

**COMMISSIONERS' PROCEEDINGS**  
**Week of December 31, 2012**

Commissioners Jennifer Barrett and Tom S. Stroschein met in regular session on Thursday, January 3, 2013 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:15 a.m. on January 3, 2013, to consider personnel and records exempt from public disclosure. Adjourned at 11:17 a.m.

By Motion and Order, approved the consent calendar as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of December 17, 2012.
- Approval of tuition aid for Robert McCollough (North Idaho College);
- Approval of tuition aid for Madison Schumaker (North Idaho College);
- Approval of tuition aid for Taylor Minshall (North Idaho College);
- Approval of tuition aid for Briana McCall (North Idaho College);
- Approval of tuition aid for James Amos (College of Southern Idaho);
- Filed Environmental Release from Idaho Department of Commerce for the Idaho Community Development Block Grant (ICDBG-12-II-24-IM) for the Troy Genesee Culvert Replacement Project;
- Filed letter dated December 13, 2012 granting an extension of the Western States WUI Hazardous Fuels Treatment Grant through December 31, 2013;
- Filed Separation From Employment for Kathrine Garcia, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 05, effective December 21, 2012;
- Approval of a six month incremental increase for Rio Harris, Youth Advocacy Council Program Assistant, Youth Advocacy Council, Department 08E, Line 03, effective January 1, 2013;
- Approval of a one year incremental increase for Erin McCall, Youth Advocacy Council Program Assistant, Youth Advocacy Council, Department 08E, Line 02, effective January 1, 2013.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Wine Company of Moscow Inc dba Wine Company of Moscow, 113 East Third Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Bruce L and Janice J Baumgartner dba Crossroads Convenience Store, 700 Second Ave, Deary.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Cadillac Jack's Inc. dba CJ's, 112 N Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Yam Yuon Huie dba New Hong Kong Café, 214 S Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Hagadone Hospitality Co dba University Inn Best Western, 1516 Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Phil's Food City Inc dba Phil's Food City, 507 E Main St., Kendrick.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Mark G Deleve dba Third Street Market Place, 217 East Third Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Plantation Tavern LLC dba Plantation Tavern, 2021 S Main Street, Moscow.

Signed and filed letters from General Services Administration (GSA) dated November 2, 2012 and December 19, 2012 regarding Outlease Contract GS-10PR-OL-10-02 for County Offices located at the Moscow Federal Building, Notice of termination of lease effective December 31, 2012.

By Motion and Order, approved a Maintenance Agreement between H&H Business Systems, Inc. and Latah County for a period of five years for maintenance to include all parts, labor, travel and chemicals on District Court Copy Machine, Cannon IR 6075, at .0055 cents per copy, to be billed monthly, effective December 8, 2012 and ending on December 8, 2016.

By Motion and Order, approved and signed the following documents to implement the revised Flexible Benefits Plan, for Latah County eligible employees; said plan to be administered by A.W. Rehn & Associates, Inc. – Latah County Section 125 Flexible Benefits Plan effective January 28, 1988, revised and restated: January 1, 2013); Latah County Section 125 Flexible Benefits Plan Summary Plan Description (effective January 28, 1988, revised and restated: January 1, 2013).

By Motion and Order, reappointed Lee Anne Eareckson to the Latah County Parks Board for a term to expire December 31, 2013.

Approved, signed and filed a request for Homeowner's Exemption and tax cancellation for 2013 by Tim and Deanna Bren, Parcel Number RPP1520045001AA; one half of the Homeowner's Exemption for seven months (approximately \$399). Staff to prepare Taxpayer's Adjustment Form.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Brent Martin, c/o Brian Smith, Parcel Number RP38N02W093299A; cancellation in the amount of \$254.56 to reflect homeowner exemption for 2012.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Brent Martin, c/o Brian Smith, Parcel Number MH38N02W093299A; cancellation in the amount of \$122.99 to reflect homeowner exemption for 2012.

Approved, signed and filed a Taxpayer's Adjustment for Kristina Carrier, Parcel Number RPM0630001014AA; cancellation in the amount of \$269.25 due to casualty loss.

Approved, signed and filed an Extension for Personal Property Taxes by Auda Lee Reed, Parcel Number MH23CT00061A; to pay by April 15, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by Roger Fisher, Parcel Number MH23CT00027AA; to pay by March 3, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by Shari Mead, Parcel Number MHP1520046002AA; to pay by April 15, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by Jessica Lynch, Parcel Number MH23CT00015BA; to pay by April 15, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by Justin Erkela, Parcel Number MH15CT00216A; to pay by April 15, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by James Hendrix, Parcel Number MH01660013001CA; to pay by March 15, 2013.

Approved, signed and filed an Extension for Personal Property Taxes by Mike Gettings, Parcel Number MH15CT00319AA; to pay by March 15, 2013.

Approved, signed and filed a Solid Waste Exemption for Nancy Lehman, Parcel Number MH15CT00214A; refund in the amount of \$35 as property is vacant and for sale.

Approved, signed and filed a Solid Waste Exemption for Roy Munn, Parcel Number MH15CT00309A; hardship in the amount of \$105.60 for 2013.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners