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 10:35 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on March 29, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:50 a.m.; four cases were approved and one case was denied.

By Motion and Order, determined to not conduct a public hearing, approved the Zoning Commission's recommendation of approval, and adopted the Findings of Fact and

Conclusions of Law signed by the Latah County Zoning Commission on March 21, 2012, for the request in File Number RZ 847, made by Martin and Darrel Haarr to rezone approximately 8.79 acres to Commercial and approximately 11.36-acres to Rural Residential of a 20.25-acre parcel (parcel number RP40N02W222412A) that is currently zoned Agriculture/Forest.

Adopted, signed and filed Resolution 2012-12 Disaster Emergency Declaration, as defined by IC 46-1002 an emergency exists in Latah County due to heavy rains and moderate temperatures and resultant flooding. Said Declaration shall be in effect for seven (7) days unless continued or renewed by the Board.

Reviewed and approved Claims Report.

By Motion and Order, amended the motion and order dated March 21, 2012 to appoint the following individuals to the Employee Benefits Committee: Brian Dulin as Department Head Representative, *with Mauri Knott as back-up* and *Susan Egan* to be the Auditor/Benefits Administration Representative. Further, the Board appoints Adrienne Willems as the Prosecutor Representative on the Employee Benefits Committee.

By Motion and Order, approved and signed a Standard Form of Agreement between Latah County and KACI General Contractor for the Latah County Fairgrounds Exhibit Building Extension project in an amount not to exceed \$94,500. Project to be substantially complete no later than 90 calendar days from the commencement of said project.

Approved, signed and filed the hire of Dan Johnson, Deputy Clerk, Elections, Department 01C, Line 04 effective March 28, 2012.

By Motion and Order, approved the Chair's signature on a Nondisclosure Agreement between the United States of America acting by and through the General Services Administration (GSA) and the Latah County Board of County Commissioners to prevent the unauthorized disclosure of any and all information concerning GSA's valuation of the fair market value of a certain parcel of property known as the Moscow Federal Building located at 220 East Fifth Street, Moscow that may be disclosed to Latah County for the purpose of acquiring said property.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:12 p.m. on March 29, 2012, to consider personnel matters. Adjourned at 2:52 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners