

**COMMISSIONERS' PROCEEDINGS**  
**Week of April 30, 2012**

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, April 30, 2012, and again on Wednesday, May 2, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- File fully executed University of Idaho Facilities Use Agreement for the 2012 Latah County Elections May 15 and November 6, 2012.
- Approval of an Amended Personnel Change Request Form for the hire of Patrick Karr, Communications Specialist; Sheriff, Communications; Department 04D, Line 04 to correct fund line from which employee will be paid.
- Approval of an Amended Personnel Change Request Form for the hire of Jennifer McMillan, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09 to correct fund line from which employee will be paid.
- Filed Separation From Employment for Bryce Jones, Part-time Irregular, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 04G, Line 03, effective April 25, 2012.
- Approval to hire Samuel Hoggatt, Part-time Irregular, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 04G, Line 06, effective April 30, 2012.
- Approval to hire Daniel Steel, Part-time Irregular, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 04G, Line 03, effective April 30, 2012.

Approved, signed and filed Request to surplus equipment – Parks.

Approved, signed and filed Extra Help with Election Set Up for May 15 Election as requested by Clerk, Susan Petersen.

Approved, signed and filed Amended Courthouse Security Committee Recommendations dated April 10, 2012; update cell phone plan for Sandy.

Adopted, signed and filed Amended Resolution 2012-13 ICRMP reimbursement to County for Loss of Misappropriated Funds.

Approved, signed and filed Taxpayer's Adjustments on behalf of Greg & Melinda Vance, Parcel Number RP40N05W273507A; cancellations in the amounts of \$1,189.44 for tax year 2011 and \$1,309.07 for tax year 2010 due to clerical error in removing the Homeowner's Exemption for the property.

Reviewed and Approved Claims Report.

By Motion and Order, approve and signed an Educational Program Agreement between Latah County Youth Advocacy Council and Montana State University for general

marketing flyer and for one staff member of the University to conduct a three day Positive Community Norms (PCN) Institute for the purpose of teaching participants about the PCN model and theory upon which it is built as outlined in Attachment A of said Agreement. Payment for the three days (June 5, 6 and 7, 2012) to include: \$4,000 training fee; travel and lodging expenses; and a per person material cost of \$60 for all three days and \$2.50 for day one attendance only.

Signed and filed letter from General Services Administration dated April 24, 2012 regarding the Moscow Federal Building.

By Motion and Order, approved to file a civil complaint against Jeff and Signe Stolz for violation of Latah County Building Code Ordinance and the Latah County Land Use Ordinance. Further, the Board directs Latah County Prosecuting Attorney's Office to proceed with said action.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:46 a.m. on April 30, 2012, to consider personnel and records exempt from public disclosure. Adjourned at 11:20 a.m.

Signed and filed Idaho Department of Juvenile Corrections State Fiscal Year 2013 Distribution of JCA and Tobacco Tax Funds to the Counties.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:20 p.m. on April 30, 2012, to consider personnel matters. Adjourned at 2:28 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on May 2, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:45 a.m.; one case was approved and two cases were denied.

Approved, signed and filed a Retail Alcohol Beverage License for BS Kooner & Sons LLC dba Taj Grocery, 409 W 3<sup>rd</sup> Street, Moscow.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners