

COMMISSIONERS' PROCEEDINGS
Week of April 2, 2012

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, April 2, 2012, and Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met again on Wednesday, April 4, 2012 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:10 a.m. on Monday, April 2, 2012.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Public Defender hours for February 2012 as submitted by Charles E. Kovis.
- Approval of tuition aid for Kenny Glessner (North Idaho College).

Adopted, signed and filed Resolution 2012-11A to:

1. a. decrease the Current Expense - General Fund 01-18 and Justice General Fund 08-18 budget lines as follows:

01-18-0808-0021	Courthouse Remodel	\$5,000
08-18-0808-0021	Courthouse Remodel	\$5,000
- b. decrease the Current Expense – General Reserve Fund 01-29 and Justice – General Reserve Fund 08-29 budget lines as follows:

01-29-0526-0001	Contingency	\$3,000
08-29-0526-0001	Contingency	\$9,700

for a total of \$22,700; and
2. increase Current Expense – Building and Grounds Fund 01-10 to create 01-10-0801-0001, Capital – Vehicles in the amount of \$22,700.

Adopted, signed and filed Resolution 2012-13 to:

1. deposit cash in Justice Cash Fund 08-00 in the amount of \$33,645.62
2. issue a County Warrant to Jail Commissary Account in the amount of \$12,211.62; and
3. increase Justice – General Reserve Fund 08-29 Budget line 08-29-0526-0001, Contingency in the amount of \$11,804.00; and
4. decrease Justice – General Fund 08-29 Budget line 08-18-0521-0008, Risk Management Expense in the amount of \$3,196.00; and
5. increase Justice – General Reserve Fund 08-29 Budget line 08-29-0526-0001, Contingency in the amount of \$3,196.00.

Signed and file the Idaho Department of Water Resources Idaho Flood and Seismic Risk Portfolio Update request for input.

Reviewed and Approved Claims Report.

Signed and file email dated March 30, 2012 from Fred Zderic, Realty Specialist with General Services Administration regarding informal offer price for the Moscow Federal Building.

Approved, signed and filed a Request for Craig-Wyden funds by Latah Trail Foundation.

By Motion and Order, approved the Latah County Personnel Policy Handbook to be “re-published’ in its entirety and further approved that the County Auditor shall cause the same to be distributed to Latah County Employees by Electronic Mail; effective April, 2012; this re-publishing of said Handbook shall include all approved changes adopted as of January 30, 2012; it shall also include the approved Latah County Evaluation Form and changes in Section 8.0 EVALUATION PROCEDURES, Numbers 8.1.1 and 8.1.2; the re-published Handbook shall repeal all prior said policies and handbooks.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:09 a.m. on April 2, 2012, to consider personnel and records exempt from public disclosure. Recessed at 10:12 a.m. and reconvened at 10:46 a.m. Adjourned at 10:58 a.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: to include a brief flooding update with Debi Ruppe with Idaho Bureau of Homeland Security as the update is time sensitive.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Application for Property Tax Exemption by Gold Hill Community Union Sunday School Inc., Parcel Number RP38N01W069700A: pursuant to Idaho Code 63-602B, approved exemption for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the renewal of Property Tax Exemption for Deary Community Bible Church Inc., Parcel Number RP40N02W221202A; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the renewal of Property Tax Exemption for Impact Ministries, Inc., Parcel Number RPM0985004002BA; pursuant to Idaho Code 63-602B for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the renewal of Property Tax Exemption for Friendly Neighbor Club, Inc., Parcel Number RP38N01W085702A; pursuant to Idaho Code 63-602C for tax year 2012.

Sitting as a Board of Equalization, approved, signed and filed the renewal of Property Tax Exemption for Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA; pursuant to Idaho Code 63-602C for tax year 2012.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 11:45 a.m. on Monday, April 2, 2012.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 5:41 p.m. on April 2, 2012, to discuss records that are exempt from public disclosure. Adjourned at 7:10 p.m.

Commissioners Jennifer Barrett, Tom S. Stroschein and David McGraw, along with Clerk Susan R. Petersen, attended the Regional Quarterly Breakfast on Wednesday, April 4, 2012 at 7:30 a.m. at the Community Education Training Center in Colfax Washington. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:00 a.m. on April 4, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:15 a.m.; no cases were approved and one case was denied.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:37 a.m. on April 4, 2012, to consider personnel matters. Adjourned at 11:53 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners