

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, JUNE 4, 2012**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of May 28, 2012
- File Separation From Employment for Stephanie Cochran, Drivers license Examiner (May 29, 2012); Donald Charles, Fairgrounds Housekeeper (May 29, 2012)
- Approval to hire: Rebecca Trook, Extension Clerical Assistant (June 4, 2012); Crystal Burrows, Drivers License Examiner (June 1, 2012)
- File Court Assistance Office Report for May 2012
- File letter from General Services Administration dated May 29, 2012 regarding the Moscow Federal Building

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve and sign an Agreement for Transfer of CERT Inventory from Kootenai County to Latah County
3. File Treasurer/Auditor Joint Quarterly Reports
4. Request to approve the following reclassifications for:
  - Carla Thompson, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 02, effective June 1, 2012
  - Ann Frey, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 04, effective June 1, 2012
  - Sheila Krehbiel, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 05, effective June 1, 2012
  - Delmarnette Hardy, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 06, effective June 1, 2012
5. Request to approve and sign a one year extension of Food Service Agreement at the Latah County Jail with ABL Management, Inc.
6. Review and Approve Claims Report

10:00 AM Civil Counsel

1. Request to approve a Master Student Educational Activity Agreement between Latah County and University of Idaho
2. Request for use of Latah County logo by Latah Economic Development Council
3. County Records Office Proposal for Document Imaging Services Discussion
4. Handbook Section 7.4.2 Discussion
5. Department Update
6. Items for Future Agenda

11:00 AM Budget Presentation on behalf of Latah County ITS Department – Laurel Caldwell

1:15 PM Budget Presentation on behalf of Latah County Disaster Services Department and Local Emergency Planning Committee (LEPC) – Sandy Rollins

## LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JUNE 4, 2012

- 1:45 PM Budget Presentation on behalf of Latah County Probation and Youth Services Department – Brian Dulin
- 2:15 PM Budget Presentation on behalf of Latah County Historical Museum Department – Dan Crandall
- 2:45 PM Budget Presentation on behalf of Latah County Planning and Building Department – Michelle Fuson
- 3:15 PM Budget Presentation on behalf of Friendly Neighbors – Linn Lindsey
- 3:45 PM Budget Presentation on behalf of Latah County Fairgrounds Department – Annette Olson
- 4:15 PM Budget Presentation on behalf of Latah County Solid Waste Department – Amanda Bashaw

### WEDNESDAY, JUNE 6, 2012

- 9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 221*
- 10:15 AM Budget Presentation on behalf of Latah County Prosecuting Attorney Department – Bill Thompson
- 10:45 AM Budget Presentation on behalf of Latah County Treasurer Department – Lois Reed  
And Treasurer Regular Meeting
1. Credit Card Acceptance Discussion
  2. Mail Discussion
- 11:15 AM Budget Presentation on behalf of Latah County Assessor/Revaluation Department – Patrick Vaughan
- 1:15 PM Budget Presentation on behalf of Idaho Volunteer Lawyer Program – Nancy Luebbert
- 1:45 PM Solid Waste Regular Meeting
1. Bulky Waste Sites Discussion
  2. 2013 Solid Waste Fees Discussion
  3. Items for Future Agenda
- 2:15 PM BOCC Weekly Review
1. Board of Equalization Hearing Scheduling Discussion
  2. Request for National Forest Counties and School Coalition Dues for FY2012
  3. Committee and Meeting Reports
  4. Review and Approve Claims
  5. Items for Future Agenda
- Approve/Deny, Sign, and File***
1. ***Request to approve the hire of Andrew Rawlings, Part-time Irregular, Law Clerk Extern, Department 01AA, Line 02, effective May 14, 2012***
  2. ***Request to approve the reclassification from AO6 to AO8/9 of Terrie Sanderson, Manufactured Home Clerk; Assessor, Revaluation; Department 02A, Line 19, effective June 1, 2012***
  3. ***Request to approve a Building Inspection Services Agreement with City of Deary***
  4. ***Request to approve and sign an agreement for inmate telecommunications for the Latah County Jail***
- 3:15 PM Budget Presentation on behalf of Latah County Cooperative Extension – Cinda Williams
- 3:45 PM Budget Presentation on behalf of Latah County Veteran's Services Department – Tom Idol

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JUNE 4, 2012**

**OTHER MEETINGS**

**MONDAY, JUNE 4, 2012**

5:30 PM Fair Board Meeting, Fairgrounds – Commissioner Barrett  
6 – 8 PM CERT Meeting, Room 2B, Courthouse

**TUESDAY, JUNE 5, 2012**

8:30 AM Pesticide Applicators Testing, Room 2B, Courthouse  
8:30 AM Positive Community Norms Institute, University Inn Best Western, Moscow – Full Board  
5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, JUNE 6, 2012**

11:30 AM City/County/University/School District Luncheon, Wallace Quite Room, University of Idaho, Moscow – Full Board  
4:30 PM LEDC Annual Meeting, Bogey's Grill, Moscow – Full Board  
5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, JUNE 7, 2012**

8:45 AM Mediation, Room 2B, Courthouse  
4:00 PM Region II Fire Prevention Co-operative Meeting, Room 2B Courthouse

**FRIDAY, JUNE 8, 2012**

10:30 AM District Court Staff Meeting, Room 2B, Courthouse

**6/4/2012 1:07 PM**

***Amended Agenda***