

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, APRIL 16, 2012**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Personnel Policy Handbook Discussion
  2. Employee Performance Evaluation Form Discussion
  3. Courthouse Security Committee Report
  4. Department Updates
  5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Federal Building Discussion
  2. Executive Session – Records Exempt from Public Disclosure
  3. Department Update
  4. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of April 9, 2012
  - File public defender hours for March 2012 as submitted by Charles E. Kovis
  - File Final Decisions and Orders before the Idaho Board of Tax Appeals in the matters of the Appeals of John Illi (*Parcel Number RP41N04W181048A*) and Philip Roderick (*Parcel Number RPM0610001001HA*) from the decisions of the Board of Equalization of Latah County for tax year 2011.
  - Approval of tuition aid for Lisa Poirier (NIC)
  - File Separation From Employment for Janet Beckner, DMV Supervisor (May 31, 2012)
  - Approval of incremental increases for Barb Kimble, Prosecuting Attorney Legal Assistant (10 year); Marty Hardy, Vehicle Registration Specialist (2 year)
  - Approval to hire Donald Charles, Part-time Irregular Fairgrounds Housekeeper (April 30, 2012)
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
  2. Request to adopt Resolution 2012-15 to transfer records to the State Archives for storage
  3. Request to approve the revised Idaho Bureau of Homeland Security Sub-Grant Award Document for the 2011 Homeland Security Grant Program
  4. Request for Taxpayer’s Adjustment on behalf of John & Loretta Illi, Parcel Number RP41N04W181048A
  5. Request to approve the Chair’s signature on a Development Agreement between Latah County and Martin and Darrel Haarr for Rezone #847 on Parcel Number RP40N02W222412A
  6. Request to approve the renewal of the following temporary second dwellings:
    - Dorothy Smith at 1064 Tamarack Road, Troy, Parcel Number RP40N04W264886A

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- Tammi Johnson at 1133 Onaway Road, Potlatch, Parcel Number RP41N04W060146A
  - David Lewis at 2280 Big Bear Ridge, Deary, Parcel Number RP40N02W345514A
  - 7. *Request to approve an Independent Contractor Agreement between Latah County and Pat Henderson for rock to be used to reinforce the bank by the Ed Corkhill Trail*
  - 8. *Request to approve letter requesting Point of Contact changes to the CCR Registration for Latah County*
  - 9. *Request to approve an Indemnity Affidavit in the amount of \$1,500 for Wilson Psychological Services*
  - 10. Review and Approve Claims Report
- 1:30 PM Sheriff's Office Regular Meeting
- 1. Request to approve a Memorandum of Agreement between Idaho State Police and Latah County Sheriff's Office for the 2011 NICS Act Record Improvement Program Grant
  - 2. Items for Future Agenda
- 2:00 PM Treasurer Regular Meeting
- 1. Historic County Maps Discussion
  - 2. Personal Property Tax Email Discussion
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## WEDNESDAY, APRIL 18, 2012

- 9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 212*
- 10:00 AM Quarterly Jail Inspection
- 11:00 AM Building and Grounds Regular Meeting
- 1. Probation/Youth Services Renovations Update and Discussion
  - 2. *Fairgrounds Generator Update*
  - 3. Department Update
  - 4. Items for Future Agenda
- 1:00 PM Moscow Federal Building Discussion *with General Services Administration*  
***Meeting will begin at the US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 339 then move to the Latah County Courthouse, Room 2B***
- 2:00 PM Auditor Regular Meeting
- 1. Veteran's Services/ADA Job Description Discussion
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- 1. ***Request to approve an Independent Contractor Agreement between Latah County and Pat Henderson for rock to be used to reinforce the bank by the Ed Corkhill Trail***
  - 2. ***Request to approve the Commissioners' Proceedings for the week of April 9, 2012***

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**OTHER MEETINGS**

**TUESDAY, APRIL 17, 2012**

2:00 PM Social Services Conference, Idaho Falls – Commissioner McGraw  
GIS Committee, Room 2B, Courthouse  
5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, APRIL 18, 2012**

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**THURSDAY, APRIL 19, 2012**

1 – 5 PM Social Services Conference, Idaho Falls – Commissioner McGraw  
Sheriff's Office OC Training, Room 2B, Courthouse  
5:00 PM Parks Board, Room 2B, Courthouse

***FRIDAY, APRIL 20, 2012***

*10-11 AM Retirement Planning Workshops, Room 2B, Courthouse*  
*& 2-3 PM*

***4/16/2012 12:31 PM Amended Agenda***

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