

COMMISSIONERS' PROCEEDINGS
Week of July 16, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, July 16, 2012 and again on Wednesday, July 18, 2012 the following actions were taken:

By Motion and Order, approved the Chair's signature on a Lease Agreement between Latah County and City of Genesee for the purpose of leasing a portion of the City of Genesee Water Tower Yard for the placement and operation of one radio transmitter-receiving station including a building for housing of radio equipment; said lease is for five years beginning on August 1, 2012 through July 13, 2017; annual rental in the amount of \$1,800.00 per year.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:27 a.m. on July 16, 2012, to consider personnel and records exempt from public disclosure. Adjourned at 11:15 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of tuition aid for Daniel Furtado (College of Southern Idaho).
- Filed Separation From Employment for Keith Keating, Youth Services Tracker; Youth Services Trackers, Department 08C, Lin 06, effective June 30, 2012.
- Approval of a five year incremental increase for Robert Pope, Special Hire; BOCC, Administration, Department 05A, Line 07, effective July 1, 2012.
- Approval of a six month incremental increase for Tyler Bollman, Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective July 30, 2012.
- Approval of a three year incremental increase for Danielle Sunderland, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective July 30, 2012.
- Approval of a five year incremental increase for Ron Manell, Detention Lieutenant; Sheriff, Detention; Department 04E, Line 02, effective July 30, 2012.
- Approval of a six month incremental increase for Justin Olson, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective January 1, 2012.
- Approval of a one year incremental increase for Justin Olson, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective July 30, 2012.
- Approval to transfer Darren Duke from Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01 to Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective July 11, 2012.

- Approval to transfer Tyler Bollman from Patrol Deputy; Sheriff, Operations; Department 04B, Line 14 to Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01, effective July 11, 2012.
- Approval to transfer Deanna Vance from Detention Corporal; Sheriff, Detention; Department 04E, Line 03 to Records Manager; Sheriff, Administration; Department 04A, Line 03, effective July 23, 2012.

Approved, signed and filed a request by City of Deary for a fee waiver for a pole Gazebo picnic shelter; waive plan review fee and 35% of the County's share of the building permit fee.

Approved, signed and filed a request by City of Potlatch for a fee waiver for the construction of a Wastewater control building; waive the plan review fee and 35% of the County's share of the building permit fee.

By Motion and Order, approved and signed an ACH Payment Enrollment Form to authorize payments from The Public Group, dba Public Surplus to Latah County be direct deposited into the designated checking account when items that are declared surplus by the County are sold on publicsurplus.com.

By Motion and Order, approved the Chair's signature on an Application for Credit with Courtyard Marriott Boise Downtown for direct billing purposes for the Latah County Assessor's Office.

By Motion and Order, the Board of County Commissioners having approved support of the Viola Community Center Project on Monday, July 9, 2012 and having been requested to appoint members to the Viola Community Center Review Committee for them to review the Professional Design Services Proposals to be submitted to the Board of Commissioners on August 13th at 1:00 p.m. approve the appointment of the following individuals to the Viola Community Center Committee to rate the Design Professional (DP) proposals for the Viola Community Center Construction Project: Dee Acoff, Linda Neadau, George Porter, and Jim Hagedorn. Jim Rehder, with the Clearwater Economic Development Association (CEDA), is Grant Administrator and will coordinate activities.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Bumpers, Inc., Parcel PPG003A; cancellation in the amount of \$241.21 as business is closed and has no assets.

Approved, signed and filed the Latah County Polling Places for the August 28, 2012 election.

By Motion and Order, approved a request for reimbursement for expenses from May 5, 2012 to May 5, 2012 one day Mercury Collection Event, from the State Source Water Protection HHW Grant for Project Latah County Household Hazardous Waste ID: S436 in the amount of \$2,873.50 to Latah County; direct Financial Officer County Clerk/Auditor Susan Petersen to request said reimbursement; there is no county match; the Grant Administrator is Amanda Bashaw, Latah County Solid Waste Coordinator. Contractual/Construction - \$2,873.50.

By Motion and Order, corrected a motion and order made on July 9, 2012 while sitting as a Board of Equalization, regarding an Appeal of Property Assessment by Walser

Ranch Inc. to correct a parcel number from RP40N05W230023A to RP4IN05W230023A.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:05 p.m. on July 16, 2012, to consider personnel matters. Adjourned at 2:35 p.m.

Budget Presentation on behalf of Palouse Basin Aquifer Committee; no action taken at this time.

Budget Presentation on behalf of Latah County Solid Waste Department; no action taken at this time.

Budget Presentation on behalf of American Legion Post 81; no action taken at this time.

Budget Presentation on behalf of Latah County Arts and Culture Committee; no action taken at this time.

Budget Presentation on behalf of Latah County Historic Preservation Commission; no action taken at this time.

Commissioners Jennifer Barrett, Tom Stroschein and David McGraw, along with Clerk Susan Petersen attended the Regional Quarterly Breakfast at the University Inn Best Western on Wednesday, July 18 at 7:00 a.m. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:11 a.m. on July 18, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:27 a.m.; no cases were approved and one case was denied.

Approved, signed and filed a request to cancel yield tax by Mark Merrell.

Budget Presentation on behalf of Pullman-Moscow Airport; no action taken at this time.

By Motion and Order, approved and signed a Ground Lease Agreement between Latah County and The Rotary Veterans Memorial Pavilion, Inc. for the lease of certain land for the purpose of the construction, operation and maintenance of an ice rink facility upon said land for a term to begin July 18, 2012 through July 18, 2062. Annual rent shall be in the greater amount of \$13,000 or 4% of the gross income, once a full-size rink is operational for the first three years of this agreement. After that time, the rent shall be the greater amount of \$15,000 or 4% of gross income. Upon the seventh year of operation, and thereafter, rent shall be 5% of the gross income unless renegotiated by the parties. All rents are due and payable in two installments, one due on January 1 of each year and shall be a minimum of \$6,500 with the second due on July 1. Rent shall continue to be \$5,000 annually until a full-size rink is operational. Said Agreement shall replace one signed on May 14, 2012 as that agreement was not fully executed and therefore is not valid.

Adopted, signed and field Resolution 2012-18 to transfer funds from Current Expense - General Reserve Fund 01-29 Budget line 01-29-0526-0001, Contingency in the amount of \$6,578 to Current Expense – Planning Building Fund 01-21 budget line 01-21-0801-0000, Capital – Vehicles in the amount of \$3,807 and budget line 01-21-0806-0000,

Capital – Office Equipment in the amount of \$2,771.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), convened in executive session at 3:05 p.m. on July 18, 2012, to deliberate regarding an acquisition of an interest in real property. Adjourned at 3:26 p.m.

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners