

COMMISSIONERS' PROCEEDINGS
Week of April 23, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, April 23, 2012, and again on Wednesday, April 25, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of April 16, 2012.
- Filed Clearwater Economic Development Council (CEDA) Quarterly Report for January 1 – March 31, 2012.
- Filed the Separation From Employment for Josey Carlson, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 03, effective March 1, 2012.
- File the Separation From Employment for Lauren McConnell, Legal Intern, Prosecuting Attorney, Department 07, Line 13, effective May 18, 2012.
- Approval to hire Patrick Karr, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective April 20, 2012.
- Approval to hire Jennifer McMillan, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective May 7, 2012.
- Approval to transfer Paul Johnson from Legal Extern to Legal Intern, Prosecuting Attorney, Department 07, Line 13, effective May 21, 2012.
- Filed Amended Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Philip Roderick (Parcel Number RPM0330001003BA) from the decision of the Board of Equalization of Latah County for tax year 2011.

Signed and filed Compensation Committee Minutes dated April 5, 2012.

Approved, signed and filed the Compensation Committee Review and Recommendations dated April 5, 2012; increase to be effective October 1, 2012 unless the department has funds available in the current budget.

Approved, signed and filed a Solid Waste Exemption by Henry and Dawn Leef, Parcel Number RP41N03W284608A; refund in the amount of \$171.60 for May through December, 2012.

By Motion and Order, make the following appointments to the Latah County Youth Advocacy Council (LCYAC) for a term to expire December 31, 2012: For reappointment – Kip Jenkins, Charlie Gerke, Polly Taylor Dennler, Doug Anderson,

Darrell Keim, Mary Jenkins, Dr. (Jay) Clay Hansen and Whitney Mueller. New appointments – Kelli Loftus and Kathi Jo Nygaard. Further, the following individuals will no longer be members of the LCYAC: Emilie McLarnan, Jennifer Ingalls, Kristin Benson, Erik Brynestad.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Phillip Roderick, Parcel Number RPM0330001003BA; cancellation in the amount of \$1,120.38 based on decision of the State Board of Tax Appeals.

Signed and filed Courthouse Security Committee Meeting Minutes dated April 10, 2012.

Approved, signed and filed the Courthouse Security Committee Recommendations dated April 10, 2012.

Reviewed and approved Claims Report.

Approved, signed and filed draft language for a change to the Personnel Policy Handbook Section 3.1.2.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:34 a.m. on April 23, 2012, to discuss records that are exempt from public disclosure. Adjourned at 10:36 a.m.

Signed and filed memo dated April 18, 2012 from Clerk Susan Petersen regarding 2012-2013 Budget Projections.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:03 a.m. on April 25, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:56 a.m.; three cases were approved and one case was denied.

Signed and filed a request for representative for Latah County on the Latah Economic Development Council Board; Commissioner McGraw to continue to serve.

Approved, signed and filed a request by Planning and Building Department to make a vehicle purchase.

Reviewed and Approved Claims Report.

Adopted, signed and filed Resolution 2012-16 to transfer Drug Asset Forfeiture cash from Latah County to the City of Moscow Police Department in the following amounts: \$1,067 for Case No. CV-2009-00971; \$12,614 for Case No. CV-2011-01267; and \$935 for Case No. CV-2011-01268.

By Motion and Order, pursuant to Idaho Code 31-808 (9) having published notification on April 14, 2012 of transfer of County property from recently concluded drug asset forfeiture proceedings, to the City of Moscow Police Department and having held a public hearing on April 25, 2012 to consider said transfer adopted Resolution 2012-16, A Resolution to Transfer Cash in the amount of \$14,616 in U.S. Currency from the County of Latah to the City of Moscow Police Department; effective April 25, 2012.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2011-2012 Budget as follows:

1. increase Justice – General 08-18 Budget \$12,212

- increase Justice – 08-18 Budget line 08-18-0521-0008, Risk Management Expense in the amount of \$12,212 from \$11,804 to \$24, 016 – revenue ICRMP payment to Justice Fund; and
2. establish Potlatch Garden Grant Fund 152-00 \$2,000
 - a. establish Potlatch Garden Grant Fund 152-00 Budget line 152-00-0523-0000, Project Expense in the amount of \$2,000 – revenue Donations; and
 - b. establish Potlatch Garden Grant 152-00 Cash Fund in the amount of \$2,000 – revenue Donations.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners